



WIRELESS COMMUNICATION FACILITY (WCF) APPLICATION REQUIREMENTS

ALL SUBMITTALS **MUST** BE COMPLETE
APPLICATIONS SHALL BE SUBMITTED ON THE [PERMIT PORTAL](#)

- Written project narrative
- Project plans
- Site plan (Category 2 & 3 permits only)
- Category 3 permits only:
 - Land Use Application Form
 - Critical Areas Report and Mitigation plan, if applicable. *A letter from a qualified professional stating that no wetlands, streams, or required buffers exist on the site may be submitted in place of a Critical Areas Report.*
 - Flood Elevation Certification and impact studies (if within special flood hazard area)
 - SEPA Checklist, if applicable
 - Geotechnical report, if applicable
- Building Permit, if applicable
- Right of Way Disturbance Permit, if applicable

Application for Exception from the Standards shall include all requirements of Category 3 permits

Review the Submittal Standards for additional information about required submittal materials.

All materials must be included for a determination of procedural completeness pursuant to RCW 36.70B. The City of Snohomish shall review the submittal and make a determination of procedural completeness or incompleteness within 28 days of submittal. If additional materials are necessary, the applicant shall respond within 90 days. On the 91st day the application shall be deemed withdrawn.