



CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

The applicant agrees that the City of Snohomish and its agents or employees will not be liable for any damages to person or property by reason of negligent acts of applicant, its agents, employees, invitees, or subcontractors. Applicant agrees to protect, indemnify for legal costs and other expenses including reasonable attorney fees, and hold harmless, the City of Snohomish and its officers, employees, directors and agents from claims, liabilities, or suits, arising out of injury to person or property from negligent acts of applicant, directly or indirectly attributable to user's activities and/or use of premises except for sole negligence of the City of Snohomish.

RULES AND REGULATIONS

- Applicant is responsible for the safety and conduct of its participants and spectators.
- It is the responsibility of the Applicant/organization applying for Athletic Field Reservations to comply with RCW 4.24.660-Youth Sports-Head Injury Polices/Lystedt Law.
- Satisfactory sponsorship and adequate adult supervision must be provided by the applicant. Security may be required for some activities.
- All events will be required to meet the occupancy load and fire and safety regulations of the City of Snohomish and State of Washington.
- Use of alcohol, tobacco, and/or drugs is prohibited. Profane language and/or other objectionable conduct may result in barred use of facilities.
- Firearms or other dangerous weapons are prohibited on City of Snohomish Facilities and grounds as defined by law.
- **NO** fires except for the purpose of cooking food in a city issue BBQ. No candles or open flames are allowed on or in the facility.
- Game of chance, lotteries, and giving of door prizes are not allowed except where permitted by law and then only with proper clearances.
- Access to facilities and services, except as otherwise addressed in these rules, shall be limited to that specified on the application.
- Alterations to the field/facility are prohibited without prior approval. This may include such things as hanging signs, erecting backstops, placing goals, using masking tape on walls and floors, etc.
- City of Snohomish owned equipment shall not be removed from the facility or loaned to any individual or organization unless prior approval by the City of Snohomish has been granted. Groups or individuals cannot use City of Snohomish owned expendable supplies.
- Applicants are responsible for special set-up requirements and clean up, unless specifically requested in application. User shall be responsible for returning the facility to its original condition immediately following the facility/field use or event.
 - **Empty all garbage containers and place bags of garbage in city issued Dumpster.
 - **All park facilities are open at dawn and close at dusk.
 - **Vehicles must be parked in designated parking areas only.
- The applicant/organization shall not practice discrimination of any kind.
- The City of Snohomish does not discriminate against any person on the basis of gender in the operation, conduct or administration of community athletic programs or sports facilities as described in the City of Snohomish Athletic field reservation policies and procedures.
- It is the responsibility of the participant/organization reserving City of Snohomish Facilities to distribute, complete and maintain parental/guardian waiver forms.
- Facility use is cancelled when facility/building is closed due to an emergency. Fess will be refunded with no administration fee withheld.

- The City of Snohomish reserves the right to refuse or revoke any authorization issued for the use of a City of Snohomish Facilities or grounds, and if the reservation fee has been paid, to refund such reservation fee, less expenses incurred, by the City of Snohomish in connection therewith.
- **RESERVED AREA BOUNDARIES:**
 - Shelters & Gazebos: The roof outline and connected patio area including BBQ area.
 - Athletic Fields: The fence surrounding the field including the bleacher area. Athletic fields without surrounding fences will be extended backstop and infield fencing measured in the direction of the outfield to 300 ft. All other areas are open to all first come first serve park users.
- **INSURANCE REQUIREMENTS:** Organization must submit an original Certificate of General Liability Insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate, and list the City of Snohomish as an additional insured. Private reservations may also be required to provide insurance depending on the scope of event.
- **SECURITY DEPOSIT:** No security deposit is required. However, the full cost of the reservation must be paid at the time of booking.
- **CANCELLATIONS OF FIELD RESERVATION:** A written notice received by the City must be made at least 30 calendar days prior to the reservation date of this application. The cost will be refunded minus a \$20.00 administrative cost. No refund will be given if cancellations are less than 30 days.
- **CANCELLATION OF FACILITY RENTALS:** A written notice received by the City must be made at least 14 calendar days prior to the reservation date of this application.
- **NOTICE: FAILURE TO COMPLY WITH ANY OF THESE REQUIREMENTS/RESTRICTION MAY RESULT IN THE FORTFETURE OF THIS AGREEMENT**
- **RETURNED CHECKS:** A \$30.00 fee will be charged for all returned checks.

I HAVE READ THE RULES AND REGULATIONS ON THIS FORM AND AGREE WITH THE CONDITIONS AND CHARGES AS ESTABLISHED:

Signature of Applicant: _____

Date: _____

Please keep this agreement with you during your event for proof in case of a conflict.