



# CITY OF SNOHOMISH

116 UNION AVENUE · SNOHOMISH, WASHINGTON 98290 · (360) 568-3115 · WWW.SNOHOMISHWA.GOV

## APPLICANT'S PROPOSAL ASSESSMENT

### COMPLIANCE WITH NEIGHBORHOOD CENTER DESIGN STANDARDS IN THE PILCHUCK DISTRICT

<b>File/Permit Number</b>	<b>Project Address</b>
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The Design Standards and Guidelines for the Neighborhood Center areas of the Pilchuck District are provided below in a checklist format to assist you in evaluating your proposal's compliance.

#### ASSESSMENT SECTIONS

##### STANDARDS FOR ALL DEVELOPMENT

- Site Design
- Building Design

##### STANDARDS SPECIFIC TO THE NEIGHBORHOOD CENTER ZONE

- Building Massing & Articulation
- Windows & Entrances
- Balconies
- Lighting
- Roofs

Please complete the applicable portions of this checklist and submit it with your design review application. Use the following scoring system when comparing your proposal to the Design Standards and Guidelines.

Scoring Guide	
Fully Complies	<b>5</b>
Moderately Complies	<b>4</b>
Neutral	<b>3</b>
Moderately Inconsistent	<b>2</b>
Inconsistent/Does Not Comply	<b>1</b>
Not Applicable	<b>0</b>

By signing below I certify that I have read and understand the Design Standards that are applicable to my project.

Applicant Signature

Printed Name

Date

# STANDARDS AND GUIDELINES FOR ALL DEVELOPMENT

## Site Design

### STANDARDS:

- A. Pedestrian walkways from the public sidewalk to the primary door shall be clear, direct, and in all cases, separate from vehicle access.
- B. As applicable, the location and design of pedestrian and bicycle facilities, utility and mechanical equipment, and service areas for loading, outdoor storage, and solid waste shall be considered in overall site design and clearly addressed in the application.
- C. Storage of materials, except displays of merchandise catering to a pedestrian clientele, shall be within enclosed buildings.
- D. Proposed methods to minimize the appearance of at-grade parking areas from the street and adjacent properties shall be clearly addressed in the application.
- E. Garden and screening walls, where used, shall exhibit detailing and artistry that may include top railings, caps, finials, etc.
- F. Unless no alternative is available, above-ground utility meters shall not be located on a street-facing building façade. Where no reasonable alternative exists, meters adjacent to or on a building façade and visible from a street or adjacent property shall be adequately screened with an architectural wall incorporated into the building design. Above-ground utility facilities, e.g., electrical cabinets, located between the sidewalk and a building shall be screened with landscaping.
- G. Outdoor trash and recycling areas shall be located at the rear of the site, when possible, away from pedestrian areas and screened on all sides. Screening enclosures shall match the materials and design elements of the primary structure.

General		SITE DESIGN	
Fully Complies	<b>5</b>	<b>SCORE:</b>	<b>COMMENTS (HOW DOES THE PROJECT MEET THE STANDARD?):</b>
Moderately Complies	<b>4</b>		
Neutral	<b>3</b>		
Moderately Inconsistent	<b>2</b>		
Does Not Comply	<b>1</b>		
Not Applicable	<b>0</b>		

## Building Design

### STANDARDS:

- A. Development shall incorporate elements that reflect the character of the Snohomish community. Justification of the consistency of proposed architectural style, elements, proportions, relationships, or materials with the local context may be required if antecedents within the community are not clear.
- B. Buildings shall be “four-sided,” meaning that all façades including side and rear façades should be considered visible (unless facing “blind” onto an adjacent party wall) and should be designed as an architectural façade composition.
- C. Architectural styles and stylistic references should be consistent and not combined on one building.
- D. Façade massing elements shall be located and arranged according to the building’s architectural style and the function of interior spaces, and should respond to its site.
- E. Architectural detailing shall be incorporated on all buildings consistent with the style and scale of the principal building and with the character of the community. Detail elements appropriate to the Snohomish community may include:

- |   |                                       |
|---|---------------------------------------|
| Knee brace                              | Parapet with cornice                  |
| Wide fascia and trim                    | Belt course                           |
| Rafter tail                             | Vertical window                       |
| Cupola                                  | Dormer                                |
| Window mullions (except false mullions) | Substantial eave and gable projection |

- F. Exterior surface materials shall be consistent with the traditional architectural materials and should contribute to the appearance of a 100-year functional building life. Appropriate materials include:
- Wood or long-lasting wood appearance materials, including cement fiber board but not vinyl or similar materials. Wood shakes and shingles, either square or decorative, shall be used only on single-family and townhouse buildings and their outbuildings.
  - Masonry, including brick and stone, but not faux stone. CMU is generally not appropriate, except that split-face CMU may be permitted in combination with other materials, e.g., as a base course;
  - Metal panels when reflective of historic industrial buildings (not appropriate for single-family and townhouse development);
  - Stucco may be used as a contrasting material to another primary surface material but shall not be the predominant surface material. Where used, joint patterns should reflect the overall composition of the building.
- Poured-in-place concrete may be permitted on a limited basis where textured form liners, pigments, stains, and/or special aggregates are used to create visually interesting surfaces. To the degree possible, formwork should shape architectural profiles of walls that create bases, cornices, pilasters, panel frames, and other elements contributing to façade composition and human scale.
- G. Except ground-floor storefronts, windows shall reflect historic proportions and trim size and details. Window proportions shall be either square or vertically-oriented, with a minimum of 2:1 vertical to horizontal proportion typical. Greater vertical to horizontal proportions are encouraged. Windows inset from the exterior plane are strongly encouraged for all residential development and required for the Neighborhood Center zone. Sills shall be provided on all windows except storefronts. Permanent materials such as wood, precast concrete, and similar shall be used for sills and window and door trims.
- H. Unifying architectural approaches shall be used to lay out a window pattern across a façade, such as aligning windows by using common sill or header lines, and/or aligned vertical centerlines of windows and doors between upper and lower floors. The design logic of the window composition within the context of the overall building design must be evident.
- I. Sliding doors shall not be located on a street-facing façade.
- J. Weather protection at all building entries is strongly encouraged and required for street-facing entries.

General		BUILDING DESIGN	
Fully Complies	<b>5</b>	<b>SCORE:</b>	<b>COMMENTS (HOW DOES THE PROJECT MEET THE STANDARD?):</b>
Moderately Complies	<b>4</b>		
Neutral	<b>3</b>		
Moderately Inconsistent	<b>2</b>		
Does Not Comply	<b>1</b>		
Not Applicable	<b>0</b>		

## STANDARDS FOR THE NEIGHBORHOOD CENTER ZONE

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Private frontage areas should be designed for pedestrian interest and activity.

1. If maintained at-grade with the sidewalk, such areas should appear as extensions of the adjacent sidewalk, although alternative paving materials, such as stamped concrete, bricks, pavers, or tile may be used. This area may be landscaped, provided that substantial pedestrian area is provided adjacent to all entries. If not landscaped, the frontage area may be used for retail display or seating area. Features that encourage use and enjoyment of the space should be incorporated.
2. If the above-ground portion of a podium parking structure extends to or into a private frontage, the exterior podium wall shall not provide sidewalk views of vehicles, metal screening (unless highly decorative and providing significant screening), or blank concrete walls. Above-grade podium walls shall be enhanced with landscaping, architectural hardscape, or a combination, e.g., terraced planters, to provide an attractive view.

		<b>NEIGHBORHOOD CENTER ZONE</b>	
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Moderately Complies	<b>4</b>		
Neutral	<b>3</b>		
Moderately Inconsistent	<b>2</b>		
Does Not Comply	<b>1</b>		
Not Applicable	<b>0</b>		

## Building Massing and Articulation

### STANDARDS:

- Buildings shall emphasize pedestrian scale with features that identify a break between the ground-floor and upper floors and focus attention on the street level. These features may include:
  - A projecting horizontal element such as a cornice, a belt course, or a string course;
  - A distinct change of materials and texture;
  - Continuous clerestory windows;
  - An entry alcove(s) (for commercial ground-floor uses) of at least 60 percent of the building width;
  - A change of façade plane.

A ground-level arcade is not typical for Snohomish and may be considered on a case by case basis. If used, arcade columns shall not be over 2 feet in diameter and should include architectural detailing.

- Architectural identification of the primary building entrance should not extend above the first floor.
- Architectural relief features, in addition to windows, shall indicate breaks between floors. These features should effectively break the appearance of vertical massing. Appropriate features may include a projection such as a belt course, a pattern of balconies, or other elements to achieve the intended result.
- Articulation of street-facing facades shall be provided, at a minimum, for every 50 feet of building perimeter to minimize the appearance of horizontal massing. Façade articulation shall be achieved through pilasters, vertical recesses, change in wall plane, a distinct change of materials, or similar measures that achieve the intended result.
- Horizontal ornament such as canopies, belt courses, string courses, or cornice lines should be carried across adjacent façades to unify various building masses and convey the sense of continuity between adjacent buildings.
- Where permitted, parking structure walls facing public streets shall provide screening and interest at the street level. This may include green screens, artwork, or architectural features to resemble an occupied building. Non-access building openings at the street level, such as for ventilation, shall have a vertical dimension at least two times the horizontal dimension. At-grade landscaping shall not be accepted as a substitute for creative articulation of wall surfaces.
- Building levels in excess of 3 stories require a minimum setback of 8 feet behind the primary ground-floor façade plane on any frontage. A projecting cornice or similar projecting element shall be provided at the plane break above the third floor to emphasize the change in wall plane. The exterior area above the third floor may be designed as outdoor living space.

<b>Building Massing &amp; Articulation</b>		<b>NEIGHBORHOOD CENTER ZONE</b>	
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Does Not Comply	<b>1</b>		
Not Applicable	<b>0</b>		

## Windows and Entrances

### STANDARDS:

- Curtain-wall window walls shall not be used except when used as ground-floor glazing or as “penthouse” glazing at the top floor of a 4-story or higher building.
- Where dimensional material, such as brick, is used on the exterior building surface, windows shall be inset a minimum of 3 inches from the wall surface to add relief to the walls and as a reference to local architectural tradition. Where inset windows are not practicable, trim surrounding the window shall project from the façade.

plane a minimum of 1 inch and shall include a head trim or similar element with a greater projection to create a shadow line.

3. Each floor of a street-facing façade shall have glazing on a minimum of 20 percent of the wall area, except that ground-floor commercial spaces shall have a minimum glazed area equal to 50 percent of the ground-floor, street-facing façade and except parking structure façades, where permitted.
4. For ground-floor retail spaces, the lower edge of storefront windows shall be no higher than 24 inches above the sidewalk to allow room for a minimal bulkhead or kick plate. Glazing should generally extend to the ceiling of the ground floor.
5. Storefronts shall not have vinyl window frames. If aluminum is used, it shall be painted or otherwise colored a dark shade.
6. Commercial entrances are encouraged to include a wide alcove with the building entry at the center.
7. Ground-floor residential uses are encouraged to elevate windows above the view of pedestrians on the sidewalk to create privacy for occupants.
8. Building entry points for all upper story spaces shall be located on the principal or secondary frontage. For mixed-use buildings, entrances to residential, office, or other upper story uses shall be clearly distinguishable in form and location from retail entrances.
9. All primary entry doors shall have extensive glazing, with a minimum of one foot between the glass and the bottom of the door. Wood or painted metal doors with traditional hardware are encouraged.
10. Clear glass should be used. If tinted glazing is used, light tints and blue, green, or gray hues should be used. Reflective glazing and/or reflective adhesive films should not be used. Non-reflective materials should be used for solar or heat control.
11. Canopies or awnings that provide weather protection along all frontages are encouraged where consistent with the building's architectural style. Weather protection is required at all frontage building entries. Quarter-round awnings are strongly discouraged. Internally illuminated awnings are prohibited unless opaque. Where provided, awnings and canopies shall extend a minimum of 5 feet from the façade of the building and shall be a minimum of 8 feet above ground.

Windows & Entrances		NEIGHBORHOOD CENTER ZONE	
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## Balconies

### STANDARDS:

1. Balconies shall not be the predominant feature of a façade and shall be incorporated into and consistent with the overall building design.
2. Balconies shall be either less than 3 feet in depth (decorative) or greater than 5 feet (usable) and shall not project more than 3 feet from any adjacent wall plane or be located at building corners where they will dominate the façade.
3. Balcony railings shall be open rather than boxy and opaque. Railings and balusters shall be consistent with the architectural style of the building. If extending past the face of the building, railings and balusters shall be ornamental metal.
4. The use of roof-tops and upper-story horizontal building modulations as outdoor enjoyment areas is encouraged.

Balconies		NEIGHBORHOOD CENTER ZONE	
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## Lighting

### STANDARDS:

1. All building entries shall provide illumination for safety and for nighttime identification of the entry.
2. Where lighting is intended to wash across a building façade, it shall be shielded to limit illumination to the ground-floor.
3. All ground-floor facades shall include pedestrian-level lighting along sidewalks.
4. Light fixtures shall be consistent with the architectural style of the building. Recessed can lights should be avoided and non-recessed can light fixtures should not be used.
5. All exterior light fixtures shall be glare-free and shielded from the sky, adjacent properties, and critical areas and their buffers.

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Not Applicable	<b>0</b>		

## Roofs

### STANDARDS:

1. Flat roofs (sloped to drain) with parapets shall be used on all buildings over 3 stories. A fire-rescue refuge area shall be included in the upper-story rooftop of all buildings over 3 stories.
2. Roof-top mechanical equipment shall not be visible from the street or from another building of the same height. On buildings with flat roofs, roof-top equipment shall be screened by a continuous parapet. On buildings with pitched roofs, roof-top mechanical equipment shall be screened in wells within the roof structure.
3. All parapets shall be architecturally finished on both sides and colored a neutral hue consistent with the building color.
4. Each parapet shall incorporate a cornice, which shall project a minimum of 24 inches from the parapet.
5. Pitched roofs shall have a minimum 8:12 pitch with a minimum eave projection of 24 inches. Eaves shall incorporate rafter ends at a dimension and frequency consistent with historic examples from the community.

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