

**CITY OF SNOHOMISH
Snohomish, Washington**

ORDINANCE 2349

**AN ORDINANCE OF THE CITY OF SNOHOMISH ESTABLISHING A
BIENNIAL BUDGET PROCESS, ESTABLISHING AN EFFECTIVE
DATE AND PROVIDING FOR SEVERABILITY.**

WHEREAS, Chapter 35A.34 RCW gives legislative authority to cities to establish a biennial budget, and

WHEREAS, if a city has elected to establish a biennial budget process, it must adopt a budget ordinance at least six months prior to the beginning of the biennium, and

WHEREAS, the fiscal biennium must begin on an odd numbered year; and

WHEREAS, the development and adoption of a budget by the City is a lengthy and intense process subject to limited amounts of available time which reduces opportunities for deliberating other issues of importance to the City Council; and

WHEREAS, biennial budgeting will provide an opportunity for better long-range and strategic financial planning and consolidation of efforts invested in the budget development and approval process, thereby improving services to the citizens of Snohomish; and

WHEREAS, the City Council finds that it is in the best interests of the City of Snohomish to utilize a fiscal biennium budget beginning January 1, 2019;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF SNOHOMISH, WASHINGTON, AS FOLLOWS;**

Section 1. New Chapter Adopted. The Snohomish Municipal Code is hereby amended to add a new Chapter 3.04, as follows:

Chapter 3.04

BIENNIAL BUDGET

Sections:

3.04.010 Establishment of biennial budget.

3.04.020 Budget process.

3.04.030 Prior acts.

3.04.040 References to “budget” or “annual budget.”

3.04.010 Establishment of biennial budget.

Pursuant to Chapter 35A.34 RCW, beginning with the biennium starting January 1, 2019, and/or all subsequent bienniums there shall be one budget covering a two-year period for the City of Snohomish. The 2019-2020 biennial budget and all subsequent budgets shall be prepared, considered, and adopted pursuant to the provisions of this Chapter and Chapter 35A.34 RCW. (Ord. 2349, 2018).

3.04.020 Budget process.

Pursuant to RCW 35A.34.130, the City Council hereby provides for a mid-biennial review and modification of the biennial budget, no sooner than eight months after the start of the first year of the fiscal biennium, nor later than the conclusion of the first year of the biennium. The Mayor shall prepare a proposed budget or budget modification and shall provide for publication of notice of hearings consistent with publication of notices for adoption of other city ordinances. Such proposal shall be filed with the City Clerk and be submitted to the City Council and shall be a public record and be available to the public. A public hearing shall be advertised at least once and shall be held no later than the first regular council meeting in December and may be continued from time to time. At such a hearing or thereafter, the Council may consider a proposed ordinance to carry out such budget or modifications. Such ordinance shall be subject to other provisions of Chapter 35A.34 RCW. (Ord. 2349, 2018).

3.04.030 Prior acts.

Acts pursuant to the ordinance codified in this chapter, but prior to its passage or effective date, are hereby ratified and confirmed. (Ord. 2349, 2018).

3.04.040 References to “budget” or “annual budget.”

All references to “budget” or “annual budget” contained in the Snohomish Municipal Code or in the ordinances or resolutions of the City of Snohomish shall be interpreted as referring to the “biennial budget.” (Ord. 2349, 2018).

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

ADOPTED by the City Council and **APPROVED** by the Mayor this 2nd day of May, 2018.

CITY OF SNOHOMISH

By John T. Kartak
MAYOR JOHN T. KARTAK

ATTEST:

By [Signature]
PAT ADAMS, CITY CLERK

APPROVED AS TO FORM:
By [Signature]
GRANT K. WEED, CITY ATTORNEY