



REQUEST FOR QUALIFICATIONS
ON-CALL GEOTECHNICAL, ENVIRONMENTAL, AND TRANSPORTATION SERVICES
QUESTIONS & RESPONSE

DATE ISSUED: March 17, 2026

The following questions were received regarding the RFQ. Responses are provided below for clarification. This information shall be considered part of the RFQ.

Q1: For the On-Call Geotechnical, Environmental, and Transportation Services, can a firm submit a proposal for just one category (e.g., only geotechnical), or must a firm be able to provide all three services?

A1: Firms may submit a proposal for a single category in which they are interested. Submissions do not need to cover all disciplines.

Q2: Is there a limit to the number of companies/teams you plan to bring on or would you rank proposals that have both service areas higher?

A2: It's not a strict limit, but we wouldn't want to manage more than 1-2 firms per scope. We plan to score each scope separately, so if a firm submits a proposal covering multiple scopes, they will receive an individual score for each scope they address.

Q3: Can changes to the standard City contract be requested and, if so, does that need to be included with the proposal?

R3: The PSA is a standard City template and is generally not modified. However, depending on the nature of the requested changes, the City may consider revisions. Any proposed redlines will be subject to legal review. Firms should include any requested redlines with their proposal.

Q4: The RFQ identifies that answers will be posted on Tuesday March 14, but that is a Sunday. Please confirm when the answers will be posted.

R4: Thank you for bringing this to our attention. The responses will be posted on Tuesday, March 17.

Q5: The RFQ identifies that a rate schedule is required as part of the response. However, the Estimated Schedule identifies “Submit Final Scope and Fee: Wednesday, April 15, 2026.” As this is an on call, there is not typically a specific scope and therefore not a specific fee that can be provided. Is this step going to be required for this on call?

R5: For the purposes of this on-call RFQ, firms are only required to submit a rate schedule with their proposal. Because this is an on-call contract, a specific scope and fee are not required at this time. A detailed scope and fee will be negotiated with the selected firm(s) when individual task orders or projects are identified.

Q6: What is the intended duration of the on-call contract?

R6: The on-call contract is anticipated to have a duration of three (3) years from the date of execution, with the option to extend for one (1) additional year.

Q7: Does the City have upcoming projects where these on-call services are anticipated to be needed?

R7: Yes, the City anticipates needing on-call services for various projects.

Q8: Should submittals be submitted separately by discipline, or can multiple services be included in a single ten-page submittal?

R8: Multiple submittals in a single submittal is acceptable.

Q9: Can the City clarify how many consultants it anticipates selecting for this contract?

R9: It’s not a strict limit, but we wouldn’t want to manage more than 1–2 firms per scope. We plan to score each scope separately, so if a firm submits a proposal covering multiple scopes, they will receive an individual score for each scope they address.

Q10: Has the City previously utilized an on-call contract for these services, specifically for geotechnical, environmental, or related scopes? If so, could you identify the incumbent firms?

R10: The City has previously used on-call contracts for these services. Incumbent firms are Terraphase, Northwest Environmental, and Transpo.

Q11: Is the City seeking a single consultant to provide all services outlined in the RFP, or is the City open to engaging multiple consultants for individual scopes such as geotechnical, environmental, or transportation tasks?

R11: The City does not have a preference regarding the number of consultants selected. Firms may propose to provide one or more of the services outlined in the RFP, and the City may engage one or multiple consultants depending on qualifications and project needs.

Q12: May firms submit on one or two of the requested disciplines or is it required that every submission provide Geotechnical, Environmental and Transportation services?

R12: Firms may submit proposals for one or more disciplines. It is not required that a firm provide all three services.

Q13: If submitting for more than one discipline, does each service require an independent proposal?

R13: No, firms may submit one proposal that clearly identifies and addresses each discipline they are proposing to provide.

Q14: How many firms does the City anticipate selecting for each discipline?

R14: It's not a strict limit, but we wouldn't want to manage more than 1–2 firms per scope. We plan to score each scope separately, so if a firm submits a proposal covering multiple scopes, they will receive an individual score for each scope they address.

Q15: What is the anticipated contract budget for each service and the contract duration?

R15: Services will be paid through the City's professional on-call services budget. Funding is not allocated to specific disciplines in advance, and the amount utilized for each discipline may vary depending on project needs and demand. The on-call contract is anticipated to have a duration of three (3) years from the date of execution, with the option to extend for one (1) additional year.

Q16: May we use text larger than 12-point font for headers/subheaders in our submittal?

R16: Yes, larger font sizes may be used for headers and subheaders, provided the main body text is no smaller than 12-point font.

Q17: Does the rate sheet count towards the page limit?

R17: Yes, the rate sheet does count toward the page limit.