

**Snohomish City Council Meeting Minutes
February 4, 2020**

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council regular meeting to order at 6:00 p.m., Tuesday, February 4, 2020, in the Snohomish School District Resource Service Center, George Gilbertson Boardroom, 1601 Avenue D, Snohomish, Washington.

COUNCILMEMBERS/MAYOR PRESENT

Larry Countryman
Steve Dana
Judith Kuleta
Tom Merrill
Donna Ray
Linda Redmon
Jason Sanders
John T. Kartak, Mayor

STAFF PRESENT

Pat Adams, HR Manager and City Clerk
Debbie Burton, Finance Director
Brooke Eidem, Planner
Emily Guildner, City Attorney's Office
Glen Pickus, Planning Director
Keith Rogers, Police Chief
Steve Schuller, City Administrator and Utility
General Manager

2. **APPROVE AGENDA** contents and order

MOTION by Sanders, second by Merrill to approve the agenda as presented. The motion passed unanimously (7-0).

3. **APPROVE MINUTES** of the January 21, 2020 workshop and regular meeting.

MOTION by Merrill, second by Countryman to approve the minutes of the workshop and regular meeting. The motion passed unanimously (7-0).

4. **CITIZEN COMMENTS** on items not on the Agenda

Mayor Kartak welcomed the citizens to the meeting and discussed the procedures for providing citizen comment.

Citizen Comments:

Simon Bidne, Snohomish Youth Council provided an update on their recent *Snohomish's Got Talent* event.

Citizen Comments: Closed

5. **ACTION ITEMS:**

- a. **APPROVE** Pilchuck Julia Landing Master Plan

City Administrator and Utility General Manager Steve Schuller reviewed the staff report, explaining the Pilchuck Julia Master Plan combined the work of the Park and Recreation Board, input from the community, and staff's work with the Snohomish Conservation District. He provided key features of the plan and introduced Snohomish Conservation District, Habitat Restoration Specialist, Carson Moscoso.

Mr. Moscoso provided a background of the Snohomish Conservation District and their work related to this project. The District will begin planting trees at this location in late April 2020, and will provide maintenance and assist City staff over the next three years. All funding has been provided through grants.

Council President Sanders inquired whether flooding was taken into account with regard

to establishing vegetation in the area. Mr. Moscoso responded the District uses native species adapted to surviving floods, and also plans for the loss of plants due to flooding and drought by planting more than is needed. The District will monitor plant survival over the three years of the project, with contingency funding sources available for additional plantings, if necessary.

Councilmember Ray questioned if fruit and nut trees were planted, and the use of chemicals to control noxious weeds. Mr. Moscoso replied, District staff knowledgeable in that area would be solicited for input; however, invasive species such as blackberries would initially be cut down, and the use of chemicals may be applied if needed. The District will work with City Park's staff on best practices to mitigate noxious weed infiltration.

Citizen Comments: None
Citizen Comments: Closed

MOTION by Sanders, second by Redmon that the City Council **APPROVE** the Pilchuck Julia Landing Master Plan.

Councilmember Ray asked how the invasive species will be maintained after grant funding expires. Mr. Schuller replied City staff will minimally maintain the area, and volunteers may be called on for future activities.

VOTE ON THE MOTION: The motion passed unanimously (7-0).

b. **ADOPT** Binding Site Plan Procedures - Ordinance 2385

Planning Director Glen Pickus presented the staff report and explained binding site plans are an alternative method of land division authorized in RCW 58.17.035. The proposed code amendment would add binding site plans to SMC 14.215 as another acceptable, but simpler, method of subdividing land for commercial and industrial sites.

Citizen Comments: None
Citizen Comments: Closed

MOTION by Sanders, second by Countryman that the City Council **ADOPT** Ordinance 2385, establishing a new Snohomish Municipal Code section 14.215.140, entitled "Binding Site Plans," to create a process for reviewing and approving binding site plans. The motion passed unanimously (7-0).

c. **AMEND** Title 14 - Parks, Open Space and Public Land Use Designation - **ADOPT** Ordinance 2379

Planner Brooke Eidem introduced Ordinance 2379 as a means to implement the new "Parks, Open Space & Public" land use designation created when the Council amended the Comprehensive Plan in December 2018, effectively consolidating the Public Park and Open Space land use designations into a new Parks, Open Space & Public designation.

Ms. Eidem noted the draft code language is almost entirely derived from existing language, with the bulk of the proposed changes primarily non-substantive in that they simply change the references to the two designations into a single reference to the new designation.

Citizen Comments: None
Citizen Comments: Closed

MOTION by Merrill, second by Sanders that the City Council **ADOPT** Ordinance 2379, implementing the 2018 Comprehensive Plan amendment, consolidating the Public Parks and Open Space land use designations into a single Parks, Open Space & Public designation. The motion passed unanimously (7-0).

6. **DISCUSSION ITEM: REVIEW** Outline of Midtown Planning District - Resolution 1408

Mr. Pickus presented a proposed outline detailing the make-up and responsibilities of the ad hoc committee regarding the Midtown Planning District, and requested Council discussion and direction as to how to proceed. The Council discussed various aspects of the Task Force, and asked questions of staff.

Citizen Comments:

Rich Patton, 1202 Smithson Place, expressed the need to communicate clear expectations for the ad hoc committee.

Gordon Cole, 1910 Bickford Avenue, would like the meeting dates included as part of the application process.

Terry Lippincott, 605 Avenue A, asked about residency requirements for Task Force members.

Citizen Comments: Closed

The Council directed staff to include the following:

- III. Purpose of Task Force, add *Preserving and Creating Affordable Housing*
- IV. Membership of Task Force, remove(d) *At Least 18 Years of Age*, and add under Knowledge - *Environmental Sustainability*

The Council requested to be more involved in the appointment process. Staff will contact Council President Sanders with additional information, and present a revised Resolution for adoption at the next Council meeting. Applications for Task Force membership will be made available once the Resolution is adopted.

7. **CONSENT ITEMS:**

a. **ESTABLISH** Procedures for the Conduct of Business at Council Meetings - **PASS**
Resolution 1407

b. **AUTHORIZE** payment of claim warrants # 72331 through # 72391 in the amount of \$182,891.77, and payroll warrants # 70106 through # 72402 in the amount of \$468,891.79, issued since the last regular meeting.

MOTION by Countryman, second by Sanders to pass the Consent Items. The motion passed unanimously (7-0).

8. **OTHER BUSINESS/INFORMATION ITEMS:** None

9. **COUNCILMEMBER COMMENTS/LIAISON REPORTS:**

Councilmember Redmon attended the Housing and Homelessness Advocacy Day in Olympia to request additional funding for affordable housing development in the community. She will travel to Olympia tomorrow with other members of the Snohomish Health District to promote funding for state public health services.

Councilmembers Merrill, Kuleta and Sanders attended AWC City Action Days in Olympia. Councilmember Merrill will be meeting with staff regarding Council Goals.

Councilmember Kuleta attended a workshop at the AWC Action Days in Olympia on Parliamentary Procedures, and a meeting for newly elected officials, hosted by the Puget Sound Regional Council.

Councilmember Ray, as a new liaison to the Park and Recreation Board, thanked the Board for all their valuable work.

10. **COUNCIL PRESIDENT'S ITEMS/REPORTS:** Council President Sanders stated the City Clerk forwarded the February regional calendar to the Council. He attended the AWC Action Days in Olympia, Snohomish School District's Student of the Quarter presentation, and the Youth Council's *Snohomish's Got Talent* event.
11. **CITY ADMINISTRATOR'S COMMENTS:** Mr. Schuller stated the new Snohomish Quarterly Magazine has been published, and distributed an updated agenda planner.
12. **MAYOR COMMENTS:** Mayor Kartak thanked Economic Development and Communications Manager Wendy Poischbeg for development of the Quarterly Magazine.

Mayor Kartak attended/will attend the following meetings and events:

- January 22 - Snohomish County Tomorrow
- January 23 - Met with John Harlow, CEO/General Manager, Snohomish County PUD
- January 24 - Lunch with Snohomish County Superior Court Judge Edirin Okoloko
- January 27 - 2020 Census Complete Count Committee
- January 28-29 - AWC Action Days/Parliamentary Procedures Workshop, Olympia
- January 30 - Community Presentation at SnoTown Brewery
- February 1 - Highway 2 Safety Coalition, Sultan City Hall
- February 1 - Groundfrog Day Event
- February 5 - Highway 2 Safety Coalition meeting in Olympia
- February 13 - AWC Mayor's Exchange, Olympia
- February 14 - "Coffee with the Mayor" at Snohomish Station Starbucks
- February 14 - Economic Alliance's 2020 Snohomish County Advocacy Day, Olympia

13. ADJOURNMENT:

MOTION by Sanders, second by Countryman, to **ADJOURN** the regular City Council Meeting at 7:48p.m. The motion passed unanimously (7-0).

APPROVED this 18th day of February 2020.

CITY OF SNOHOMISH

ATTEST:

John T. Kartak, Mayor

Pat Adams, City Clerk