

Snohomish City Council Meeting Minutes
February 5, 2019

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council regular meeting to order at 6:00 p.m., Tuesday, February 5, 2019, in the Snohomish Fire District, Harvey Auditorium, 1525 Avenue D, Snohomish, Washington.

COUNCILMEMBERS/MAYOR PRESENT

Larry Countryman
Steve Dana
Karen Guzak
Tom Merrill
Linda Redmon
Jason Sanders
Lynn Schilaty
John T. Kartak, Mayor

STAFF PRESENT

Pat Adams, HR Manager/City Clerk
Debbie Burton, Finance Director
Tim Jackson, Public Works Utilities Manager
Mike Johnson, Public Works Services Manager
Keith Rogers, Police Chief
Steve Schuller, City Administrator
Grant Weed, City Attorney

2. **APPROVE AGENDA** contents and order:

Mayor Kartak stated Associate Planner Brooke Eidem would not be present at tonight's Council meeting and requested Discussion Item 8a be removed from the agenda.

MOTION by Schilaty, second by Guzak to approve the agenda as amended. The motion passed unanimously (7-0).

3. **APPROVE MINUTES** of the January 15, 2019 workshop and regular meeting.

MOTION by Merrill, second by Countryman to approve the minutes of the workshop and regular meeting. The motion passed unanimously (7-0).

4. **CITIZEN COMMENTS** on items not on the Agenda

Mayor Kartak welcomed the citizens to the meeting and discussed the procedures for providing citizen comment.

Jeanine SanClemente, spoke to the many negative effects of a warming planet and to her concerns regarding climate change. She favors passage of the resolution in support of 100% renewable energy in Snohomish.

Nick C., is a member of *Iron Workers Local 86* and loves Snohomish.

Karen Gahm, spoke to the *Strawless in Snohomish* campaign and its aim to reduce the use of plastic straws in local restaurants. She supports the reusable plastic bag ban and 100% clean renewable energy in Snohomish.

Citizen Comments: Closed

5. **PRESENTATION** – Introduction of New Employees Sukhpreet (Monty) Dhaliwal, Jenny Zimmerman, and Officer Nathan Alanis

City Administrator Steve Schuller introduced the City's new Project Engineer, Sukhpreet "Monty" Dhaliwal. He stated Mr. Dhaliwal comes to Snohomish from the City of Seattle where he served as an Associate Civil Engineer and Associate Civil Engineering Specialist from 2015 to 2018. Prior to his employment with the City of Seattle, Monty was employed with the City of San Jose, California as their Development Review Engineer. Monty

possesses a Master of Science Degree in Transportation/Construction Engineering from San Jose State University and a Bachelor's Degree in Civil Engineering from Sacramento State University.

Finance Director Debbie Burton introduced new Accounts Payable and Payroll Accounting Technician, Jenny Zimmerman. Ms. Zimmerman comes to Snohomish from the retail industry, where she has served as a bookkeeper. She has also worked for the University of Washington and the Bank of America. Jenny recently processed her first payroll and accounts payable run. She lives locally, and is very active in the Snohomish School District. Ms. Zimmerman enjoys musical theatre and spending time with her children.

Police Chief Keith Rogers introduced Sergeant Nathan Alantis. Sergeant Alantis has been employed by the Sherriff's Office for twelve years. During his first five years, he served as a patrol deputy in the South Precinct and was assigned as the School Resource Officer to Lynnwood High School, where he taught Law and Justice and youth soccer. In 2016, Mr. Alantis became a Detective assigned to the Special Investigations Unit. The following year, Nathan was promoted to Sergeant. Sergeant Alantis worked in North County Patrol and the Office of Neighborhoods overseeing Block Watch and arranging public events through schools and community groups. Sergeant Alantis joined the Snohomish Police Department in July 2018 and worked as the day shift Patrol Sergeant. This past Fall, he was selected as Administrative Sergeant. He supervises two detectives, two records employees, the School Research Officer, Community Outreach Officer and community volunteers. Sergeant Alantis possesses a degree from Washington State University.

6. **PUBLIC HEARING** – Sale of Surplus Property and Vehicles – **PASS** Resolution 1392

Public Works Services Manager Mike Johnson indicated the vehicles shown within Resolution 1392 have reached, or exceeded, the end of their useful life, as determined by the department responsible for the vehicle(s) and equipment. The City's Fleet Department has also confirmed the vehicles and equipment no longer meet the minimum standards for safety, maintenance costs and/or usefulness.

Mr. Johnson noted vehicle EP-03, 2002 Chevy Blazer 4x4 was previously used as a City of Snohomish Police vehicle, and then moved into the Public Works Department (non-utility). This vehicle's condition is poor, due to its age, high mileage, failing brakes, worn out tires, and deficient transmission. The cost to render repairs and keep this vehicle in safe operating condition, exceeds the value of the vehicle.

Vehicle EP-55, 1996 Ford F-150 2WD was previously used as a City of Snohomish Public Works Street Department vehicle (non-utility). This vehicle's condition is poor due to its age, high mileage, poor brakes and worn out tires. The cost to make repairs and keep this vehicle in safe operating condition exceeds the value of the vehicle.

Vehicle EP-126, 2008 Ford F-350 2x4, was previously used as a Public Works Water Distribution Department vehicle. This vehicle's condition is poor, due to engine problems, heavy use and heavily loaded working conditions. The cost for a new engine and to maintain this vehicle in a safe and cost effective manner has exceeded the value of the vehicle.

The above vehicles require a public hearing prior to sale, as well as the following equipment:

Water Treatment Plant Miscellaneous Non-Licensed Equipment:
EP-11 1988 Nissan Forklift 3.5 ton Serial Number: CPH01-902805
EP- 158 2004 Toyota electric stacker forklift Serial Number: 6BWL15-20024
EP-128 2004 - 1320 Ford Tractor Serial Number: UE22903

Mr. Johnson explained the two forklifts and the Ford tractor were previously purchased for use at the Water Treatment Plant. Due to the closing of the Water Treatment Plant, this equipment is no longer needed. Selling the equipment now, instead of waiting until a later time, will bring a greater value to the City at auction. Exhibit B shows the miscellaneous small equipment list. Due to the closing of the Water Treatment Plant, these miscellaneous small equipment items are no longer needed. Selling the equipment now, instead of waiting until a later time, will also bring a greater value to the City at auction.

Councilmember Redmon inquired about the Ford Tractor (EP-128) and whether this equipment would be appropriate for use at some of the City's larger properties, such as Ludwig Road and other park properties. Mr. Johnson responded the City has several tractors, and this tractor is in very poor condition.

Citizen Comments:

Nicholas Clutcher, stated he was impressed by Mr. Johnson's presentation.

Citizen Comments: Closed

MOTION by Guzak, second by Sanders that the City Council **PASS** Resolution 1392, authorizing the sale and disposal of surplus vehicles and equipment as described in Exhibits A and B to Resolution 1392. The motion passed unanimously (7-0).

7. **ACTION ITEM - AUTHORIZE** the Purchase of a Street Sweeper

Public Works Services Manager Mike Johnson stated the purpose of this agenda item is for the City Council to discuss the purchase of a new street sweeper. He explained the City has been contracting for street sweeper services through an Interlocal Agreement with Snohomish County Public Works for many years. This has been a successful contract and Public Works has been very happy with the service Snohomish County has provided. However, in July 2018, a letter was received from Snohomish County informing the City effective January 1, 2019, the County will no longer be providing street sweeper services. The reason is simple; increased stormwater regulations have made it too difficult to continue to provide outside agencies with street sweeper services. The County needs to focus on their own maintenance needs.

During the last several months, staff has been researching the following alternative sweeping options:

- 1) Private companies providing sweeping services;
- 2) Local municipalities willing to sweep for the City for a fee similar to the County; and
- 3) Purchasing a new street sweeper.

Staff has determined:

- 1) Companies specializing in sweeping services don't typically contract for large municipal sweeping. Their focus is on parking lots, construction projects and private districts.
- 2) Local municipalities are having the same increased maintenance needs and impacts from additional stormwater regulations as the County, and are unwilling to contract for services with the City. However, local municipalities would offer their services in the event of an emergency.

The cost to purchase, staff and maintain a new sweeper appears to be the best option at this time. Due to the City's own increased maintenance needs, staff is confident having its own sweeper will provide the needed added flexibility to schedule sweeper services to better

maintain its streets and stormwater system. This will also allow staff to sweep the downtown streets more frequently before and after events.

City staff reviewed several options for a street sweeper that would best serve the City's needs. Staff arranged on-site demonstrations and test drives. After careful review, staff's recommendation is to purchase a RAVO Sweeper. Their model has the best combination of size, turning radius, maneuverability, flexibility, purchase cost and maintenance for the City's specific needs.

If the purchase is approved by the City Council, the item will be included as a future budget amendment in 2019. The purchase cost is \$265,161.60, with a 5% contingency, which would be split 50% from the Equipment Replacement Fund (#505) and 50% from the Stormwater Fund (#404), or \$132,580.80 each. The \$3,500 per month (\$42,000/12) in the current budget for use of the County's sweeper services would be eliminated, once the purchased street sweeper is put into service. The Equipment Replacement Fund's beginning fund balance in January 2019 is \$285,664, and the budgeted ending fund balance in December 2020 is \$310,922. The City has set aside sufficient funds to pay for the sweeper using the existing fund balance within the Equipment Replacement Fund.

Councilmember Schilaty asked if the street sweeping schedule would remain the same, or would the current schedule change with the purchase of a sweeper. Mr. Johnson responded the schedule would change, as sweeping will be done on an as needed basis.

Councilmember Schilaty noted the new sweeper appears to be a lot quieter than the County's sweeper. Mr. Johnson concurred. Councilmember Schilaty inquired if additional City streets will be swept. Mr. Johnson replied the City will keep the existing route, which is broken into four different sections. However, City staff has already been sweeping areas not previously swept.

Councilmember Dana asked about the history and track record of the new sweeper. Mr. Johnson replied Bainbridge Island speaks very highly of the equipment and its reliability. Councilmember Dana inquired regarding the eight year replacement schedule. Mr. Johnson stated Snohomish County typically rotates out their equipment every eight years, and it is a good benchmark. Once it reaches the eight year mark, an assessment of the equipment is completed, and quite often, the equipment's use is extended by several years.

Councilmember Dana noted the equipment purchase is being shared between the stormwater utility and the equipment replacement funds, and would like to know how utility and non-utility money can be shared. Ms. Burton stated there is no problem with it being funded 50/50. However, at the end of the equipment's life, the utility fund will need to be reimbursed with any surplus funds. Councilmember Dana noted the staff report stated the County canceled its contract due to increased stormwater regulations. He wants to know what is going on with the stormwater regulations causing the County to get out of the street sweeping business. Public Works Utilities Manager Tim Jackson stated under the National Pollutant Discharge Elimination System (NPDES) permit, the County and City are both facing the same regulations. The City and County have to inspect every catch basin within a two year period. This requirement is taking up a lot of the County's staff time. Mayor Kartak clarified the County requires their sweeper be working on their streets with the increasing NPDES maintenance regulations.

Councilmember Redmon thanked Mr. Johnson for his presentation, and given the City will be discussing 100% renewable energy tonight, she asked if any electrical street sweepers were considered by staff. Fleet Mechanic Richard Karschney indicated the proposed street sweeper meets Tier 4 emission requirements, and is very clean. Mr. Johnson indicated there are not a lot of electrical sweepers available, and those that are, are very expensive.

Councilmember Merrill asked if the new sweeper would help with staffing efficiencies. Mr. Johnson explained the City currently has a sweeper that attaches to the loader. The

City uses it for leaf and sand removal. It is cumbersome. It takes three staff members to perform these tasks. One staff member drives the loader, another attaches the sweeper and the box on the back of the loader for the material to dump into, and another staff member flags traffic, because the unit takes up the entire street. He questioned why the labor savings was not included. Mr. Johnson noted this is not a recurring task, and is only done occasionally. Councilmember Merrill asked if the City added \$11,000 to the City's budget, which is greater than contracting with the County. Ms. Burton explained this purchase of this unit is not currently within the City's adopted budget and will be brought forth as a budget adjustment. Mr. Johnson explained the \$11,000 difference, is the labor and parts already built into the budget for Maintenance and Operation.

Councilmember Sanders asked about the unit's sand and snow removal capabilities. Mr. Johnson responded the unit can be used to clean up the sand related to snow events a lot faster than with the County contract, and prior to the sand traveling into the catch basins.

Councilmember Schilaty stated there appears to be in-house labor benefits, including those associated with maintaining catch basins. She believes Mr. Johnson has conducted a thorough analysis of the City's needs and she supports the purchase. Mr. Johnson indicated the more the City uses the equipment, the more benefits it will receive.

Mayor Kartak thanked Mr. Johnson, Mr. Jackson and Mr. Karschney for their informative report.

Citizen Comments:

Philip O'Connell, commented that diesel vehicles, with a little bit of retrofitting, can burn bio diesel.

Citizen Comments: Closed

MOTION by Schilaty, second by Guzak that the City Council **AUTHORIZE** the Mayor to sign a state bid purchase contract to purchase a new Street Sweeper for an amount not to exceed \$265,161.60.

Councilmember Redmon thinks Mr. Johnson completed a great analysis. However, she would like to have had more information on equipment using alternate energy. She doesn't support this contract without additional information.

Councilmember Sanders thanked staff for doing such a great job in keeping the City streets so well taken care of, especially during the past few days with the inclement weather. The streets are safer because of their efforts. He supports the purchase and also looks forward to moving away from diesel.

Councilmember Guzak supports the contract. She noted within the next eight to ten years, the City's aspirational resolution to be discussed later tonight, will take the City through to 2030.

Councilmember Merrill stated alternatives are beginning to become available. The infrastructure for supporting biodiesel is probably three to five years out for a city like Snohomish. In Seattle, where they have five street sweepers, and have the ability to invest in alternative energy to test as its backup, may be feasible. However, he doesn't believe it would be prudent for Snohomish to go in this direction at this time. He fully supports the contract.

VOTE ON THE MOTION: The motion passed (6-1), with Redmon voting nay.

8. **DISCUSSION ITEM** - Resolution in Support of 100% Renewable Energy – Resolution 1395

City Administrator Steve Schuller explained on December 4, 2018, the City Council requested a discussion item be added to a future meeting to consider a resolution in support of 100% renewable energy. The Council, in its preliminary discussions, were not looking for a hard mandate, but to set aspirational goals, including making financial decisions applying only to the City government, and not to individual choices made by private citizens and businesses. The Council wanted to continue to lead by example in its own decision making, and promote a faster transition to renewable energy sources, including by the City's energy utility providers.

Mr. Schuller indicated renewable energy is from a source not depleted over time. The benefits of renewable energy are threefold:

1. **Financial** – Increased competition from new energy sources is better for customers in the long-term;
2. **Energy Security** - Diversifying energy options, reducing dependence on imported fuels, and providing a replacement for sources of energy with limited supply and which at some point will be depleted; and
3. **Environmental** - Generating energy that produces reduced or no greenhouse gas emissions, including carbon dioxide (CO₂), from fossil fuels, and reduces air pollution and human health impacts.

Mr. Schuller stated energy consumption, mainly produced from fossil fuels, has increased tenfold globally since 1900. Even with very successful energy conservation programs, including better insulated buildings and significantly lower consumption with new lighting and appliance technology, total global energy consumption is increasing, especially in Asia. Global atmospheric carbon dioxide levels (or CO₂) have increased during the same timeframe.

The City government uses energy for two main functions:

Vehicles and Equipment

- Light Vehicles (e.g. Cars and Light Pickups)
- Heavy Vehicles/Equipment (e.g. F550 Flatbed, Vector Truck, Backhoe)

Buildings and Facilities

- Buildings, including Lighting and Heating, Ventilation and Air Conditioning (HVAC)
- Wastewater Treatment Plant
- Wastewater Lift Stations (Pumps)
- Utility SCADA (computer-control) Systems
- Traffic Signals

The energy for the two main functions above come from three primary sources:

Vehicles and Equipment

1. **Gasoline** (Crude Oil) used for light and heavy vehicles and large equipment.

Buildings and Facilities (including some equipment)

2. **Electric Power from Snohomish County PUD.** Their electricity comes from the following sources:
 - Renewables (Hydroelectric Generation from federal dams) 90%

- Nuclear Generation 9%
- Other 1%

3. **Natural Gas from Puget Sound Energy.** The City only has two buildings, which are heated by natural gas - the older portion of City Hall and the Engineering Annex.

Mr. Schuller explained for the aspirational goal of attaining 100% renewable energy for City government operations by 2030 (or other timeframe as determined by the Council), below is a summary of staff's initial analysis:

Function	Possible by 2030?
Light Vehicles - convert to electric?	<p>Yes. Cost competitive electric vehicle options are available now and more are expected in the future.</p> <p>This does <u>not</u> mean the entire current City fleet will be transitioned by 2030. Future vehicle replacements should consider electric vehicle options on a case by case basis.</p> <p>When the gasoline powered truck at the wastewater treatment plant reached the end of its useful service life in 2013, the City replaced it with an all-electric utility vehicle (Maximum speed 35 mph).</p>
Heavy Vehicles and Equipment - convert to electric?	Maybe? There are generally only test or luxury vehicles available at this time. What options will be available in 11 years is unknown.
Building, Facility and Plant Electricity	
-Snohomish County PUD - 100% Renewable Electrical Supply?	<p>Very Close. For the Snohomish PUD's future growth plan and investment in renewable energy sources see their <i>Integrated Resource Plan</i> at: https://www.snopud.com/?p=1161</p> <p>In addition, what is the policy and future of nuclear energy in this country? Although it is a nonrenewable source, is it considered and accepted as a low CO2 emission option?</p> <p>The City has completed energy conservation projects (including improved insulation and light fixture replacements at nearly all of its facilities.</p>
-Local (Roof Top) Solar - Projects on Municipal Buildings?	Yes. This option is available today. Specific analysis would need to be conducted to determine return on investment for particular facility, and what environmental benefit it provides in "competing" with utility-scale solar provided through our utility, the Snohomish PUD.

<p>Building Natural Gas Heating - convert to high efficiency electric?</p>	<p>Yes. Only two City facilities are heated by Natural Gas at this time - the older portion of City Hall and the adjacent Engineering Annex. The City Hall addition completed in 2015 (≈1000 sf expansion in the back) uses <i>high efficiency</i> electrical heat pumps.</p>
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Councilmember Sanders asked if staff has had an opportunity to meet with Puget Sound Energy or the Snohomish County Public Utility District to align utility goals through education and conservation. Mr. Schuller indicated the City takes advantage of rebate programs related to heating and lighting for all City facilities. Additionally, the City has consulted with Brenda White, Government Affairs Officer with the PUD to obtain a better understanding of the PUD's programs. Mr. Schuller has also met PSE's Government Affairs Officer David Hoffman to discuss operational goals.

Councilmember Merrill wanted to know if the City has had any discussions with the City of Arlington, as they have been discussing building a facility, which includes energy storage paired with a solar energy. He understands it's a City sponsored program. Mr. Schuller replied he has not had discussions with the City of Arlington.

Councilmember Schilaty stated the Resolution is aspirational. She supports its passage as a living document. Technology is evolving. Administrator Schuller indicated he believes the document would be revisited every budget cycle, and each Council would provide very specific recommendations, and make decisions on the purchase of vehicles and equipment replacements. Councilmember Schilaty is excited about the Resolution, and considers it somewhat similar with the City's Strategic Plan, in that the City will incorporate its guidelines into its decision making processes.

Councilmember Redmon thanked Administrator Schuller for his presentation. She stated regarding the street sweeper, electric sweepers and vehicles tend to have a decrease in maintenance costs by up to 75%. She asked if there are equivalencies staff sees for transitioning to renewable energy in other areas, where the overall costs will be less due to moving to these new technologies. Mr. Schuller responded concerning electric vehicles, he understands electric vehicles are easier to maintain than diesel due to less moving parts and increased mileage. These vehicles are still being tested, but the science behind them are strong for increased efficiencies. Councilmember Redmon would like to know when it may be cost effective for the City to commit to this technology. Mr. Schuller responded this would be a Council discussion.

Councilmember Sanders noted the technology for heavy equipment and larger vehicles is not there yet on the electric vehicles. However, technology is advancing fast. Compressed Natural Gas (CNG), which has lower emissions than diesel and may be a bridge fuel on the City's way to electric. A lot of local utilities are running their bucket trucks and other larger equipment on CNG. This will need to be evaluated frequently.

Citizen Comments: None
 Citizen Comments: Closed

MOTION by Schilaty, second by Guzak to DIRECT staff to return with a Resolution in Support of 100% Renewable Energy.

Councilmember Redmon asked in light of technology evolving so rapidly, and the purchasing decisions which will need to be made related to the Council's Goals, can staff handle the extra burden of providing research and recommendations to the Council, or should the Council appoint an outside committee to provide assistance with evolving technology.

City Administrator Schuller responded there are extensive state and local resources available, along with technology experts. Currently, the City partners with the PUD and PSE for consultation related to all City facilities and equipment.

Councilmember Merrill favors the Resolution. However, he would like to see an Addendum providing guiding principles on the decision making processes regarding future purchases. He doesn't want to have separate discussions on these principles every time a purchasing decision comes before the Council.

Councilmember Dana favors Councilmember Merrill's proposal.

Attorney Weed suggests the guidance be provided within the City's existing Procurement Policies.

Councilmember Guzak supports the Resolution and believes the City's goals as stated within the Resolution can be accomplished by 2030.

Councilmember Sanders commented there is a lot going on at the State level. The City needs to be strategic and aligned with the State.

Councilmember Guzak noted she has heard the State is committed to 100% renewable energy by 2035. She thinks the State will generate a lot of support for this initiative, as the cities and municipalities continue to pass these type of resolutions.

Councilmember Schilaty indicated the City is small, but mighty. There are many non-profits that work with cities on renewable energy, and she is confident there will be adequate support to keep the City in alignment with the State.

AMENDED MOTION by Schilaty, second by Guzak to DIRECT staff to return to Council with a Resolution in Support of 100% Renewable Energy, and provide Council with a draft document of guiding principles to be included within the City's Procurement Policies.

VOTE ON THE AMENDED MOTION: The motion passed unanimously (7-0).

9. **CONSENT ITEMS:**

- a. **AUTHORIZE** payment of claim warrants #70201 through #70382 in the amount of \$1,041,011.63 and payroll checks #70393 through #70402 in the amount of \$434,057.54 issued since the last regular meeting.
- b. **AUTHORIZE** Mayor to Extend ILA with Snohomish County for Equipment, Maintenance, and Repair Services.
- c. **RECOMMEND** Councilmember Linda Redmon for Appointment as District 5 Board of Health Representative for 2019.
- d. **AMEND** Resolution 1381 – Establishing a Youth Council – **PASS** Resolution 1397.
- e. **CONFIRM** Mayor's Re-Appointment to the Planning Commission.
- f. **ACCEPT** Hal Moe Building Demolition Project Close Out.

MOTION by Guzak, second by Sanders to pass the Consent Items. The motion passed

unanimously (7-0).

10. OTHER BUSINESS/INFORMATION ITEMS:

Mayor Kartak stated he was approached by Sherry Jennings, Marketing and Community Outreach Coordinator with EvergreenHealth Monroe to determine if the Council would consider taking a position on a levy lift ballot measure, which will be brought forward during a Special Election on April 23. He explained the Council, as a legislative body, can choose to support or not to support a ballot measure.

Councilmember Guzak requested additional information, and suggested EvergreenHealth Monroe provide the Council with a presentation.

11. COUNCILMEMBER COMMENTS/LIAISON REPORTS:

Councilmember Guzak stated Snohomish is a charter member of the Alliance for Housing Affordability (AHA), and the AHA just allocated its first \$500,000 for projects. The majority of funding came from Snohomish County's Excise Tax. The three projects are: 1) Cocoon House, which supports the Colby Avenue Youth Center and will construct 40 units of youth and young adult housing; 2) The City of Lynnwood is buying Rodeo Inn for redevelopment and housing homeless students; and 3) Compass Housing Alliance has partnered with Edmonds Lutheran Church and Blokable, Inc. for innovative affordable housing. The "Blocs" are stackable units, which can be built up to three-stories high. The City has budgeted \$10,000 for AHA in 2019 and 2020. Councilmember Guzak is very proud the City is a longstanding member of AHA and encouraged other communities to join.

Councilmember Merrill acknowledged and thanked Economic Development and Communications Manager Wendy Poischbeg for the excellent media coverage the City has been receiving, along with the workshops and general advertising she has recently coordinated highlighting Snohomish. He stated Fred Meyer will be completing a remodel in the Fall, and expects to reopen early next year. At which time, Fred Meyer would also like to begin implementation of the plastic bag ban.

Councilmember Redmon stated she attended the Snohomish County Cities Meeting with Mayor Kartak and Councilmember Dana. She noted it was a good informative meeting about shared city priorities within the region, and served to enhance relationships with other Snohomish County cities. She attended the Groundfrog Day celebration with members of the Youth Council, who led a Dance Party. The Youth Council's next event will be to assist as judges at the Easter Parade. Councilmember Redmon spoke to concerns related to the parks naming process and indicated she would like to correct some misconceptions about the process. She stated the process has been conducted by the ad hoc naming committee, which was open to any citizen of Snohomish who wanted to participate. Their recommendations were brought to the Park and Recreation Board for review, but the Park Board is not the final decision maker. The City Council will be deciding this matter. She noted accusations of misconduct in the process are unwarranted and reflect a misunderstanding of the process. The discussion about naming a park *Pilchuck Julia* centered on the appropriateness of using a Eurocentric name given to a tribal leader, versus the name she had in her own tongue. The Board wanted to truly respect Pilchuck Julia, but could not determine how best to represent her name, as her Coast Salish name has been lost to history. A board member brought up the idea of naming a park for the most recent local man killed in action, whose family is still in town. The Board unanimously agreed to send the idea back to the ad hoc naming committee, and that is where it currently stands. Citizens are invited to submit emails or letters to Denise Johns at City Hall, or directly to Councilmember Redmon. She explained these communications will become part of the public record, and will be given full consideration by the ad hoc committee, the Park and Recreation Board and the Council.

Councilmember Countryman attended the Snohomish School District's Facilities Meeting with Mayor Kartak.

12. COUNCIL PRESIDENT'S ITEMS/REPORTS:

Council President Sanders stated he is acknowledging two citizens regarding their concerns pertaining to the real estate property exchange agreement with the Fire District and department response times. He noted related correspondence was forwarded to the Council and staff today.

13. CITY ADMINISTRATOR'S COMMENTS:

City Administrator Steve Schuller stated February 13 and 14 is the Association of Washington Cities *City Action Days* to be held in Olympia. The City will be seeking additional funding from the state toward the Carnegie Building remodel project, as well as other legislative items previously discussed with the City Council.

Mr. Burton updated the Council on the financial software implementation. She explained the City has gone live with the financial aspect of *InCode 10*, which includes the general ledger, accounts payable and payroll. The City will go live with the utility billing system on the March 1 billing cycle. There will be additional communications regarding the enhanced billing and accounting features and services available to citizens. In April, the City plans to go live with its Planning software. In May 2019, it is expected the financial software will be at 100% implementation. Ms. Burton acknowledged City staff for their assistance, especially, Senior Accountant Diana Bruland and Accounting Technician II Jenny Zimmerman for their contributions.

14. MAYOR'S COMMENTS:

Mayor Kartak stated it is a privilege and honor working with City Attorney Grant Weed. His knowledge and experience with the City is extraordinary and of great value.

15. ADJOURN to EXECUTIVE SESSIONS, at 7:53 p.m., for thirty minutes with no action to follow to discuss:

- a. Purchase/Sale of Real Property, Pursuant to RCW 42.30.110(b)(c)
- b. Sale of Real Property, Pursuant to RCW 42.30.110(b)(c)

16. RECONVENE and ADJOURN at 8:23 p.m.

APPROVED this 19th day of February 2019

CITY OF SNOHOMISH

ATTEST:

John T. Kartak, Mayor

Pat Adams, City Clerk