



Tree & Bench Sponsorship Guide



OVERVIEW

The City of Snohomish Tree & Bench Sponsorship Program offers individuals and organizations the opportunity to commemorate special occasions, celebrate loved ones, or honor cherished memories by donating a bench or tree to be placed in the city. Decisions regarding acceptance, placement, and installation are overseen by the Public Works Department to ensure alignment with future plans and existing conditions.

For details on other donation options, please contact the Community Engagement and Strategic Initiatives Department at info@snohomishwa.gov for more information.

PROCEDURE

Complete and submit the Tree & Bench Sponsorship Application online. Applications are processed on a first-come, first-served basis.

Please allow up to three months for the review process, including sufficient time to present proposals to the Park & Forestry Board for recommendation, if applicable.

ORDERS & PAYMENT

Payment by check is currently the only payment method accepted. Checks are to be made payable to the City of Snohomish. Payment must be made in full prior to tree and/or bench purchase and installation.

MAIN CONTACT

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Associate Planner

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SPONSORED TREES

Trees play a crucial role in Snohomish's continually growing park system. They stand as iconic symbols, shaping the park's identity, capturing the essence of each season, nurturing wildlife habitats, mitigating climate change, and providing shade for generations to come.

The City has curated three distinct tree lists to assist in selecting species for various purposes. These include the Legacy Tree List featuring flowering trees, the Open Space & Park Tree list, and the Street Tree list. While individuals are encouraged to choose from these lists, the overarching goal is to ensure the selection of the Right Tree for the Right Place. This approach emphasizes the importance of considering factors such as the tree's growth characteristics, environmental needs, and intended location to promote healthy tree establishment and long-term urban forest success.

CHOOSE A TREE

See Appendix A for the approved trees lists. We recommend selecting more than one species, in case your first choice is unavailable or inappropriate for the selected location.

CHOOSE A PREFERRED LOCATION

One of the City's picturesque parks may be your preferred location, or perhaps along a trail, or in an open space area. Available locations are limited to those that are under public ownership (the City of Snohomish) or a right-of-way. Already approved locations can be found in Appendix D. As with the tree species, we recommend having an alternate location, in case your first choice cannot be accommodated.

We invite you to consider sponsoring street trees in our city, enriching our urban landscape and promoting a greener environment. Street tree contributions will not only enhance the beauty of our streets but also offer shade, enhance air quality, and foster a more lively and interconnected community for all to appreciate.

SUBMIT AN APPLICATION

Fill out and submit your [sponsorship application](#). All applications are processed on a first come, first served basis. City staff will reach out to discuss your preferred tree species and location. Staff will assist you in exploring available locations, selecting tree species, and offering alternative options if necessary.

Once you have confirmed a tree species and location, our staff will coordinate with you on the required **\$2,500** fee to cover the tree cost, planting, and maintenance for 3 years.

REVIEW PROCESS

After a request for tree sponsorship is received, staff will coordinate review by the Park & Forestry Board for a recommendation on the proposed species and location. The Board's recommendation will be forwarded to the Public Works Department, who has final authority regarding tree species and location. Staff will coordinate with the donor on the determination and timing. Donors are welcome to attend Park & Forestry Board meetings.

PLANTING

While tree donations are welcomed throughout the year, trees are exclusively planted during the fall, winter, and spring seasons to optimize their growth potential.

RECOGNITION

Once the memorial tree has been planted, the donor will receive a certificate featuring a photo of the planted tree and a map indicating its GPS coordinates.

In some cases, trees may not survive due to adverse weather conditions, pests, or vandalism. The City will replace any sponsored tree that is vandalized or dies within the initial three years of planting.

MEMORIAL BENCHES

Acceptance, placement, and installation decisions are made by the Public Works Department and must fit with the future plans and/or existing conditions within the site. Your contribution of **\$5,000** will cover the cost of the bench, a 4"X6" cast iron bronze memorial plaque, freight, installation on a concrete pad, and maintenance for 15 years.



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Product may be purchased. Visit VICTORSTANLEY.COM for details. Create a timeless moment.™

CHOOSE A PREFERRED LOCATION

As with memorial trees, available locations are limited to those that are under public ownership. Donors may request a location on the application however the Public Works Department will make the final determination on placement based on park master plans, known future projects, and other needs. Already approved locations can be found in Appendix D. Other park locations require a recommendation from the Parks & Forestry Board. Staff will coordinate with the donor on the determination and timing. Donors are welcome to attend Park & Forestry Board meetings.

SUBMIT AN APPLICATION

Fill out and submit your [sponsorship application](#). All applications are processed on a first come, first served basis. City staff will discuss your proposal and help you explore available locations and offer alternative options if needed. Staff will coordinate the required donation fee to cover the necessary materials, installation, and maintenance costs for 15 years.

BENCH

The standard bench is a 6-foot Victor Stanley Classic Bench CR-96 with Ductile Iron End Frames in Tavern Square Green. See Appendix B for bench specifications.

PLAQUES



The plaques will be furnished by the City. The plaque will be:

1. 6" wide x 4" high size
2. The plaque may have up to 4 lines of text with 14 characters per line.
3. The text is a brushed bronze finish in font New Brunswick.
4. For all plaque details and text templates, please refer to Appendix C. Note that final plaque designs and text must be approved by the Public Works Department.

INSTALLATION

Upon receipt and pending weather conditions, it will take approximately 4-8 weeks to complete installation. Once the bench is installed, the donor will receive a letter of dedication and a photo of the bench.

SERVICE LIFE

Benches become property of the City of Snohomish once they are installed. The City will maintain the bench for up to 15 years. When the bench reaches its 15-year term, the donor will have an opportunity to renew the bench dedication for \$2,500 or have the plaque removed and returned to the donor at no cost. If a donor chooses to renew the bench dedication after its initial 15-year term, the City will continue to maintain the bench until it is deemed unsafe or unusable.

PLAQUE REPLACEMENT

The City will not pay for the replacement of damaged plaques.

DONATIONS TERMS & CONDITIONS

1. The City is under no obligation to accept a gift or donation, even if the gift or donation otherwise meets the criteria set forth herein.
2. All donations to the City of Snohomish will become property of the City of Snohomish, and the City reserves the right to remove or relocate all donated items at any time.
3. Donations must be consistent with the master plans and existing conditions and needs at the specific park site.
4. All donation requests must be submitted using the online form.
5. Bench donations will be recognized through the plaque attached to the bench (if applicable). If the plaque becomes damaged and/or vandalized the City will not replace the plaque.
6. The Public Works Department shall make final decisions regarding acceptance, placement, and installation, based on a recommendation of the Parks & Forestry Board.
7. The City will maintain the bench for its useful lifetime. The bench will be removed when it becomes unsafe to sit on or if it is vandalized in a manner that makes it visually unacceptable. The City will not be responsible for replacing any damaged or vandalized items including the plaque. The City will notify the donor when the bench must be removed and will give the original donor the opportunity to renew the gift and donate a replacement bench.
8. The City of Snohomish procedures, policies & fees outlined in this guide are subject to periodic review and change.
9. The required donation costs in this guide generally cover the cost of the bench/tree, installation, and maintenance for its useful lifetime. Additional costs may apply depending on location and installation requirements.

APPENDIX

Appendix A: Approved Tree List

Appendix B: Bench Specifications

Appendix C: Plaque Text Template

Appendix D: Approved Locations

Appendix A

Approved Tree Lists

**The approved tree list is sourced from the "City of Snohomish 2023 Communitree Urban Forestry Plan."*

Legacy Trees		
Species Name	Common Name	Environmental Needs
<i>Native</i>		
Cornus kousa x nuttallii	Starlight Dogwood	Likes part shade. Likes acidic, well-drained soils with good organic content.
Cornus nuttallii	Pacific Dogwood	Thrives in partial shade and prefers acidic, well-drained soils with rich organic content
Liriodendron tulipifera	Emerald City Tulip Tree	Prefers partial shade and thrives in acidic well-drained soils enriched with organic matter.
<i>Non-Native</i>		
Manolia 'Galaxy'	Galaxy Magnolia	Prefers partial shade and thrives in acidic, well-drained soils with ample organic matter.
Manolia graniflora	Snow Giant Magnolia	Prefers well-drained, rich soil in full sun to partial sun.
Park & Open Space Trees		
Species Name	Common Name	Environmental Needs
<i>Native Trees</i>		
Fraxinus latifolia	Oregon Ash	Grows on deep, poorly drained clays or silty clay loams that are rich in humus. It will also grown on sandy, rocky, and gravelly soils in riparian areas or areas with seasonal flooding.
Quercus garryana	Garry Oak/Oregon White Oak	While common on droughty soils, Oregon white oak is also competitive on soils that are poorly drained during the wet season and droughty during the summer. This commonly occurs on heavy clays, coarse-textured flood plains, and river terraces in the interior valleys.

<i>Tsuga mertensiana</i>	Mountain Hemlock	Sun, if soil not too dry. Best growth occurs in areas of moist air and cool summer temperatures. Some landscapers suggest when planting in lowland gardens in the Pacific Northwest to plant the tree high and backfill with gravel and organic matter mixed with clay.
<i>Callitropsis nootkatensis</i> 'Jubilee'	Jubilee Alaska Yellow Cedar	Part sun to shade. Prefers moist but well drained soils.
<i>Cedrus atlantica</i>	Blue Atlas Cedar	Full sun to partial shade. Clay to sand, good drainage.
<i>Pseudotsuga menziesii</i>	Douglas Fir	Pretty adaptable-just can't take too shallow soils.
<i>Taxus brevifolia</i>	Pacific Yew	Grows best on deep, moist or rich, rocky or gravelly soils
<i>Pinus contorta</i> 'Contorta'	Shore Pine	highly adaptable to many soil conditions, wet or dry
<i>Thuja plicata</i>	Western Red Cedar	they prefer moist, acid, well-drained soils but have been grown in heavy clays/is adaptable
<i>Salix lucida</i>	Pacific Willow	It likes heavy soils like clay, enjoys a flood
<i>Abies grandis</i>	Grand Fir	Full sun to light shade. Prefers moist but well drained soil. Adapts well to a variety of soil conditions.
<i>Acer macrophyllum</i>	Bigleaf Maple	Although it may tolerate drought or poor soil conditions, its growth will be poor at those extremes. It grows best on deep, well-drained soils with abundant moisture. Doesn't like to be drowned.
<i>Salix scouleriana</i>	Scouler Willow	Succeeds in most soils, including wet, ill-drained or intermittently flooded soils, but prefers a damp, heavy soil in a sunny position.
<i>Salix sitchensis</i>	Sitka Willow	This species prefers damp, heavy soil but will succeed in most soils. It grows best in sunny locations but will tolerate some shade.
<i>Tsuga heterophylla</i>	Western Hemlock	This species is very shade tolerant and thrives in full sun and regenerates well under a closed canopy. Western hemlock occurs on a variety of soil types.
<i>Arbutus menziesii</i>	Pacific Madrone	A common soil characteristic is good internal drainage and low moisture retention in summer.

Sequoia sempervirens	Coastal Redwood	Prefer well drained, moist soils-adaptable
Acer platanoides 'Crimson King'	Crimson King Norway Maple	Full Sun. Moist, well-drained soils. Tolerable of heat and shade, adaptable.

Non-Native Trees

Metasequoia glyptostroboides	Dawn Redwood	prefers moist, deep, well-drained soils that are slightly acidic. It is tolerant of wet soils but intolerant of early freezes.
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Quercus palustris	Pin Oak	grow primarily on level or nearly level, poorly drained alluvial floodplain and river bottom soils with high clay content (order Entisols). Pin oak is usually found on sites that flood intermittently during the dormant season but do not ordinarily flood during the growing season
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Taxodium distichum	Bald Cypress	generally restricted to very wet soils consisting of muck, clay or fine sand where moisture is abundant and fairly permanent.
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Calocedrus decurrens	Incense Cedar	well-drained, slightly acidic sandy loams. Needs moisture, likes full sun but adaptable to partial shade.
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Lithocarpus densiflorus	Tanoak	grows best on deep, well-drained, sandy, or gravelly loams. Doesn't like heavy clay soils with a lot of moisture.
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Street Trees

Species Name	Common Name	Environmental Needs
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Native Trees

acer circinatum	Vine Maple	Full sun to deep shade. Prefer half day of sun. Grows well in all soils/moistures. Drought tolerant at establishment.
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Rhamnus purshiana	Cascara Buckthorn	Prefer moist, well drained soil. Sun exposure changes fall color.
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Vaccinium ovatum	Evergreen Huckleberry	Good with some sun and shade, prefers more shade than sun. Needs moist, acidic soil (4.3 to 5.2 pH)
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Malus fusca	Pacific Crabapple	Sun or partial shade fine, not too fussy with soil and described as "wetlander" plant by OSU.
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Sorbus scopulina	Western Mountain Ash	Sun to light shade. Dry to moist, well-drained sandy loam or similar soils.
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Crataegus douglassii	Western (Douglas) Hawthorn	Resist erosion/roots hold soil well. Good in moist, open areas, by forests, by streams. Tolerable of drier sites.
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Prunus virginiana	(Common) Chokecherry	Intolerant of full shade. Full sun to partial shade. Good in multiple soils, dry to moist.
Acer glabrum	Rocky Mountain Maple	Adaptable. Sun to part shade. Tolerable of drought and poor soil.
Chamaecyparis lawsoniana	Port Orford Cedar	Prefers moist soils, but tolerable of different types.
Cornus kousa x nuttallii	Starlight Dogwood	Likes part shade. Likes acidic, well-drained soils with good organic content.
Juniperus scopulorum	Rocky Mountain Juniper 'Skyrocket'	Likes loam, sandy, etc. soils - well drained with some moisture. Likes sun.
Catalpa Speciosa	Northern Catalpa	Likes open sun, but tolerable of part shade. Prefer moist, deep, well-drain soils. Adaptable to drier or wet soils.
Betula nigra 'BNMTF'	Dura Heat River Birch	Super resistant to heat, drought, disease. Good with sun to partial shade. Adaptable to soils.

Non-Native Trees

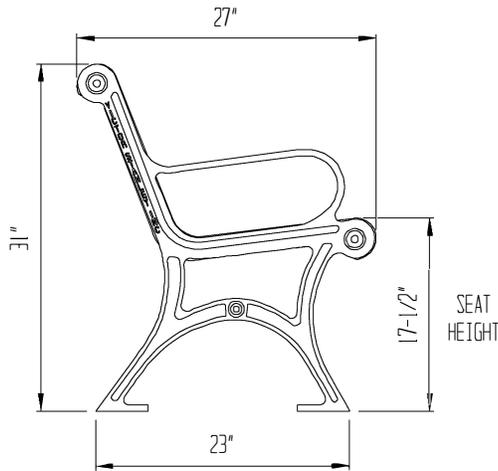
Cercis canadensis	Eastern Redbud	Full sun to part shade, fine with clay or sandy but can't tolerate too wet of sil. Not as tolerable to heat and drought.
Cladrastis kentukea	Yellowwood	Best in moist, well-drained soils; not drought-tolerant, Medium to coarse-textured soils; full sun
Acer griseum	Paperbark Maple	Soil type is adaptable-needs moist, well-drained. Full sun to part shade.
Magnolia grandiflora	Southern Magnolia	Rich, loamy, moist soils along streams and near swamps.
Styrax japonicus	Japanese Snowbell	Prefers well-drained acidic soils but can tolerate sand or clay. Best grown in sun to part shade.
Koelreuteria paniculata	Goldenrain Tree	Full sun. Prefers moist, well-drained, and acidic to alkaline soils but is adaptable. It is tolerant to drought and urban air pollution.
Parrotia persica	Persian Parrotia/Ironwood	Prefers full sun, and moist, well-drained, loamy, acidic soils. It will tolerate light shade and is adaptable to many soil types such as clay and sand. It is drought-tolerant and urban pollution tolerant.
Ginkgo biloba 'Autumn Gold'	Autumn Gold Ginkgo	Full Sun. Likes moist, well-drained soils but tolerant of a wide range.
Quercus imbricaria	Shingle Oak	It tolerates a wide range of soil types and prefers well-draining soil.

<i>Quercus coccinea</i>	Scarlet Oak	Likes full sun, but isn't super tolerable of extreme heat. Likes dry, well-drained soils with some acidity.
<i>Quercus velutina</i>	Black Oak	Well drained, silty clay to loam soils
<i>Quercus alba</i>	White Oak	Full sun. Rich, moist, well-drained soils (prefers loam).
<i>Gleditsia triacanthos</i> 'Skycole'	Skyline Honey Locust	Well-drained, deep soils. Tolerable of soil types.
<i>Betula nigra</i> 'cully'	Heritage River Birch	Full sun to part shade. Heat tolerant, adaptable. Best in moist soils.
<i>Gymnocladus dioica</i> 'McKBranded'	Decaf Kentucky Coffee Tree	Full Sun. Very adaptable urban tree that is tolerant of heat, drought, and a wide variety of soils once established.
<i>Sorbus americana</i> 'DwarfCrown'	Red Cascade Mountain Ash	Sun to shade. Shrubby. Likes moist, rich soils
<i>Malus pumila</i> Mill.	Paradise Apple	Grows well in sun to part shade. Good in wet, clay soils if needed-adaptable.
<i>Quercus frainetto</i> 'Schmidt'	Forest Green Italian Oak	Full Sun. Prefers moist but well drained soil. Drought tolerant once established.
<i>Amelanchier laevis</i>	Snowcloud Serviceberry	Full to part sun, Acidic/Low pH, Loam, Well Drained soil
<i>Zelkova serrata</i> 'Greenvase'	Green Vase Zelkova	Full sun to light/open shade. Best in moist to well-drained soil, but it will tolerate sandy sites and clay if the drainage is adequate

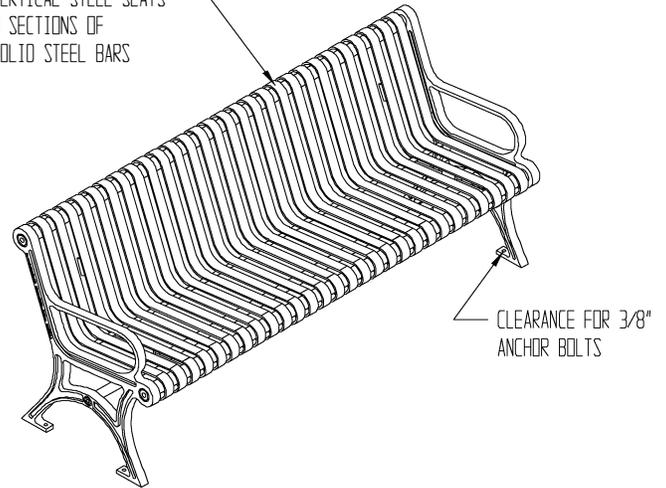


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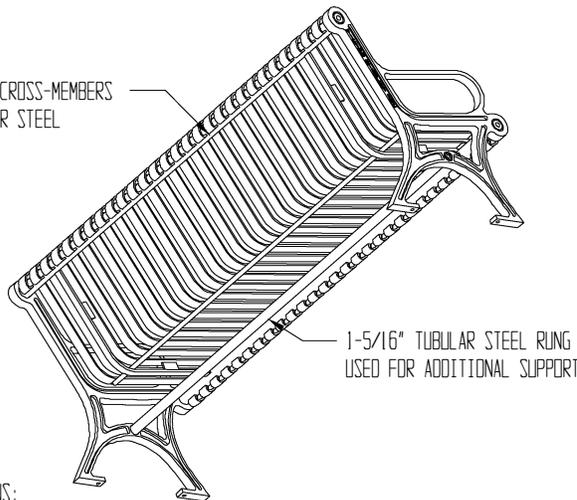
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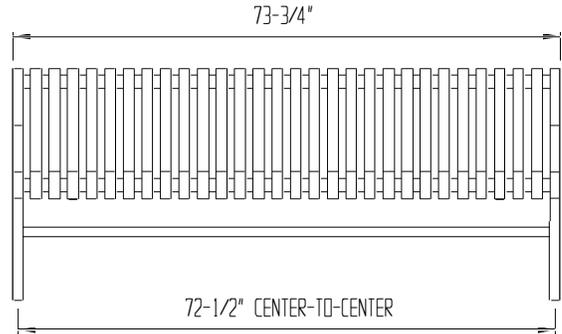
(28) SCROLLED VERTICAL STEEL SLATS ARE FORMED FROM SECTIONS OF 1/4" x 1-1/2" SOLID STEEL BARS



INTEGRAL WELDED CROSS-MEMBERS OF 1-7/8" TUBULAR STEEL



1-5/16" TUBULAR STEEL RING USED FOR ADDITIONAL SUPPORT



CENTER-TO-CENTER DISTANCES ARE APPROXIMATE
 (VARIATIONS IN CASTINGS ARISE FROM DIFFERENT RATES OF COOLING)

AVAILABLE OPTIONS:

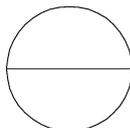
- POWDER COATING
- 10 STANDARD COLORS, CUSTOM COLORS (INCLUDING THE RAL RANGE)
- CUSTOM PLAQUES
- ENGRAVED CAST BRONZE PLAQUES

INTERMEDIATE & CENTER ARMRESTS

- 4', 6', & 8' AVAILABLE WITH OPTIONAL ARMRESTS
- LENGTHS
- STANDARD 4'
- STANDARD 6' LENGTH SHOWN
- STANDARD 8'

NOTES:

1. DUCTILE IRON CASTINGS COME WITH A TEN YEAR WARRANTY AGAINST BREAKAGE.
2. DRAWING NOT TO SCALE. DO NOT SCALE DRAWINGS.
3. ALL FABRICATED METAL COMPONENTS ARE STEEL SHOTBLASTED, ETCHED, PHOSPHATIZED, PREHEATED, AND ELECTROSTATICALLY POWDER-COATED WITH T.G.I.C. POLYESTER POWDER COATINGS. PRODUCTS ARE FULLY CLEANED AND PRETREATED, PREHEATED AND COATED WHILE HOT TO FILL CREVICES AND BUILD COATING FILM. COATED PARTS ARE THEN FULLY CURED TO COATING MANUFACTURER'S SPECIFICATIONS. THE THICKNESS OF THE RESULTING FINISH COAT AVERAGES 8-10 MILS (200-250 MICRONS).
4. IT IS NOT RECOMMENDED TO LOCATE ANCHOR BOLTS UNTIL BENCH IS IN PLACE. THIS VICTOR STANLEY, INC. PRODUCT MUST BE PERMANENTLY AFFIXED TO THE GROUND. CONSULT YOUR LOCAL CODES FOR REGULATIONS.
5. ANCHOR BOLTS NOT PROVIDED BY VICTOR STANLEY, INC.
6. FOR HIGH SALT ABUSIVE CLIMATES, HOT DIP GALVANIZING BEFORE POWDER COATING IS AVAILABLE. SEE WRITTEN SPECIFICATIONS FOR DETAILS.
7. ALL SPECIFICATIONS ARE SUBJECT TO CHANGE. CONTACT MANUFACTURER FOR DETAILS.
8. THIS PRODUCT IS SHIPPED FULLY ASSEMBLED.



CR-96

CLASSIC SERIES STANDARD BENCH WITH DUCTILE IRON END FRAMES
 SHOWN: STANDARD 6-FOOT LENGTH



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BRONZE PLAQUES

Victor Stanley offers a solid bronze plaque that is 6" W x 4" H and is 1/4" thick. The plaque may have up to 4 lines of text with 14 characters per line. We provide a double border and a choice of Black, Brown or Hunter Green for the background. The text is in a brushed bronze finish and uses the font New Brunswick.



OPTION INFORMATION SHEET

Use the form below to design your custom bronze plaque.

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Black



Brown



Hunter Green

Appendix D Cady Park

Riverfront Trail

B

— Trails

Sponsorship Point

 Tree

 Bench

Park Boundary

 Current

 Future



0 125 250 500 US Feet

Centennial Trail



— Trails

Sponsorship Point

- Tree
- Bench

Park Boundary

- Current
- Future

0 500 1,000 2,000 US Feet



Riverfront Trail

Centennial Trail

Centennial Trail

Centennial Trail

Centennial Trail

Centennial Trail

B

B

B

B

B

2,000 US Feet

1,000

500

0

City Shop

Trails

Sponsorship Point

Tree

Bench

Park Boundary

Current

Future



0 500 1,000 2,000 US Feet

Claytown Park



Trails

Sponsorship Point



Tree



Bench

Park Boundary



Current



Future



0 25 50 100 US Feet

Ferguson Park



— Trails

Sponsorship Point

🌲 Tree

Ⓟ Bench

Park Boundary

▭ Current

▭ Future



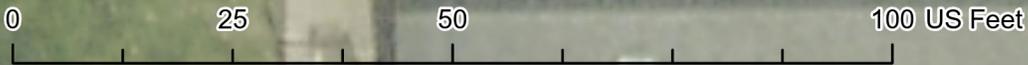
0 250 500 1,000 US Feet

Fischer Park

- Trails
- Sponsorship Point**
- Tree
- Bench
- Park Boundary**
- Current
- Future



Aerial Imagery from 2024.



Morgantown Park



— Trails

Sponsorship Point

- 🌲 Tree
- Ⓟ Bench

Park Boundary

- 🟩 Current
- 🔴 Future



0 95 190 380 US Feet

Pilchuck Park

- Trails
- Sponsorship Point**
- Tree
- Bench
- Park Boundary**
- Current
- Future

