

**CITY OF SNOHOMISH
Snohomish, Washington**

ORDINANCE 2448

**AN ORDINANCE OF THE CITY OF SNOHOMISH AMENDING TITLE 2
OF THE SNOHOMISH MUNICIPAL CODE BY ADDING CHAPTER 2.38,
ENTITLED "MAYOR".**

WHEREAS, the Snohomish Administrative and Personnel Code has not been updated in many years; and

WHEREAS, the existing code does not provide adequate and up-to-date descriptions of the various roles within the City's administration;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SNOHOMISH,
WASHINGTON, DO ORDAIN AS FOLLOWS:**

Section 1. **Adoption of recitals as findings.** The City Council hereby adopts each of the recital paragraphs above as findings and hereby incorporates them by reference as though fully stated herein.

Section 2. **SMC Title 2 amended.** Snohomish Municipal Code (SMC) Title 2 Administration and Personnel, is hereby amended to add Chapter 2.38, entitled "Mayor," which reads as follows:

Sections:

2.38.010 Office Created.
2.38.020 Powers and Duties.

2.38.010 Office Created.

There is created the Office of Mayor in and for the City of Snohomish.

2.38.020 Powers and Duties.

A. The mayor shall be the chief executive of the City, in charge of all departments and employees, with authority to designate assistants and department heads, officers, and employees, and to enter into employment contracts with such individuals, and to appoint and remove members of various City boards and commissions, subject to the provisions of any applicable state law, ordinance or regulation, subject to confirmation by the Council where required, in the case of any members of boards and commissions.

B. The mayor or their designee shall have all authority and decision making power for administrative matters, including, but not limited to contracts, resolutions, personnel policies or emergency management plans. The City Council shall retain such authority as established by applicable state law, ordinance or regulation.

- C. The mayor shall see that all laws and ordinances are faithfully enforced and that law and order is maintained in the City, and shall have general supervision of the administration of City government and all City interests.
- D. All official bonds and bonds of contractors with the City shall be submitted to the mayor or such person as they may designate for approval or disapproval. They shall see that all contracts and agreements made with the City or for its use and benefit are faithfully kept and performed, and to this end they may cause any legal proceedings to be instituted and prosecuted in the name of the City, subject to approval by majority vote of all members of the Council.
- E. The mayor shall preside over all meetings of the City Council, when present, but shall have a vote only in the case of a tie in the votes of the Council members and only with respect to matters other than the passage of any ordinance, grant or revocation of franchise or license, or any resolution for the payment of money.
- F. The mayor shall report to the Council concerning the affairs of the City and its financial and other needs, and shall make recommendations for Council consideration and action.
- G. The mayor shall prepare and submit to the Council a proposed budget, as required by Chapter 35A.33 RCW, and to keep the Council fully advised of the financial condition of the City and its future needs.
- H. The mayor shall have the power to veto ordinances passed by the Council and submitted to the mayor as provided in RCW 35A.12.130, but such veto may be overridden by the vote of a majority of all Council members plus one more vote.
- I. The mayor shall be the official and ceremonial head of the City, and shall represent the City on ceremonial occasions, except that when illness or other duties prevent the mayor's attendance at an official function and no mayor pro tem has been appointed by the Council, a member of the Council or some other suitable person may be designated by the mayor to represent the City on such occasion.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to any other person or situation.

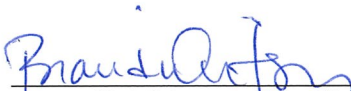
Section 4. Effective date. This ordinance shall be effective five days after adoption and publication by summary.

ADOPTED by the City Council and **APPROVED** by the Mayor this 21st day of June, 2022.

CITY OF SNOHOMISH

By 
Linda Redmon, Mayor

ATTEST:

By 
Brandi Whitson, City Clerk

APPROVED AS TO FORM:

By 
Emily Guildner, City Attorney

Publication Date: June 25 2022

Effective Date: June 30 2022