

Upcoming City Council Agenda Items

**Tuesday
February 21, 2017**

7:00 p.m. – Regular Meeting

- Action to approve Interlocal Agreement with Snohomish County for Animal Control Services
- Action regarding Interlocal Agreement relinquishing ownership in Rucker Building

The agendas list above is partial and tentative. For further information, click here for the City website:

<http://www.snohomishwa.gov/AgendaCenter/City-Council-Agendas-1>

2017 Calendar

Design Review Board
Wednesday, February 8
CANCELLED

Public Safety Commission
Tuesday, February 14
Regular Meeting – 5:30 p.m.
Fire District 4 Training Annex
1525 Avenue D

In this issue:

- Mayor Guzak Resigns; Replaced by Tom Hamilton
- Convenience Fee Removed for Online Utility Bill Payments
- Applicants Sought for Economic Development Committee
- Kids Meet-Up at Boys and Girls Club
- Information on Solicitors
- New City Quarterly Magazine
- Naming Our City Parks
- Highlighted Land Use Applications in Process

Mayor Guzak Resigns; Replaced by Tom Hamilton

Karen Guzak announced to the City Council at its meeting February 7 that she was resigning her position as Mayor. She will remain as a Councilmember for her remaining term, which expires on December 31, 2019.

The Council took action immediately to nominate two Councilmembers to replace her: Tom Hamilton and Michael Rohrscheib. Councilmember Hamilton was elected, and he will take office as Mayor until the change in the form of government results in the election of a “strong mayor” effective November 2017.

Councilmember Hamilton announced at the meeting that he does not intend to file for election for the strong mayor position. Elections for that position will begin with the August primary election and be finalized in a runoff election on the November general election this year.

Candidates for the strong mayor position will be required to file for office with the Snohomish County Auditor’s Office between May 15 and May 19 this year.

Convenience Fee Removed for Online Utility Bill Payments

Utility customers are now encouraged to pay their utility bill online using a debit or credit card or from their bank account via e-check. Effective January 15, 2017, the \$6.95 convenience fee has been removed so there will be **NO FEE** to the customer to utilize this convenient service. To pay your bill online, please have your billing account number and amount due available and then visit: <http://snohomishwa.gov/156/Pay-Your-Utility-Bill-Online>

If you have any question please contact us at 360-568-3115 or at utilitybilling@snohomishwa.gov.

Weekly Newsletter

Applicants Sought for Snohomish Economic Development Committee

Applicants are being sought to fill a vacancy due to the resignation of Jason Sanders on the City of Snohomish Economic Development Committee. The applications are due to the City Clerk by 4:00 p.m. on **Thursday, February 23**, at City Hall, 116 Union Avenue in Snohomish.

The Committee helps to coordinate and facilitate implementation of the City's strategic plan *Imagine Snohomish: Promoting Vitality and Preserving Character*, by considering means to promote economic development for increased retail sales, tourism, construction and creation of living wage employment opportunities in the community to improve the local economy.

Due to the expertise required to perform the duties of the Committee, appointed members are those with an interest in the City as a result of living, working, owning property or a business, and/or belonging to one of the City's civic organizations. All City board and commission members are volunteers serving without compensation.

The appointment is to fill the term which ends on March 31, 2018. The committee meets at 7:30 a.m. to 9:00 a.m. the fourth Tuesday of the months of January, March, May, July, September, and November.

Applications are available at City Hall and may also be downloaded from the City website:

<http://www.snohomishwa.gov/108/Boards-Commissions>

Kids Meet-Up at Boys and Girls Club

Kids who like the Averill Youth Complex are invited to talk to City planners, neighbors, and friends about what they like, and what they would improve in the park!

- **When:** Saturday, February 11, 2017
- **Time:** 10:00 to 11:00 a.m.
- **Where:** Boys and Girls Club
402 Second Street
Snohomish, WA 98290
- **Why:** The City is 'master planning' the park site and wants to learn how kids, their parents/grandparents, and caregivers currently use and would like to use the park! This information will be incorporated to update our master plan for the park.



Click on picture above or the following link for a short, informative video: [KidsMeet-Up](#)

Weekly Newsletter

Information on Solicitors in City Limits

Did you know that a City of Snohomish business license is required for solicitors to go door-to-door inside city limits? The thorough license approval process requires the applicant pass a Washington State Patrol background check, be fingerprinted, provide proof of state licensing, and be bonded by a surety company. Each solicitor is required to go through this license approval process, even if employed by the same company/business.



A solicitor or canvasser is any individual who travels in any manner from place to place, house to house, or street to street taking or soliciting orders for sales of goods, wares and merchandise, and personal property for present or future delivery or for services to be performed presently or in the future.

Persons simply handing out informational flyers without actively engaging Snohomish citizens in an attempt to generate orders or revenue, are not required to obtain a City business license, but must abide by the [Uniform Litter Control Code](#).

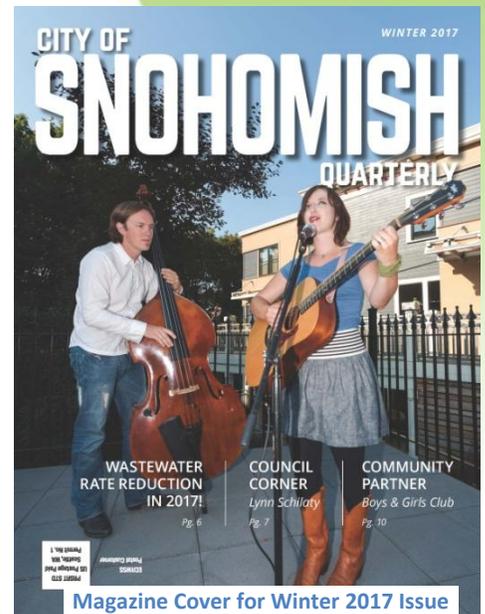
You, as a citizen of Snohomish, have the right to request a solicitor/canvasser provide proof of their City of Snohomish business license. If proof cannot be provided, you can call the City Clerk's office at 360-282-3155 or the Snohomish Police Department at 425-407-3999 (non-emergency line) to report the unlicensed solicitor. **If you feel you or your property are being threatened, please call 9-1-1.**

For more information on special business licenses, please [click here](#). If you have further questions about solicitor/canvasser licenses or City of Snohomish business licensing in general, please contact the City Clerk's office at 360-282-3155 or at adams@snohomishwa.gov.

New City Quarterly Magazine!

The inaugural issue of the City of Snohomish quarterly magazine was mailed out last week (did you get yours?). Over one year ago, the City Council appointed a number of volunteer citizens to participate in an Open Government Committee, and one of their final recommendations was a citywide quarterly magazine. The purpose is to better engage and inform citizens regarding City services. By working with our local businesses and Philips Publishing, the City is able to pay for the cost of production through advertising over time. So, please support Snohomish businesses and keep our tax dollars in town. Staff looks forward to hearing from you on suggestions for future issues.

A digital copy of the City of Snohomish Quarterly magazine can be found [here](#) or by clicking on the photo to the right.



Steve Schuller, Deputy City Manager/Public Works Director at schuller@snohomishwa.gov or 360-282-3194.

Weekly Newsletter

Naming Our City Parks

The City of Snohomish Parks Naming Committee is requesting your help in their research for names of City park facilities. They would like to learn from you and hope you participate* in naming the following properties **by February 10, 2017**:

1. 11 Lincoln Avenue, current placeholder name '20 Acre Park'
2. 2000 Ludwig Road, current placeholder name: '2000 Ludwig'
3. 1103 Maple Avenue, current placeholder name: '1103 Maple'
4. Block located between Second and Third Streets and Pine Avenue and Centennial Trail, current placeholder names: Averill Youth Complex, Hal Moe Pool Site, Tillicum Kiwanis playground, Snohomish Skate Park, Averill Field, and Snohomish Boys and Girls Club.
5. Unaddressed Lake Avenue property, current placeholder names: Harryman's Farm, Harryman's Farm Park. Property to be named after the Harryman family using a name such as Harryman Park, Harryman Farm Park, or Harrymans Farm.

* HOW YOU CAN PARTICIPATE

1. Provide name suggestions which conform to any one of the following criteria. Please provide photos or documents to support your suggestion such as letters, newspaper articles, book citations, etc. As a guideline, examples of name suggestion formats follow the criteria here:

- Criteria One: Names unique to the neighborhood and community.
Example: Exclude names already in use such as Pilchuck, Snohomish, Morgantown, etc.
- Criteria Two: A natural or geological feature.
Example: I recommend _____ (a park facility from list above) be named ' _____ ' (suggested name of natural or geologic feature) because of the _____ (natural or geologic feature). Attached please find photos or documents showing this feature.
- Criteria Three: Names of historical or cultural significance for the community.
Example: I recommend the _____ (a park facility from list above) be named ' _____ ' (suggested name) because the _____ (historic or culturally significant feature) and here attached is additional information. See attached.
- Criteria Four: A historical figure; or individual (deceased for three years minimum) who has made a significant contribution to the City; or gave their life serving the United States of America in military service.
Example: I recommend the _____ (a park facility from list above) property be named " _____ " (suggested name) because it was home to _____ (historic figure or individual here) and here attached is the document describing him or her. See attached.

2. Go to <http://www.ci.snohomish.wa.us/FormCenter/Parks-11/Parks-Naming-80> or email your suggested name(s) and documentation to Denise Johns, City of Snohomish Project Manager at johns@snohomishwa.gov.
3. Please note your naming suggestions and supporting documents will become public record and will be posted on the City's website.

The Naming Committee will convene in February to review your suggestions, supporting documents, and other background research. Upon completion of their research, the Committee will make recommendations to City Council, who has the authority to designate names.

Thank you in advance for your help! Contact Denise Johns at johns@snohomishwa.gov or 360-282-3195 with any questions.

Highlighted Land Use Applications in Process

Barb's Licensing, 512 Second Street

File #03-17-ADP

Administrative Development Plan application for replacement of existing mobile office. Pending complete application determination. Public comment period to follow complete application determination, under separate notice. More information: Brooke Eidem, Associate Planner, 360-282-3167, eidem@snohomishwa.gov.

Adams Manor, 1012 Fourth Street

File #02-17-CUP

Conditional Use Permit application for Bed & Breakfast. Complete application determination was issued January 26, 2017. Notice of Application and Notice of Public Hearing issued February 3, 2017:

<http://www.snohomishwa.gov/ArchiveCenter/ViewFile/Item/1027>. Public comments submitted by 5:00 p.m. on February 28, 2017 will be forwarded to the Hearing Examiner. Comments may also be submitted at the hearing scheduled for March 1, 2017, at 10:00 a.m. in the George Gilbertson Board Room, Snohomish School District Administration Building, 1601 Avenue D. Details on this proposal can be found here:

<http://www.snohomishwa.gov/442/Stay-Informed>.

Fence Regulations Code Amendment

File #01-17-SEPA

Notice of Proposed Amendment and SEPA Threshold Determination was issued January 13, 2017. The Planning Commission held a public hearing on February 1, 2017, and a City Council hearing to consider the proposed code amendment will be held Tuesday, March 7, 2017, in the Snohomish Carnegie Building, 105 Cedar Avenue. Draft regulations may be viewed at <http://snohomishwa.gov/176/Codes-Standards>. Written comments may be submitted to the attention of Glen Pickus and must be received by 5:00 p.m. on February 16, 2016. More information: Glen Pickus, Planning Director, 360-282-3173, pickus@snohomishwa.gov.

Riverview South Preliminary Plat

File #16-16-PP

14-lot Planned Residential Development at 502 Ludwig Road (tax parcel 28051300202400, formerly addressed as 2210 Second Street). Currently under review. The Riverview South Preliminary Plat will be decided by the City's Hearing Examiner after holding a public hearing (date to be determined). Details on this proposal can be found here: <http://www.snohomishwa.gov/442/Stay-Informed>.

For a complete list of all land use and development projects currently in review, please visit the City's website. <http://www.snohomishwa.gov/179/Development-Projects>

UPCOMING PUBLIC HEARINGS

- 10:00 a.m. Wednesday, March 1, Adams Manor Conditional Use Permit; Hearing Examiner
- 7:00 p.m. Tuesday, March 7, Fence Regulations Code Amendment; City Council