



CONDITIONAL USE SUBMITTAL CHECKLIST

ALL SUBMITTALS **MUST** BE COMPLETE
APPLICATIONS SHALL BE SUBMITTED ON THE [SSPP](#)

- Land Use Application Form
- Detailed **Description of Proposal**
- Letter** describing how the proposal meets all applicable criteria in Title 14 SMC.
- SEPA Checklist**, if applicable
- Critical Areas report**
A letter from a qualified professional stating that no wetlands, streams, or required buffers exist on the site may be submitted in place of a Critical Areas report. A mitigation plan is required if any impacts to Critical Areas or buffers are proposed.
- Site plan** with the following requirements:
 - 24" x 36" in size, folded to 8½" x 11".
 - Drawn to 1" = 20' or 1"=40' scale.
 - Plan must include a North arrow and the date of preparation.
 - Show location of all structures (existing and proposed), property lines, streets and alleys.
 - Include all dimensions for lots, structures, and setbacks.
 - Show all critical areas and required buffers, if present.
- Landscape plans**, if applicable.

Note: Additional information may be required to process your application, depending upon the nature of the conditional use being requested.