



FINAL PLAT APPLICATION REQUIREMENTS

Includes Plat, Short Plat, Planned Residential Development (PRD), and Unit Lot Subdivision (ULS).

ALL SUBMITTALS **MUST BE COMPLETE**
APPLICATIONS SHALL BE SUBMITTED ON THE [PERMIT PORTAL](#)

Application for final plat shall not be accepted by the City until the site work authorized by a site civil permit is completed and approved by the City.

- Land Use Application Form
- Applicant Narrative, stating how each condition of preliminary approval has been met
- Title Report for all affected properties, dated within 30 days
- Critical Areas Mitigation As-Built/Conformance Report, if applicable
- Plat Name Reservation Certificate, from the Snohomish County Auditor
- Final Plat Map(s)
- Easement(s), dedication(s), and/or critical area protection(s)
- Lot Closure Calculations
- Performance bond, if applicable (SMC 14.215.060)
- Maintenance bond (SMC 14.215.080)
- As-built drawings, approved by the City Engineer or designee
- Bills of sale approved by City Engineer or designee, for all improvements to be owned by the City

Review the Submittal Standards for additional information about required submittal materials.

All materials must be included for a determination of procedural completeness pursuant to RCW 36.70B. The City of Snohomish shall review the submittal and make a determination of procedural completeness or incompleteness within 28 days of submittal. If additional materials are necessary, the applicant shall respond within 90 days. On the 91st day the application shall be deemed withdrawn.