



CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

NOTICE OF REGULAR MEETING

SNOHOMISH CITY COUNCIL

**TUESDAY
October 6, 2020
6:00 p.m.**

AGENDA ON NEXT PAGE

Remote On-Line/Phone Access ONLY Via "Zoom":

Pursuant to City of Snohomish's **Resolution 1408** adopting procedures for holding public meetings consistent with State law, and in accordance with the Governor's Proclamation 20-25, "Stay Home Stay Healthy" order to reduce the risk of exposure and the spread of contagious viruses through social interactions, the October 6, 2020 regular meeting of the City Council will be held utilizing remote access. The public is invited and encouraged to participate by calling in, and listening to the live meeting. Instructions for calling into the live meeting are provided below.

To access the ONLINE Zoom remote meeting, please use the following link (external/internal speakers required): <https://us02web.zoom.us/j/85728871762>

Meeting ID: 857 2887 1762

To PHONE-IN without a computer, or if your computer does not have an audio feature, dial:

+1 253 215 8782 or
+1 669 900 6833 or
+1 346 248 7799 or
+1 312 626 6799 or
+1 929 205 6099 or
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YOU WILL BE PROMPTED TO ENTER THE MEETING ID# --

Meeting ID: 857 2887 1762

**THEN, YOU WILL BE PROMPTED TO ENTER A PARTICIPANT NUMBER --
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SNOHOMISH CITY COUNCIL

Remote On-Line/Phone Access ONLY Via "Zoom"

TUESDAY
October 6, 2020
6:00 p.m.

AGENDA

*Estimated
time*

- 6:00 1. **CALL TO ORDER:**
- a. Roll Call
 - b. Pledge of Allegiance
2. **INTRODUCTORY REMARKS BY MAYOR JOHN T. KARTAK**
3. **APPROVE AGENDA** contents and order
4. **APPROVE MINUTES** of the following meetings:
- a. September 8, 2020 Special Meeting (P.5)
 - b. September 15, 2020 Regular Meeting (P.7)
- 6:05 5. **PRESENTATIONS:**
- a. Appreciation of Service - Merle Kirkley
 - b. Administer Oath of Office to Police Chief Robert Palmer
- 6:15 6. **CITIZEN COMMENTS** - *Three minutes allowed for citizen comments on subjects not on the agenda. Three minutes will be allowed for citizen comments during each Public Hearing, Action or Discussion Agenda Item immediately following council questions and before council deliberation. Citizen comments are not allowed under New Business or Consent items.*
7. **ACTION ITEMS:**
- 6:25 a. **AUTHORIZE** Mayor to EXECUTE an Amendment to the Existing Professional Services Agreement with Snohomish County Public Defenders Association (SCPDA) for Indigent Defense Services (P.13)
- 6:40 b. **AUTHORIZE** Mayor to EXECUTE Contracts for Electric Vehicle (EV) Charging Stations (P.25)

*** Continued Next Page ***

- 6:55 c. **ADOPT** City Council Goals for 2021-2022 (P.33)
- 7:05 8. **DISCUSSION ITEM:** WRIA 7 Watershed Restoration and Enhancement Plan (P.35)
- 7:25 9. **CONSENT ITEM: AUTHORIZE** payment of claim warrants #73521 through #73668 in the amount of \$661,766.88, and payroll warrants #70128 through #73677 in the amount of \$460,093.87, issued since the last regular meeting. (P.49)
- 7:30 10. **OTHER BUSINESS/INFORMATION ITEMS**
- 7:35 11. **COUNCILMEMBER COMMENTS/LIAISON REPORTS**
- 7:40 12. **COUNCIL PRESIDENT’S ITEMS/REPORTS**
- 7:45 13. **CITY ADMINISTRATOR’S COMMENTS**
- 7:50 14. **MAYOR’S COMMENTS**
- 7:55 15. **EXECUTIVE SESSION: EVALUATE** the Qualifications of Candidates to Elective Office, pursuant to RCW 42.30.110(1)(h), with potential action to follow.
- 8:10 16. **RECONVENE: SELECT** Applicants to be Interviewed for Vacant Council Position 3 and **REVIEW** City Council Vacancy Interview Process (P.59)
- 8:25 17. **ADJOURN**

NEXT MEETING: The next meeting is scheduled for Tuesday, October 20, 2020, workshop at 5:00 p.m., regular meeting at 6:00 p.m. at a location to be determined.

Specialized accommodations will be provided with 5 days advanced notice. Contact the City Clerk's Office at 360-568-3115.

This organization is an Equal Opportunity Provider.

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**Snohomish City Council Special Meeting Minutes
September 8, 2020**

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council special meeting to order at 5:00 p.m., Tuesday, September 8, 2020.

COUNCILMEMBERS/MAYOR PRESENT

Steve Dana
Judith Kuleta
Tom Merrill
Donna Ray
Linda Redmon (*arr. 5:03*)
John T. Kartak, Mayor

STAFF PRESENT

Wendy Poischbeg, Economic Development and
Communications Manager
Steve Schuller, City Administrator and Utility
General Manager

COUNCILMEMBERS ABSENT:

Larry Countryman

NOTE: Due to the COVID-19 declared federal, state and local emergency, and pursuant to Governor Inslee's Proclamations 20-05 and 20-28, the Snohomish City Council held its meeting via remote participation.

MOTION by Ray, second by Dana to excuse Councilmember Countryman. Motion passed unanimously (5-0).

2. **DISCUSSION:** City Council Goal Selection for 2021-2022

The City Council discussed its goals for 2021-2022, including amendments and clarifications such as:

- Changing the draft goal "Schedule Additional Regular Council Meetings" to an intention, not a goal.
- Making the draft goal "Foster Environmental Sustainability" a policy that is part of the strategic plan, rather than a goal.
- Adding a verb to the draft goal "South Urban Growth Area," so the wording is similar to the others goals. General consensus was to leave as worded for now.
- Proposed wording for each of the ten goals.

After extensive discussion, the Council determined its ten draft goals, to be phrased as follows:

Draft Council Goals for 2021-2022:

1. Expand Community Involvement & Communication
2. Resource Snohomish Economic and Business Recovery
3. Update Boards & Commissions
4. Promote Community Involvement in Public Safety
5. Extend Sewer North of Blackman Lake

AGENDA ITEM 4a.

6. Investigate Barriers to Accessible Housing Initiatives
7. Foster Environmental Sustainability
8. Create 2022 – 2027 City of Snohomish Strategic Plan
9. Extend Broadband City Wide
10. South Urban Growth Area

Mr. Schuller then confirmed next steps with Council:

1. The ten City Council goals will be placed in Mayor Kartak's recommended budget for 2021-2022, identified as "draft." This list will also be submitted to Council later in September.
2. Staff will present an Action Item, most likely at the October 6 regular meeting, for the Council to direct staff regarding any potential revisions. Once finalized, the Council will be asked to adopt the goals.
3. Staff will prepare a draft matrix later this fall that will identify proposed next steps for each goal, assign a staff member, and provide additional staff feedback on schedule, cost and priorities.

3. **ADJOURN:** The meeting adjourned at 7:03 p.m.

APPROVED this 6th day of October, 2020.

CITY OF SNOHOMISH

ATTEST:

John T. Kartak, Mayor

Brandi Whitson, Deputy City Clerk

**Snohomish City Council Meeting Minutes
September 15, 2020**

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council regular meeting to order at 6:00 p.m., Tuesday, September 15, 2020.

COUNCILMEMBERS/MAYOR PRESENT

Steve Dana
Judith Kuleta
Tom Merrill
Donna Ray
Linda Redmon
John T. Kartak, Mayor

STAFF PRESENT

Debbie Burton, Finance Director
Emily Guildner, City Attorney's Office
Yoshihiro Monzaki, City Engineer
Glen Pickus, Planning Director
Captain Robert Palmer, Interim Police Chief
Steve Schuller, City Administrator and Utility
General Manager
Nikki Thompson, City Attorney's Office
Brandi Whitson, Administrative Assistant

COUNCILMEMBERS ABSENT:

Larry Countryman

NOTE: Due to the COVID-19 declared federal, state and local emergency, and pursuant to Governor Inslee's Proclamations 20-05 and 20-28, the Snohomish City Council held its meeting via remote participation.

MOTION by Merrill, second by Redmon to excuse Councilmember Countryman. Motion passed unanimously (5-0).

2. **INTRODUCTORY REMARKS BY MAYOR JOHN T. KARTAK.** Mayor Kartak provided a statement regarding the necessity to conduct the remote meeting due to the COVID-19 pandemic.
3. **APPROVE AGENDA** contents and order.

MOTION by Merrill, second by Kuleta to amend the agenda by adding an Action Item to confirm Mayor's appointment of a Deputy City Clerk. Motion passed unanimously (5-0).

MOTION by Redmon, second by Ray to approve the agenda as amended. Motion passed unanimously (5-0).

4. **APPROVE MINUTES** of the September 1, 2020 regular meeting.

MOTION by Ray, second by Kuleta to approve the minutes of the September 1, 2020 regular meeting. Motion passed unanimously (5-0).

5. **CITIZEN COMMENTS.** Mayor Kartak welcomed the citizens to the meeting and discussed the procedures for providing citizen comment.

Citizen Comments:

Kari Mikesell commented on negative activity at the Skate Park.
Morgan Davis commented on staffing.

City Comments: Closed

6. **ACTION ITEMS:**

- a. **CONFIRM** Mayor's Appointment of a Deputy City Clerk *(added at beginning of meeting)*

Mr. Schuller advised, per legal counsel and according to Ordinance 2339, that in the absence of a City Clerk, a Deputy City Clerk should be appointed to perform certain duties of the City Clerk. Mayor Kartak would like to appoint Brandi Whitson, current Administrative Assistant, as a Deputy City Clerk.

Citizen Comments:

Morgan Davis commented on staffing.

Citizen Comments: Closed

MOTION by Redmon, second by Kuleta to CONFIRM the Mayor's appointment of Brandi Whitson as Deputy City Clerk. Motion passed unanimously (5-0).

- b. **AMEND** Snohomish County Sheriff's Office Interlocal Agreement for Law Enforcement Services

Mr. Schuller and Ms. Thompson presented a revised agreement, based on direction by the City Council from the previous meeting. They noted that due to the bargaining unit for law enforcement, the agreement could not be worded "lieutenant or captain," but could only include one or the other. To date, law enforcement expenses were \$701,000 under budget, so there were enough funds to cover the additional cost in salary between a lieutenant and captain.

Councilmember Ray questioned the 15-day overlap should a new Chief be assigned. Ms. Thompson advised that was not discussed, but could be presented as a condition.

Council President Redmon asked if a variation of verbiage could be used, or if ranks had to be specifically mentioned. Ms. Thompson responded that "captain" or "lieutenant" needed to be specifically mentioned.

Citizen Comments:

Melissa Leff, in writing, supported appointing Captain Palmer as Police Chief.
Morgan Davis was concerned about the salary and impact on continuity of a captain.
John L voiced support of police services and Captain Palmer.
Merritt Weese did not support paying the increased salary for a captain.

Citizen Comments: Closed

Councilmember Merrill commented on reflections since the last meeting, and voiced his determination that considering current social turmoil, a more-experienced police chief was essential; the kind of experience that a captain would bring. Additionally, there was no guarantee a lieutenant would remain with Snohomish, as lieutenants could use the position to enrich their career, and perhaps continuity should be discussed for all officers.

Council President Redmon commented on longevity and the continuity a lieutenant may bring, and how would that affect the next contract. She suggested investing in

AGENDA ITEM 4b.

lieutenants as a means of retaining the same officers over time. She also remarked on the atypical process of the current appointment. Previously, Council was able to interview candidates and participate in the selection process. She wanted to ensure contract negotiations would involve input from Councilmembers and the community.

Councilmember Dana commented his only reservation with appointing Captain Palmer was the additional salary expense. He mentioned lieutenants were more likely to leave for other opportunities, but a captain may actually provide longevity and continuity as they were already at the top of their profession.

Councilmember Kuleta concurred with Councilmember Merrill's comments. She was concerned about community outreach and participation in the selection process. She was relieved to hear the budget could handle the additional salary, and agreed that a captain may have the experience to handle the social unrest that the nation was witnessing. She observed that anyone could leave employment at any time for any reason, so was it realistic to expect a lieutenant to remain any longer than a captain.

Councilmember Ray remarked that moving forward, the experience a captain brings to the position may be the best option for the City, but would expect discussions and reviews to take place during the contract renewal. She voiced her support of Captain Palmer, agreed the budget could handle the additional salary expense, and felt comfortable with the City's right of refusal in lieu of a 15 day overlap.

The Council discussed the possibility of Captain Palmer's removal as Chief, however remote, and whether there were enough captains in the Sheriff's Office to fill the vacancy. Ms. Thompson remarked that during contract negotiations, the City could request verbiage that a lieutenant be allowed, until such time as a captain was available.

Captain Palmer remarked on his commitment to Snohomish, and explained that captains do not receive overtime pay, unlike lieutenants, so the additional salary may be balanced by lack of overtime pay. He invited any of the Councilmembers to one-on-one discussions if they had any additional concerns.

MOTION by Dana, second by Merrill to AUTHORIZE the Mayor to appoint Captain Robert Palmer as Police Chief, and sign Amendment No. 3 to the Interlocal Agreement between Snohomish County and the City of Snohomish for the Provision of Law Enforcement Services. Motion passed unanimously (5-0).

c. **AUTHORIZE** Mayor to Sign Letter with Republic Services

Ms. Burton requested Council input on a draft letter notifying Republic Services that the Council will not authorize a surcharge added to recycling service fees, based on Council's discussions at past meetings.

Citizen Comments:

John L disapproved of an additional surcharge.

Citizen Comments: Closed

MOTION by Redmon, second by Merrill to AUTHORIZE the Mayor to sign the letter presented and mail to Republic Services regarding the recycling surcharge requests.

AGENDA ITEM 4b.

Councilmember Merrill clarified for citizens that the letter was to notify Republic Services that the City was not accepting the surcharge.

VOTE ON MOTION: Motion passed unanimously (5-0).

d. Social Security Tax Deferral Option

Ms. Burton provided background on the tax deferral option, explaining the taxes would have to be repaid by April 2021, which would increase the tax deductions on opted-in employees, and increase staff workload to accommodate the deferrals. Staff recommended not opting in to the program, but as the issue related to salaries, the Council had final authority. Ms. Guildner advised that if the Council would like to opt in, a resolution would be drafted for Council consideration; however, if they wished to forgo the program, no action was necessary.

Citizen Comments:

Merritt Weese and **John L** both voiced disapproval of the program.

Citizen Comments: Closed

Council requested to move forward with the agenda, taking no action on this item.

e. **AUTHORIZE** the Mayor to Execute a Professional Services Agreement with Gray & Osborne for the Swifty Creek Storm System and Rainier Sewer Lift Station/Forcemain Improvement Projects

Mr. Monzaki provided background on the two projects and the scope of work proposed. The Swifty Creek Storm System project would include new storm pipe installation to manage flow and help alleviate potential flooding of surface streets. The Rainier Sewer Lift Station is a critical facility of the sanitary sewer system due to the large area that flows to the station. The station is aging and in need of a thorough evaluation for repair or replacement. Both of these projects could impact the Second Street Corridor project, and should therefore be completed first.

Citizen Comments: None

Citizen Comments: Closed

MOTION by Ray, second by Kuleta to AUTHORIZE the Mayor to sign and execute the Professional Services Agreement with Gray & Osborne, Inc., in an amount not to exceed \$94,375.00, including a Management Reserve, for the Pre-Design Analysis of the Swifty Creek Storm System and Rainier Sewer Lift Station/Forcemain Improvement Projects.

Councilmember Dana thanked Mr. Monzaki for his efforts and looks forward to resolving these issues.

VOTE ON MOTION: Motion passed unanimously (5-0).

AGENDA ITEM 4b.

7. DISCUSSION ITEM: Transportation Benefit District (TBD)

Ms. Guildner provided the staff report and brief background of the TBD. She pointed out that renewing the district would not increase the tax, but would extend the 0.2% tax already in place. She outlined the next steps should Council decide to reauthorize the program, which would involve a public hearing to amend the TBD ordinance, and placement on the ballot for the August 2021 primary election.

Mr. Monzaki recapped capital projects completed with TBD funds and future projects that would benefit from funds.

Citizen Comments:

Merritt Weese and **Morgan Davis** both spoke in support of the TBD tax.

Citizen Comments: Closed

Councilmember Dana commented on the projects the City has been able to accomplish with TBD funds, and supported extending the tax because it would not increase the amount.

Councilmember Merrill appreciated the foresight of previous Councils to set up the TBD based on sales tax and not car tab fees. Mayor Kartak concurred, as sales tax is a relatively small amount and reaches a wider base of people.

Mr. Schuller confirmed with Council they would like to move forward with steps to continue the TBD.

8. CONSENT ITEM: AUTHORIZE payment of claim warrants #73441 through #73520 in the amount of \$375,010.08, issued since the last regular meeting.

MOTION by Dana, second by Ray to PASS the Consent Items. The motion passed unanimously (5-0).

9. OTHER BUSINESS/INFORMATION ITEMS: None

10. COUNCILMEMBER COMMENTS:

Councilmember Kuleta met with the Youth Council, who is working on a campaign to encourage citizens to register to vote. She also met with Snohomish for Equity and spent some time with Captain Palmer. She complimented staff for their work on clearing the intake drain near Root Avenue.

11. COUNCIL PRESIDENT'S ITEMS/REPORTS: Council President Redmon referred to Ms. Mikesell's comments and urged her to contact the Mayor as he had invited her to do so.

To the community, she stated continuity in the Police Department is a concern and assured citizens that community outreach will be undertaken.

The City applied for a grant offered by the Kiwanis for playground equipment aimed at older teens. She encouraged all to vote for Snohomish.

A Town Hall on "Recycling 101" was scheduled for September 17, with additional details posted on the City's website.

AGENDA ITEM 4b.

Three Councilmembers will attend an equity and inclusion training with City staff on September 22.

She and Councilmember Dana will take part in “Coffee with a Councilmember,” on Facebook Live, October 8 at 3 p.m. Additional details will be posted on the City’s website.

The number of COVID-19 cases is going down throughout the county, currently around 44 per 100,000. If the number continues to drop to 25 per 100,000, schools will be able to open for in-person classes.

September is Suicide Prevention Month, and urged people to ask others if they need help and utilize several available resources.

12. **CITY ADMINISTRATOR’S COMMENTS:** Mr. Schuller mentioned applications will be received until October 2nd for those wishing to apply for the City Council vacancy. The preliminary schedule is for Council to review applications at a workshop on October 6, conduct interviews and make a selection on October 20, with the new Councilmember sworn in on November 3.

Mr. Schuller then updated Council on the City’s continuing commitment to equity training, with an all-staff training scheduled for September 22. Individual staff will attend additional trainings as they become available.

13. **MAYOR’S COMMENTS:** Mayor Kartak reported on meeting with the Historic Downtown Snohomish Business Association where they discussed events for the upcoming holiday season and COVID-19-related accommodations that could be made. The HDSA thanked Wendy Poischbeg for her efforts in obtaining outdoor seating for restaurants.

The Mayor requested Council feedback on the use of the City’s seal for a letter initiated by the County Executive’s Office from all Snohomish County cities to support and encourage Boeing to retain 787 manufacturing in Everett. The Council generally agreed, but appreciated to see the letter prior to making a final determination.

14. **ADJOURN:**

MOTION by Merrill, second by Ray to adjourn the meeting at 8:14 p.m. Motion passed unanimously (5-0).

APPROVED this 6th day of October, 2020.

CITY OF SNOHOMISH

ATTEST:

John T. Kartak, Mayor

Brandi Whitson, Deputy City Clerk

ACTION ITEM 7a.

Date: October 6, 2020

To: City Council

From: Emily Guildner, City Attorney's Office

Subject: Approval of Amendment to the Existing Agreement with the Snohomish County Public Defender Association (SCPDA) for Indigent Defense

SUMMARY: The purpose of this item is for the City Council to approve a proposed amendment to the existing 2014 professional services agreement with the Snohomish County Public Defender Association (SCPDA) for the provision of indigent public defense for the City's defendants accused of misdemeanor crimes. Each year, the contract provides that the City and Snohomish County Public Defender review the number of City cases from the previous year and make any necessary adjustments.

The proposed amendment is a two-year contract to coincide with the City's biennial budget. Based on case counts in 2019 and the first half of 2020, the contract amendment will not increase in the first year of the amendment. An increase of 3% would occur for the year 2022.

BACKGROUND: In 2014, the Council was briefed regarding both state and federal court decisions that demand local governments in Washington provide specific and measurable standards for the public defense of their indigent defendants. In the case of our City, these defendants are prosecuted by the City for misdemeanor and gross misdemeanor cases that are heard in Evergreen District Court in Monroe. The standards for indigent public defense reflected in the attached agreement effective January 1, 2015 to present, are related only to those cases heard in district court. The two court decisions driving these standards are:

- State Supreme Court Order No. 25700-A-1004 (June 15, 2012) that establishes caseload limits of 400 cases for each public defender, including those cases that may be a part of private practice criminal defense as well as those cases represented for indigent public defense;
- Federal Ninth Circuit Court ruling, Case 2:11-cv-01110-RSL (December 5, 2013) in the *Wilbur v. Mount Vernon* (the City of Burlington was a co-defendant) litigation that establishes detailed standards on a wide array of professional criteria used by the court to measure the quality of indigent public defense.

ANALYSIS: The Snohomish County Public Defender Association is a non-profit corporation based in Everett (website at <https://www.snocopda.org/>). The five attorney units of the Association provide defense services to persons charged with felonies in the superior court and misdemeanors in the district courts, to juveniles charged with offenses in the juvenile court, to persons facing mental health commitments, and to persons facing commitment as sexually violent predators.

The proposed amendment to the existing agreement with the SCPDA would:

- Provide the City with services equal to 50 percent of a full-time attorney and support services;

ACTION ITEM 7a.

- For 2021, the cost will be \$10,285.31 per month, or \$123,423.72 annually.
- For 2022, the cost will be \$10,593.81 per month, or \$127,126.44 annually--a 3% cost adjustment consistent with the initial contract.

If adopted by the City Council, this amendment will take effect January 1, 2021. All other terms and conditions remain unchanged and the agreement is automatically extended for two-year terms unless terminated by the City or SCPDA.

STRATEGIC PLAN REFERENCE: Not applicable

RECOMMENDATION: That the City Council **AUTHORIZE** the Mayor to execute an amendment to the existing Professional Services Agreement with the Snohomish County Public Defender Association for the provision of indigent public defense to City misdemeanor defendants.

ATTACHMENTS:

- A. Amendment to Professional Services Agreement, effective January 1, 2021
- B. Existing 2014 Agreement with the SCPDA

ATTACHMENT A

**Amendment
PROFESSIONAL SERVICES AGREEMENT
FOR INDIGENT DEFENSE SERVICES**

WHEREAS, the City of Snohomish, Washington, (“the City”) and the Snohomish County Public Defender Association, a Washington non-profit corporation (“the Firm”) have entered into a contract (“The Contract”) for the provision of indigent defense services; and

WHEREAS, The Contract provides (Item 2.4) that the City and Firm shall, at the beginning of each year, review the number of City cases to which the Firm was appointed in the previous year and adjust the percentage of an FTE public defender attorney and the corresponding flat monthly fee;

Now, therefore, in consideration of the City case assignments appointed to the Firm in 2020, the City and the Firm agree:

1. That effective January 1, 2021, the percentage of the FTE public defender attorney shall be fifty percent (50%); and
2. That for the year 2021, the flat annual fee will be one hundred twenty-three, four hundred twenty-three dollars and thirty-one cents (\$123,423.72) for services provided under the Contract; and
3. That the City will pay the flat fee to the firm at a rate of ten thousand, two hundred eighty-five dollars and thirty-one cents (\$10,285.31) per month.
4. That for the year 2022, the flat annual fee will be one hundred twenty-seven, one hundred twenty- six dollars and forty-four cents (\$127,126.44) for services provided under the Contract; and
5. That the City will pay the flat fee to the firm at a rate of ten thousand, two hundred eighty-five dollars and thirty-one cents (\$10,593.81) per month.
6. All other provisions of the Contract remain in effect.

CITY OF SNOHOMISH

SNOHOMISH COUNTY PUBLIC
DEFENDER ASSOCIATION

John T. Kartak, Mayor

Kathleen Kyle, Director

Date signed: _____

Date Signed: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

ATTACHMENT B

15-01

**PROFESSIONAL SERVICES AGREEMENT
FOR INDIGENT DEFENSE SERVICES**

WHEREAS, the City of Snohomish, Washington. (“the City”) provides indigent defense services to individuals who have been determined to be eligible for representation at public expense for criminal charges before the Snohomish Municipal Court (“the Municipal Court”); and

WHEREAS, the Supreme Court has by Order dated June 15, 2012, adopted New Indigent Defense Standards (“the Supreme Court Standards”), which impose a caseload limit of 400 unweighted misdemeanor cases per attorney; and

WHEREAS, the City has adopted Standards for Indigent Defense by Resolution No. 1321 adopted October 7, 2014, (“the City Standards”); and

WHEREAS, based on current trends, the City anticipates filing approximately 240 cases in 2015 for which appointment of a public defender will be required, which will initially require sixty percent (60%) of a full time public defender, and

WHEREAS, Snohomish County Public Defender Association (“the Firm”) is a law firm employing licensed attorneys in good standing in the state of Washington which has been selected by the City to provide representation of indigent defense clients under contract with the City (“the Services”); and represents that is willing and able to provide the required number of full time public defenders to provide the Services; and

WHEREAS, the City and the Firm desire to provide for compensation for the Services based on a flat monthly fee, subject to adjustment annually to reflect actual case filings.

Now, therefore, the City and Firm enter into this Agreement in consideration of the mutual benefits to be derived and the mutual promises contained herein:

1. Scope of Services, Standards and Warranty. The Firm will provide the Services in accordance with this Agreement, the Supreme Court Standards and the City Standards, which will initially require the provision of sixty percent (60%) of one full time equivalent lawyer.

1.1 The Firm warrants that every attorney and/or intern employed by the Firm to perform services under this contract, has read and is fully familiar with the provisions of the Supreme Court Standards as it has been amended from time to time and the City Standards, which are hereby incorporated in this Agreement by this reference as if set out at length. Compliance with the Supreme Court Standards and the City Standards goes to the essence of this Agreement. Every attorney and/or intern performing services under this Agreement, shall certify compliance quarterly with the Municipal Court on the form established for that purpose by court rule. A copy of each and every such certification shall be provided to the City contemporaneously with filing with the Municipal Court. The Firm further warrants that it has analyzed the cost of providing the Services, and that its proposal,

ACTION ITEM 7a.

reflected in Section 2, Compensation, is sufficient to cover all wages and benefits, infrastructure, support and administrative services and systems necessary to comply with the Standards.

1.2 The Firm shall provide the Services from its office in Everett. The Firm shall ensure an attorney is available to each eligible City defendant to ensure that the defendant is provided with effective assistance of counsel. Defendant access to his or her attorney prior to court hearings is paramount. The Firm shall be responsible to use best efforts to ensure its attorneys confer with defendants about cases promptly after appointment and prior to trial or hearings. Defendants shall be provided access to the Firm's attorneys by means of a toll free local call from a Snohomish telephone number made available by the Firm, attorney's email address, and attorney's office and postal address. Attorneys shall respond to defendant inquires within a reasonable time to ensure the effective assistance of counsel, whether such inquires are received by letter, telephone, email or otherwise.

1.3 The Firm shall provide an attorney to appear at all Municipal Court arraignment calendars.

1.4 The Firm shall maintain a case reporting and case management information system, and shall submit reports to the City, which shall be submitted in support of monthly invoices, and shall be a condition of payment pursuant to Section 2. The reports shall include the following information:

1.4.1 The number of cases to which the Firm's attorneys were appointed during the month and year to date.

1.4.2 For each appointment, the name of the defendant, the name of the attorney appointed, the date of appointment and the case number.

1.4.3 The charge(s) filed against the defendant.

1.4.4 The disposition of charge(s), including method of disposition, i.e., trial, plea motion, etc.

1.4.5 Such information required by the City Standards to allow the City to determine Attorney's compliance with caseload limits, including information pertaining to Attorney's other municipal public defense contracts and Attorney's private practice, if any.

1.5 The Firm shall employ an investigator to assist the attorneys providing the Services.

1.6 The Firm shall represent the City on all appeals to Superior Court under the Rules for Appeal of the Decisions of Courts of Limited Jurisdiction (RALJ), which shall be counted as five case credits, provided there shall be no case credit for any RALJ appeal dismissed prior to filing a brief.

2. Compensation. Subject to all the provisions of this section, the City shall pay to the Firm a flat fee of Eight Thousand Nine Hundred Thirty-seven Dollars and Forty-nine Cents

ACTION ITEM 7a.

(\$8,937.49) per month for the Services, including all proceedings in the Municipal Court and all appeals therefrom. This represents 60% of the salary and benefits of a lawyer on Level 1 Step 3 of the Firm's 2015 salary scale for lawyers, 4.5% of the salary and benefits of the District Court Supervisor, 2% of the Firm's cost of management and administrative staff and 1% of the salaries and benefits of the Firm's staff of investigators. Three Hundred and Forty Dollars (\$340.00) of each monthly payment is specifically designated as costs of investigator services.

2.1 Except as expressly provided in Section 2.2, the cost of all infrastructure, wages and benefits, administrative and support expenses, equipment and systems, the investigator, and overhead costs necessary to comply with the City Standards is included in the payment provided in the flat monthly fee.

2.2 The City shall pay for the following case expenses in addition to the per case fee when reasonably incurred and approved by the Municipal Court on ex-parte motion:

2.2.1 Medical and psychiatric evaluations;

2.2.2 Expert witness fees and expenses;

2.2.3 Interpreters fees;

2.2.4 Polygraph, forensic and other scientific tests;

2.2.5 Lay witness fees and mileage incurred in bringing defense witnesses to court, including the cost of service of a subpoena, but not including salary or expenses of law enforcement officers required to accompany incarcerated witnesses; and

2.2.6 The cost of obtaining medical, school, birth, DMV, and other similar records, and 911 and emergency communication recordings and logs; and

2.2.7 Any other costs or expenses the Municipal Court finds necessary and proper for the investigation, preparation, and presentation of a case.

2.3. For post-conviction relief cases, the City shall pay the cost to obtain copies of the court file, the transcript and original charging documents.

2.4 In January of each year, the City and the Firm shall review the number of City cases to which the Firm's attorneys were appointed during the prior year, and if the actual number of cases is more than 10% greater or lesser than the anticipated 240 case, the percentage of an FTE public defender and the corresponding flat monthly fee shall be adjusted accordingly, and further provided, the flat monthly fee as adjusted for actual caseload shall be increased by 3% in the second and third years of the term of this Agreement. Compensation for additional one year renewal terms as provided in Section 3 shall remain at the prior year's level unless different compensation is agreed to prior to the commencement of any renewal term.

2.5 In the event the Firm has a conflict that prevents it from representing a client for whom one of its attorneys has been appointed, the Firm shall not be required to compensate conflict counsel.

3. Term. The term of this Agreement shall be from the later of the date of mutual execution or January 1, 2015, through December 31, 2017, unless sooner

ACTION ITEM 7a.

terminated as provided in this Agreement, provided, this Agreement shall be automatically renewed for additional one year terms each year unless terminated as follows:

3.1 This Agreement may be terminated for cause for violation of any material term. "Material term" shall include any violation indicating a failure to provide representation in accordance with the rules of the court and the ethical obligations established by the Washington State Bar Association, a violation of the Standards of the provisions of Section 6 relating to insurance, conviction of a criminal charge, and/or a finding that the license of the Firm, or any attorney providing service under this agreement, has been suspended or revoked. Any violation of the other provisions of this Contract shall be subject to cure. Written notice of contract violation shall be provided to the Firm which shall have ten (10) business days to correct the violation. Failure to correct the violation will give rise to termination for cause at the City's discretion. In lieu of terminating this contract, the City may agree in writing to alternative corrective measures.

3.2 This Agreement may be terminated at any time without cause by either party giving the other party not less than ninety (90) days written notice.

3.3 The parties may agree in writing to terminate this contract at any time. Unless otherwise agreed to in writing, termination or expiration of this contract does not affect any existing obligation or liability of either party.

4. Nondiscrimination. Neither the Firm nor any person acting on behalf of the Firm, shall, by reason of race, creed, color, national origin, sex, sexual orientation, honorably discharged doctrine or military status, or the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a person with a disability, discriminate against any person who is qualified and available to perform the work to which the employment relates, or in the provision of services under this Agreement.

5. Indemnification. The Firm agrees to hold harmless and indemnify the City, its officers, officials, agents, employees, and representatives from and against any and all claims, costs, judgments, losses, or suits including Attorney's fees or awards, and including claims by Attorney's own employees to which Attorney might otherwise be immune under Title 51 arising out of or in connection with any willful misconduct or negligent error, or omission of the Firm, its officers or agents. It is specifically and expressly understood that the indemnification provided herein constitutes the waiver of the Firm's waiver of immunity under Title 51 RCW solely for the purposes of this indemnification. The parties have mutually negotiated this waiver. This clause shall survive the termination or expiration of this agreement and shall continue to be in effect for any claims or causes of action arising hereunder.

6. Insurance. The Firm shall procure and maintain for the duration of this agreement insurance against claims for injuries to persons or property which may arise from or in connection with the performance of work hereunder by the attorneys, or agents, representatives, or employees of the Firm.

6.1 The Firm shall obtain insurance of the types described below:

ACTION ITEM 7a.

6.1.1 Automobile Liability insurance covering all owned automobiles, if any, and all non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.

6.1.2 Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. The City shall be named as an insured under the Service Provider's Commercial General Liability insurance policy with respect to the work performed for the City using ISO additional insured endorsement CG 20 10 10 01 and CG 20 37 10 01 or substitute endorsements providing equivalent coverage.

6.1.3 Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

6.1.4 Professional Liability insurance appropriate to the Firm's undertakings. This policy shall not contain an exclusion for ineffective assistance of counsel claim, loss or liability.

6.2 The Firm shall maintain the following insurance limits:

6.2.1 Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

6.2.2 Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence and \$2,000,000 general aggregate.

6.2.3 Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit. The policy shall contain no exclusion for loss or liability relating to a claim of ineffective assistance of counsel.

6.3 The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability and Commercial General Liability insurance.

6.3.1 The Firm's insurance coverage shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Service Provider's insurance and shall not contribute with it.

6.3.2 The Firm's insurance shall be endorsed to state that coverage shall not be cancelled by either party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.

6.4 Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

ACTION ITEM 7a.

6.5 The Firm shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Service Provider before commencement of the work.

7. Work Performed by the Firm. In addition to compliance with the City Standards, in the performance of work under this Agreement, the Firm shall comply with all federal, state and municipal laws, ordinances, rules and regulations which are applicable to the Firm's business, equipment, and personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations.

8. Work Performed at the Firm's Risk. The Firm shall be responsible for the safety of its employees, agents, and subcontractors in the performance of work hereunder, and shall take all protections reasonably necessary for that purpose. All work shall be done at the the Firm's own risk, and the Firm shall be responsible for any loss or damage to materials, tools, or other articles used or held in connection with the work. The Firm shall also pay its employees all wages, salaries and benefits required by law and provide for taxes, withholding and all other employment related charges, taxes or fees in accordance with law and IRS regulations.

9. Personal Services. No Subcontracting. This Agreement has been entered into in consideration of the Firm's particular skills, qualifications, experience, and ability to meet the Standards incorporated in this Agreement. This Agreement shall not be subcontracted without the express written consent of the City and refusal to subcontract may be withheld at the City's sole discretion. Any assignment of this Agreement by the Firm without the express written consent of the City shall be void.

10. Modification. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by the duly authorized representatives of the City and the Firm.

11. Entire Agreement. This Agreement contains the entire agreement between the City and the Firm. The provisions of this Agreement shall supersede all prior verbal statements of any officer or other representative of the City, and such statement(s) shall not be effective or construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement.

12. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed below, unless notified to the contrary. Any written notice hereunder shall become effective as of the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in the Agreement or such other address as may be hereinafter specified in writing:

ACTION ITEM 7a.

TO CITY:

City of Snohomish
Attn.: City Administrator
116 Union Avenue
Snohomish, WA 98290

TO THE FIRM:

Bill Jaquette
Snohomish County Public Defender Association.
2722 Colby Ave., Ste. 200
Everett, WA 98201

13. Nonwaiver of Breach. The failure of the City to insist upon strict performance of any of the covenants and agreements contained herein, or to exercise any option herein conferred in one or more instances shall not be construed to be a waiver or relinquishment of such covenants, agreements, or options, and the same shall be and remain in full force and effect.

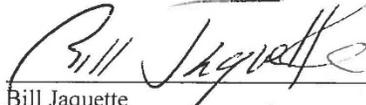
14. Resolutions of Disputes, Governing Law. Should any dispute, misunderstanding or conflict arise as to the terms or conditions contained in this Agreement, the matter shall be referred to the Chief Administrative Officer, whose decision shall be final, provided, however, that any complaint regarding any violation of the City Standards or which relate to any manner whatsoever to trial strategy or an ongoing case, or any dispute concerning the City's determination on Attorney's request for higher compensation for a particular case, shall be referred to the Judge of the Municipal Court. Nothing herein shall be construed to obligate, require or permit the City, its officers, agents, or employees to inquire into any privileged communication between an attorney and any indigent defendant. In the event of any litigation arising out of this Agreement, the prevailing party shall be reimbursed for reasonable attorneys' fees from the other party. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington and the rules of the Washington Supreme Court as applicable. Venue for an action arising out of this Agreement shall be in Snohomish County Superior Court.

CITY OF SNOHOMISH

SNOHOMISH COUNTY PUBLIC
DEFENDER ASSOCIATION



Mayer City Manager



Bill Jaquette

Date signed: 12/8/14

Date signed: 11/7/14

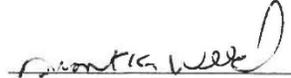
ATTEST:



City Clerk

ACTION ITEM 7a.

APPROVED AS TO FORM:



City Attorney

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ACTION ITEM 7b.

Date: October 6, 2020
To: City Council
From: Brennan Collins, Project Manager
Subject: **Electrical Vehicle Charging Stations**

SUMMARY: City Council approval is requested to authorize the Mayor to execute an agreement with Accord Contractors, LLC (Accord) for the construction of an electrical vehicle (EV) charging station on First Street, west of Avenue D. Council approval is also requested for related agreements with SemaConnect to purchase and operate the charging stations, and with Snohomish County Public Utility District No. 1 (PUD) to connect power. This project consists of the installation of two dual-pedestal charger heads (able to charge up to four vehicles), power/conduit installation, grading, paving, striping and other related items.

BACKGROUND: At the September 17, 2019 City Council meeting, Planning Director Glen Pickus provided information about EV charging stations. Council directed staff to proceed with the installation of a Level 2 EV charging station on First Street, west of Avenue D. The Level 2 EV charging station has a universal connector that can be used by all EVs.

In 2018, over one million EVs were sold in the United States. One estimate suggests the next vehicle to be purchased by over 30 million Americans is likely to be an EV. In 2019, for the first time, the average range of all EV models was more than 200 miles. As battery technology matures, the viability of EVs for a greater portion of the population increases. Improved battery technology also means a reduction in battery prices and a reduction in the cost of EVs.

In 2020, the new Senior Housing development on Weaver Road installed eight EV charging stations on its site. The nearest public EV charging station is outside the City at Willis Tucker Community Park, which is 6.1 miles from downtown Snohomish. There are also charging stations in Lake Stevens, Everett, Monroe and other surrounding areas. The PlugShare website (www.plugshare.com) shows EV charging station locations, types and costs.

ANALYSIS: In accordance with RCW 35.23.352, any second-class city or any town may construct any public works, as defined in RCW 39.04.010, by contract or day labor without calling for bids whenever the estimated cost of the work or improvement, including cost of materials, supplies and equipment, will not exceed \$116,155.00 if more than one craft or trade is involved with the public works.

Accord was selected from the Municipal Resource Services Center (MRSC) Small Works Roster. They have submitted a bid proposal of \$47,956.27 for this project. There will be more than one trade involved in this project, including but not limited to electrician, power equipment operator, truck driver, and laborer. Accord is currently working on the Carnegie Building Project, and in 2016 completed the Maple Avenue Sewer Replacement Project.

City staff recommends purchasing the EV charging stations from SemaConnect (<https://semaconnect.com/>). SemaConnect has various installations throughout the Puget Sound region and thousands nationally. After the first year, SemaConnect charges approximately \$240 per year per plug (or \$960 total for four) for software and network fees. This includes pricing, money collection, reporting, cellular signal, notifications to the EV owners,

ACTION ITEM 7b.

load management, peak demand response, firmware updates and more. In addition, after the first year, the City can purchase additional warranty coverage at a cost of \$400 per year per plug (or \$1,600 total for four).

The City will also pay the new PUD power bill each month. An estimated average miles/kWh for EV's is 3.07. The current power rate is about \$0.10 per kWh. If each EV adds about 200 miles of charge during their charging time, the cost is approximately \$6.50 in power. If 10 vehicles fully charged per week, the monthly power bill would be \$281 (or \$3,380 annually). If 20 per week, then \$562 per month (or \$6,760 annually).

EV charging station fees range from \$0 to \$2.00 per hour in the surrounding area. It is recommended that the City charge \$1.50 per hour to cover power costs and SemaConnect fees. The City will be able to adjust the fee as needed. Payment will be made by credit card. SemaConnect will collect the fees and distribute 95% to the City, and 5% to cover the credit card transaction fees.

Revenue examples at \$1.50 per hour - Four units:

Hours Used per Week, Each Unit	Hours Used per Year, Four Units	Revenue per Year	Comments
0	0	\$0	City covers all costs
10	2,080	\$2,964	Software and network fees recovered; and 59% of power costs recovered. Additional warranty cost not recovered.
20	4,160	\$5,928	Software and network fees recovered; and 73% of power costs recovered. Additional warrant cost not recovered.

BUGETARY IMPACTS: Staff is requesting a 15% contingency for the Accord construction project, for a proposed authorization cost not to exceed \$55,150. A 15% contingency is requested because this is the first EV charging station to be constructed by the City.

Additional costs for this project include:

- SemaConnect Charging Station Units (2): \$12,420
- Snohomish County Public Utility District No. 1 (PUD) Electrical Connection: \$4,351

Total construction project cost: Approximately \$71,921

This project is not included in the 2019-2020 Budget. A budget adjustment in the amount of \$72,000 is requested from the Real Estate Excise Tax fund. As a placeholder for the preliminary 2021-2022 budget, staff requested \$40,000 for additional construction expenses and \$0 for additional revenue.

ACTION ITEM 7b.

RECOMMENDATION: That the City Council AUTHORIZE the Mayor to sign and execute contracts and agreements as follows, for the Electric Vehicle Charging Station Project, with review of the required agreements by the City Attorney, with total construction costs not to exceed \$75,000:

- Accord Contractors, LLC in a total amount not to exceed \$55,150 including 15% contingency;
- SemaConnect for two charging units with a total of four plugs for approximately \$12,420; and
- Snohomish PUD for about \$4,351 for power connection.
- SemaConnect for annual fees due in late 2021 and late 2022 (after the first year) not to exceed \$2,900 each year; and
- To charge \$1.50 per hour for the first year, with periodic review by the City Council thereafter.

ATTACHMENTS:

- A. Accord Contractors, LLC Bid Proposal
- B. SemaConnect Quote
- C. Snohomish County Public Utility District No. 1 Quote

REFERENCE: Electric Vehicle Charging Stations (pages 13-18 of September 17, 2019 Council Packet) <https://snohomishwa.gov/AgendaCenter/ViewFile/Agenda/09172019-919>

**BID PROPOSAL
ELECTRIC VEHICLE CHARGING STATION PROJECT
CITY OF SNOHOMISH, WASHINGTON**

Note: Unit prices for all items, all extensions, and the total amount bid must be shown. Where conflict occurs between the unit price and the total amount named for any item the unit price shall prevail, and totals shall be corrected to conform thereto. All entries must be typed or entered in ink.

BID SCHEDULE

ITEM	SPEC NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	AMOUNT
1	1-09	MOBILIZATION	1	LS	500 ⁰⁰	500 ⁰⁰
2	8-01	TEMPORARY EROSION AND SEDIMENT CONTROL	1	F.A.	\$3,000.00	\$3,000.00
3	1-10	PROJECT TEMPORARY TRAFFIC CONTROL	1	LS	4200 ⁰⁰	4200 ⁰⁰
4	1-07	SPILL PREVENTION, CONTROL, AND COUNTERMEASURES PLAN	1	LS	800 ⁰⁰	800 ⁰⁰
5	2-02	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	1	LS	1800 ⁰⁰	1800 ⁰⁰
6	2-06	ROADWAY EXCAVATION INCLUDING HAUL	25	CY	82 ⁰⁰	2,050 ⁰⁰
7	8-20	CONDUIT PIPE 1-1/2 IN. DIAM.	125	LF	30 ⁰⁰	3750 ⁰⁰
8		SEMA CONNECT DUAL PEDESTAL MOUNT INSTALL (MATERIALS FURNISHED BY OWNER)	2	EA	8000 ⁰⁰	16,000 ⁰⁰

ACTION ITEM 7b.

ITEM	SPEC NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	AMOUNT
9	9-03	GRAVEL BORROW INCL. HAUL	15	TN	60	900
10	4-04	CRUSHED SURFACING TOP COURSE	22	TN	68	1,496
11	5-04	HMA, CLASS 1/2 IN. PG 64-22	20	TN	300	6,000
12	8-22	PLASTIC LINE (PARKING STALL STRIPING)	90	LF	8	720
13	2-11	TRIMMING AND CLEANUP	1	LS	1,700	1,700
14	1-04	MINOR CHANGES	1	F.A.	\$1,000.00	\$1,000.00
					Subtotal	43,916
					9.2% WSST	4,040
					Total Bid	47,956



Electric Vehicle Charging Station Order Form

ATTACHMENT B

Prepared By Eric Smith
 Email eric.smith@semaconnect.com
 Phone 425-429-3343

Quote Name City of Snohomish-May Promotion-Valid until May 29 2020
 Quote Number Q-12191
 Created Date 5/20/2020

Bill To Name City of Snohomish
 Contact Name Brennan Collins
 Bill To 116 Union Avenue
 Snohomish, WA 98290
 US

Phone 425-903-1812
 Email collins@snohomishwa.gov
 Ship To 116 Union Avenue
 Snohomish, WA 98290

SemaConnect is pleased to extend this offer of Electric Vehicle Charging Station products and services. By signing this document you are committing to order the charging station solution as defined below.

Product and Services Description

- SemaConnect Commercial-Grade Smart EV Charging Station(s) with Mounting Device(s)
- Full Service Program includes:
 - Network Service Program: Cloud-based management software, 1-800 driver support, dedicated cellular data communications and 24x7x365 state-of-health monitoring.
 - Warranty Program: Full Replacement Service with no repair cycle

Product	List Price	Discount \$	Quantity	Subtotal
Full Replacement Service S6, Annual	\$400.00	\$400.00	2.00	\$0.00
SemaConnect S6 Charging Stations w/ One Year Full Service - Dual Pedestal	\$7,180.00	\$1,200.00	1.00	\$5,980.00

Please Note: Shipping and Handling is an estimate. Final cost will be provided after your order ships. Sales tax will be charged in select states based on the current rate and the ship to address unless a sales tax exemption form is received prior to shipping.

Total Price	\$5,980.00
Shipping and Handling	\$230.00
Grand Total	\$6,210.00

Network Service Fees

Network Service Fees will begin after Full Service Program is complete and will be billed annually.

Yearly Network Service Fee \$480

Delivery Schedule Delivery within 3 week(s) of placing the Order

This signed document shall serve as a Purchase Order for the proposed project

Price does not include exact shipping fees or sales tax
 Quoted price is valid for 30 days from Created Date

Accepted by:

Name
 Title
 Signature
 Date

- Shipment within 60 days of Order: Invoice for 100% of project price upon shipment with Net 30 day terms
- Shipment 60 days or greater of Order: Invoice for 25% upon order placement, 75% upon shipment with Net 30 day terms

ATTACHMENT C

snopud.com

Mail Remittance to: PO Box 1100 Everett, WA 98206
 ATTN: Mark Phillips (360) 563 2214 Snohomish

ACCOUNT # 1513 1ST ST, SNOHOMISH
 98290

CITY OF SNOHOMISH
1513 1ST ST
SNOHOMISH, WA 98290

QUOTE

DATE 9/15/2020 EXPIRES 12/14/2020

AMOUNT OF QUOTE
\$4,350.84

Return this statement with cash or check payment

ACCOUNT # CONTRACT # QUOTE DATE EXPIRES CONNECT # PROPERTY
 CITY OF SNOHOMISH 9/15/2020 12/14/2020 1513 1ST ST, SNOHOMISH 98290
 New OH Work

Notes:

DESIGNER INFORMATION
 Mark Phillips (360) 563 2214 Snohomish

WORK ORDER #	SALES ORDER #	DESCRIPTION	QTY	UNIT COST	TOTAL
100056113	SOE02010	Overhead Single Phase Secondary Service (up to 100')	1	520.00	520.00
AMFE1713457	SOE03020	Meter & Transformer Fee 120/240v Single Phase	200	3.98	796.00
100068119		CITY OF SNOHOMISH PERMIT	1	200.00	200.00
				Subtotal	1,516.00
100068119	70034759	PUD Installed/Customer Owned Meter Pole	1		2,596.00
		Crew Labor \$		768.00	
		Materials		595.00	
		Vehicle		719.00	
		Engineering		189.00	
		A&G		325.00	
		Sales Tax			238.84
				Subtotal	2,834.84
				Total	4,350.84

If amounts set forth above were paid for the PUD to permanently connect a new single-phase secondary service at the service address(es) indicated, this is also a receipt for all interest in any customer installed secondary service conductor, intended to be maintained by the pud, between the PUD's primary distribution system and the delivery point. Ownership of this conductor is transferred and conveyed to satisfy a condition required by the PUD's Line Extension Regulations for receiving electric utility service.

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ACTION ITEM 7c.

Date: October 6, 2020

To: City Council

From: Steve Schuller, City Administrator and Utility General Manager

Subject: **City Council Goals for 2021 and 2022**

At the Budget Workshop on August 11, 2020, the City Council further developed a list of draft goals for 2021 and 2022. At the September 8 Special Council Meeting, the Council selected a final draft list of ten goals.

As discussed at the September 8 meeting, the goals selected by Council have been inserted into the City's Budget document (Mayor's 2021-2022 Recommended Budget), labeled final draft. The Council goals purposely include both aspirational or "big picture" goals, and more specific goals achievable with current resources. The goals are not ranked or prioritized in any order.

An update on the status of each goal will be reviewed with the City Council over the next two years. Some goals will also be updated individually, with more detailed discussions at future Council meetings and workshops.

RECOMMENDATION: That the City Council DIRECT staff regarding any required revisions to the City Council Goals and ADOPT the amended list as the City Council Goals for 2021 and 2022.

ATTACHMENT: Final Draft City Council Goals for 2021 and 2022

ATTACHMENT

**City of Snohomish
City Council Goals for 2021 and 2022**

Final Draft

- ❖ Expand Community Involvement & Communication
- ❖ Resource Snohomish Economic and Business Recovery
- ❖ Update Boards & Commissions
- ❖ Promote Community Involvement in Public Safety
- ❖ Extend Sewer North of Blackman Lake
- ❖ Investigate Barriers to Accessible Housing Initiatives
- ❖ Foster Environmental Sustainability
- ❖ Create 2022 – 2027 City of Snohomish Strategic Plan
- ❖ Extend Broadband City Wide
- ❖ South Urban Growth Area

Goals are not ranked or prioritized in any order

DISCUSSION ITEM 8.

Date: October 6, 2020

To: City Council

From: Glen Pickus, AICP, Planning Director

Subject: **WRIA 7 Watershed Restoration and Enhancement Plan**

SUMMARY: The purpose of this agenda item is to brief the City Council on the WRIA 7 Watershed Restoration and Enhancement Plan, its legislative history, the committee process used to inform and draft the plan, and the status of the first draft of the plan.

BACKGROUND: In rural areas where connection to a water utility is not available, water comes from private, permit-exempt wells. Permit-exempt wells are wells that are not required to obtain a permit to withdraw water from public groundwaters as required by RCW 90.44.050. These wells can negatively impact streamflows because they withdraw from the same aquifers that feed streams. (For a graphic description, see Attachments A and B.)

In January 2018, the Washington State Legislature passed, and the Governor signed, Engrossed Senate Substitute Bill 6091, the Streamflow Restoration law, codified as Chapter 90.94 RCW. ESSB 6091 was in response to the 2016 Washington State Supreme Court's decision in *Whatcom County vs. Hirst, Futurewise, et al* (commonly referred to as the "Hirst decision"). The legislation's purpose is to help restore streamflow levels and to support robust, healthy, and sustainable salmon populations while providing water for new homes in rural Washington. The law clarifies how local jurisdictions issue building permits for homes that use a domestic permit-exempt well for water use. The law also directs watershed planning efforts in watersheds across the state to offset impacts from new domestic permit-exempt wells, and to achieve what the Legislature termed a "net ecological benefit" in the watershed.

The law directs the Washington State Department of Ecology (DOE) to convene Watershed Restoration and Enhancement Committees in eight specific watersheds surrounding Puget Sound (of 62 in the state). Each of these committees must develop a watershed restoration and enhancement plan.

WRIA 7 (Water Resource Inventory Area 7) is one of the eight identified watersheds. The City of Snohomish is within WRIA 7. (See Attachment C for a map of WRIA 7.)

The watershed restoration and enhancement plans must:

- Estimate consumption by new domestic permit-exempt wells projected for the next 20 years (until 2038);
- Offset the potential impacts on streamflow that those estimated future permit-exempt domestic wells will cause by identifying projects that will offset potential impacts to instream flows associated with permit-exempt domestic water use; and
- Provide a net ecological benefit (NEB) to the WRIA.

All members of the WRIA 7 Watershed Restoration and Enhancement Committee must approve the watershed plan prior to submitting its plan to DOE for review. (See Attachment D for a list of Committee members.) DOE must complete its review of watershed restoration and enhancement plans by June 30, 2021, which means the Committee must submit an approved

DISCUSSION ITEM 8.

plan to DOE early in the first quarter of 2021. If DOE determines the plan meets the requirements of the law, they will adopt it and create rules to implement it. If all of the Committee members cannot agree on a plan or if DOE determines the agreed-upon plan does not meet all requirements, DOE will draft a WRIA 7 plan on its own.

PLANNING PROCESS: The WRIA 7 Committee, DOE, and technical consultants have been developing the plan since October 2018, generally meeting monthly. For the City of Snohomish, either Planning Director Glen Pickus or Planner Brooke Eidem have attended all meetings.

The Committee's goal is to finalize the plan for local review and Committee approval in late 2020 or early 2021. The law states that all members of the Committee must approve the plan prior to submitting to DOE for review and potential adoption. The law also requires that DOE adopt the watershed plan by June 30, 2021, so DOE must begin review of committee-approved plans in early 2021.

A draft plan has been created, fulfilling Step 6 of the planning process described in Attachment E. Step 7, to be completed in the first quarter of 2021, provides for Committee members to review the draft and then present it to their decision-making authority for approval (in the City's case, that authority is the City Council). The current tentative schedule has the Committee reviewing the draft plan in detail at its October 8 meeting, with a final draft completed by November 2020, although it could be later. The final draft would then be brought to the City Council for approval in early 2021.

If prior to June 30, 2021, the Committee does not unanimously approve a plan or if DOE determines the approved plan does not meet the law's requirements, then DOE is required to finalize a plan on its own and begin a rulemaking process.

ANALYSIS: At this meeting, staff will present Council with an overview of the first draft of the WRIA 7 Watershed Restoration and Enhancement Plan. (If Council would like more information about technical memos or the list of projects, staff can schedule a second briefing for later this year.)

Washington State law states all public groundwaters belong to the public and are subject to appropriation for beneficial uses pursuant to RCW 90.44. Groundwaters are all waters that exist beneath land surface, or beneath the bed of any body of surface water. They are different than surface waters, which are waters that have not penetrated much below the surface of the ground, such as lakes, rivers, streams and reservoirs. RCW 90.44.050 permits withdrawal of public groundwaters with exemptions for:

- Stock watering purposes;
- Lawn watering of noncommercial gardens less than one-half acre;
- Single or group domestic uses (e.g. residential dwellings) not exceeding 5,000 gallons per day; and
- Industrial purposes not exceeding 5,000 gallons per day.

Wells created to provide water for one of the four exemptions are called "permit-exempt" wells. Permit-exempt wells impact streamflows by reducing the amount of water in aquifers that contribute to streamflows. It is important to note that even though a water right permit is not required for small domestic uses pursuant to RCW 90.44.050, there is still regulatory oversight, including from local jurisdictions. Specifically, before a local government can issue a building

DISCUSSION ITEM 8.

permit for a new dwelling, applicants must provide evidence that there is an adequate water supply to serve the new home (RCW 19.27.097).

In 2016, the Washington State Supreme Court issued its Hirst decision, in which the court ruled Whatcom County failed to comply with the Growth Management Act requirements to protect water sources. The ruling required Whatcom County make an independent decision about legal water availability. Previously, counties relied on DOE's determination of whether there was enough water, both physically and legally, to approve any building permit relying on a permit-exempt well. In response to the Hirst decision, several counties restricted approvals of housing developments that were dependent on permit-exempt wells, and some even required applicants to pursue expensive hydrogeological studies to prove there was enough water.

The Washington State Legislature's response to the Hirst decision, primarily codified in Chapter 90.94 RCW, directs local planning groups to develop watershed plans that offset impacts from new domestic permit-exempt wells and achieve a net ecological benefit within the watershed.

Chapter 90.94 RCW also decreases the maximum water withdrawal limits identified in RCW 90.44.050 to an annual average of 950 gallons (from 5,000) per connection for domestic use and for irrigation of up to one-half acre non-commercial lawn or garden. It also requires local governments to collect a fee for each development permit authorizing a new permit-exempt domestic withdrawal regulated by Chapter 90.94 RCW. However, the fee collection provision is not relevant to the City of Snohomish, since new development in the City is required to connect to the City's water utility so new permit-exempt wells are not possible.

The Legislature intends to authorize \$300 million over the course of 15 years to help with implementation of projects that improve streamflow. The funds are available statewide and administered through a competitive grant program.

This WRIA 7 Watershed Restoration and Enhancement Plan consists of seven chapters:

1. Plan Overview
2. Watershed Overview
3. Sub-basin Delineation
4. Growth Projections and Water Consumptive Use Estimates
5. Projects and Actions to Offset the Future Permit-exempt Domestic Water Use in WRIA 7
6. Policy Recommendations, Adaptive Management, and Implementation
7. Evaluation and Consideration of the Net Ecological Benefits.

The planning process began with educating Committee members about the relevant legislation, regulations, and science related to protecting streamflows. During this time, consultants and subcommittees generated technical memos that:

- Delineated sub-basins within the WRIA 7 watershed (Attachment F) which shows the City of Snohomish is in the Estuary/Snohomish Mainstem and the Pilchuck sub-basins;
- Projected population growth out 20 years in unincorporated Snohomish and King Counties to January 2038, relying heavily on existing projections done by Snohomish and King Counties;
- Projected that the number of new permit-exempt wells to be issued in the next 20 years (based on historic building permit trends) will be 3,389; and
- Estimated total future water consumptive use in WRIA 7, based on the projected number of new permit-exempt wells, will average 797.4 acre-feet of water per year (Attachment G). "Consumptive use" is groundwater drawn via a domestic permit-exempt well not

DISCUSSION ITEM 8.

replaced through septic system percolation, irrigation return flow, or other means (Attachment H).

The Committee then compiled a list of projects to offset the estimated 797.4 acre-feet of water consumption per year in order to protect streamflows. Projects identified in an adopted plan or rulemaking process will receive priority points in the DOE streamflow restoration grant program. Examples of projects include:

- Purchase of water rights for permanent instream benefit;
- Non-acquisition water offset projects such as:
 - ◆ Managed aquifer recharge projects involving the addition of water to an aquifer through infiltration basins, injection wells, or other methods.
 - ◆ Projects that switch the source of withdrawal from surface to groundwater, or other beneficial source exchanges.
 - ◆ Streamflow augmentation projects that involve pumping groundwater and discharging it into a stream.
 - ◆ Off-channel storage projects that capture and store water for release back into the stream channel during critical low flow periods.
- Habitat and other related projects, such as those that:
 - ◆ Focus on returning stream habitat to a more natural state such as through river-floodplain restoration, instream habitat restoration, beaver reintroduction, and beaver dam analogs.
 - ◆ Protect current habitats through riparian or upland conservation and management, forest management, or water conservation.
 - ◆ Increase connectivity and fish passage between habitats such as fish barrier removal, or reconnection of off-channel habitat.

The current draft plan includes only one proposed project that would have a direct impact on the City. That project involves the City-owned land around the site of the recently removed diversion dam on the Pilchuck River. The proposal would be to do bank armoring and other modifications along the riverbank for fish benefits.

The plan will also include recommended regulatory, programmatic and policy actions that if enacted would contribute to the restoration or enhancement of streamflows. The recommendations in the current draft plan include:

- Modernize the way DOE tracks permit-exempt wells.
- Adopt policies to promote connections to water utilities and to reduce the dependence on water use from permit-exempt wells by:
 - ◆ extending water distribution systems; and
 - ◆ creating grant programs that would provide financial assistance to current permit-exempt well users to connect to public systems.
- Increase the use of reclaimed water by:
 - ◆ encouraging developers to integrate reclaimed water/rainwater capture systems into their projects;
 - ◆ educating the public; and
 - ◆ developing streamflow restoration projects that use reclaimed water.
- Create a voluntary permit-exempt well metering program as a way to check on the plan's water consumption assumptions.
- Create water conservation education and incentive programs.

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- Implement mandatory water conservation measures for permit-exempt wells in unincorporated areas during drought events.
- Correct legal impediments to expansion of public water utilities by, among other things, decreasing the difficulties utilities have for securing additional water rights.

CONCLUSIONS: Approval of the WRIA 7 Watershed Restoration and Enhancement Plan will allow reasonable residential development in rural areas without diminishing streamflows. This will protect the habitat required by Chinook salmon, steelhead and bull trout, all of which are protected under the Endangered Species Act and all of which are found in the streams and rivers of WRIA 7. In addition to these threatened salmonid species, other important fish species that rely on the health of WRIA 7's ecosystem will be protected, such as coho salmon (listed as a species of concern), chum salmon, pink salmon, sockeye salmon and coastal cutthroat trout.

By protecting these fish species, the quality of life in the City of Snohomish, rural Snohomish County, and the greater Puget Sound area is enhanced to the benefit of all.

While Chapter 90.94 RCW requires watershed protection and enhancement plans be prepared with implementation in mind, it does not create an obligation on any party to ensure that plans, or its projects, actions, or associated rulemaking are implemented. Thus, the development potential of the City of Snohomish will not be affected by adoption of the WRIA 7 Watershed Protection and Enhancement Plan. Because there are no permit-exempt wells in the City and new wells are not allowed, even if all of the projects are built and the recommended policies and regulations are implemented, the City's development potential will not be impacted.

BUDGETARY IMPACTS: None

COMPREHENSIVE PLAN REFERENCE:

GOAL EP 1: Preserve and protect significant critical areas as responsible stewards of public and private resources.

RECOMMENDATION: That the City Council **DISCUSS** the WRIA Watershed Restoration and Enhancement plan and ask questions in order to be well-oriented in advance of voting on approving the final plan in early 2021. If desired, the City Council should **DIRECT** staff to schedule another briefing to provide additional information.

ATTACHMENTS:

- A. Groundwater Flow Paths
- B. Hydraulic Continuity
- C. WRIA 7 map
- D. WRIA 7 Watershed Committee Participating Entities
- E. Timeline for Watershed Planning Process
- F. WRIA 7 Sub-basins
- G. WRIA 7 Consumption Use Estimate
- H. What is Consumptive Water Use?

REFERENCES:

- [Chapter 90.94 RCW – Streamflow Restoration](#)
- [Chapter 90.44 RCW – Regulation of Public Groundwaters](#)
- [Washington Supreme Court Whatcom County vs. Hirst Decision Information](#)

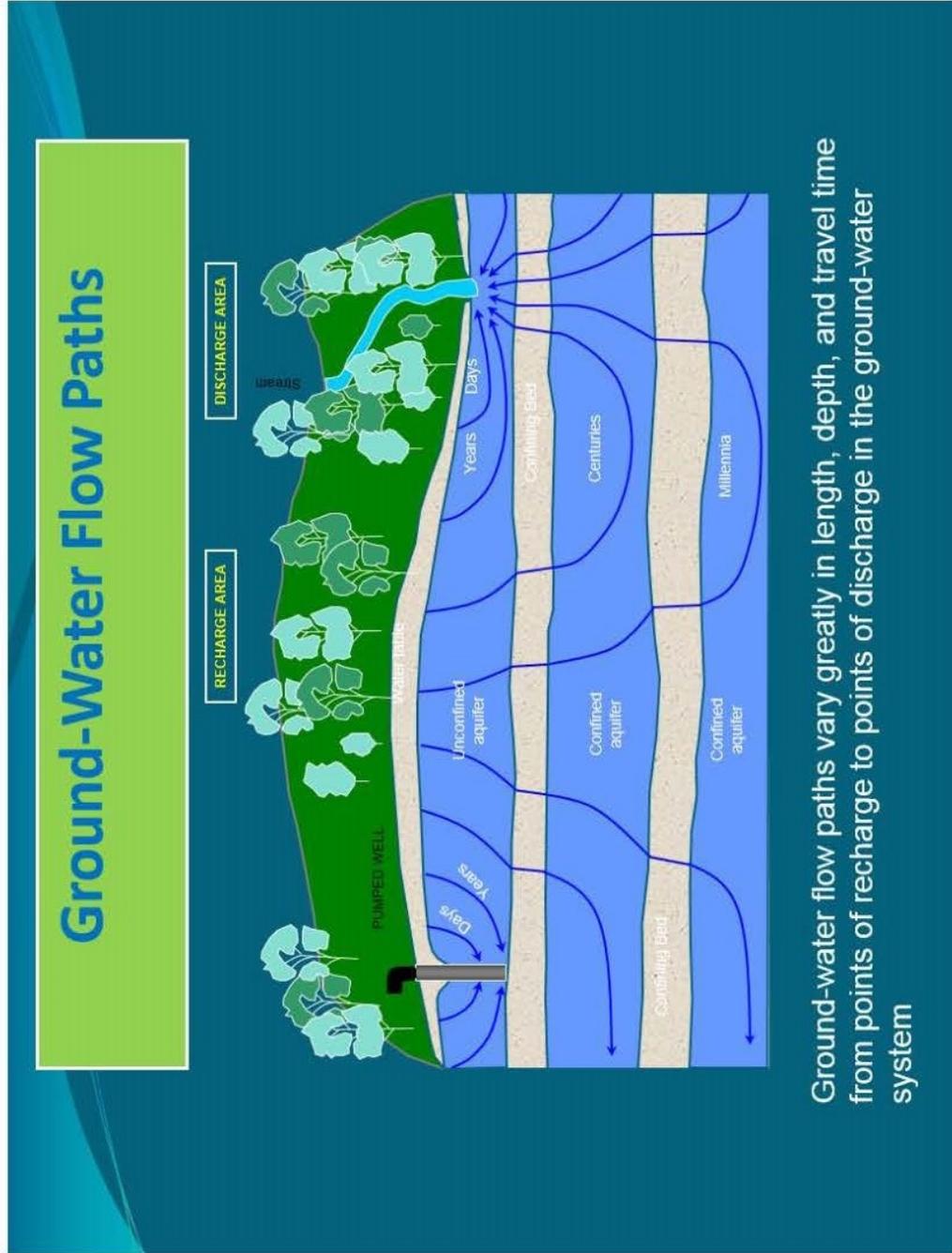
DISCUSSION ITEM 8.

RESOURCES:

- [DOE WRIA 7 Watershed & Enhancement Committee web page](#)
- [WRIA 7 Committee Brochure](#)
- [Streamflow Program Overview](#)
- [Streamflow Restoration Policy Interpretive Statement](#)
- [Final Guidance for Determining Net Ecological Benefit](#)

ATTACHMENT A Groundwater Flow Paths

How are groundwater and streamflows connected?



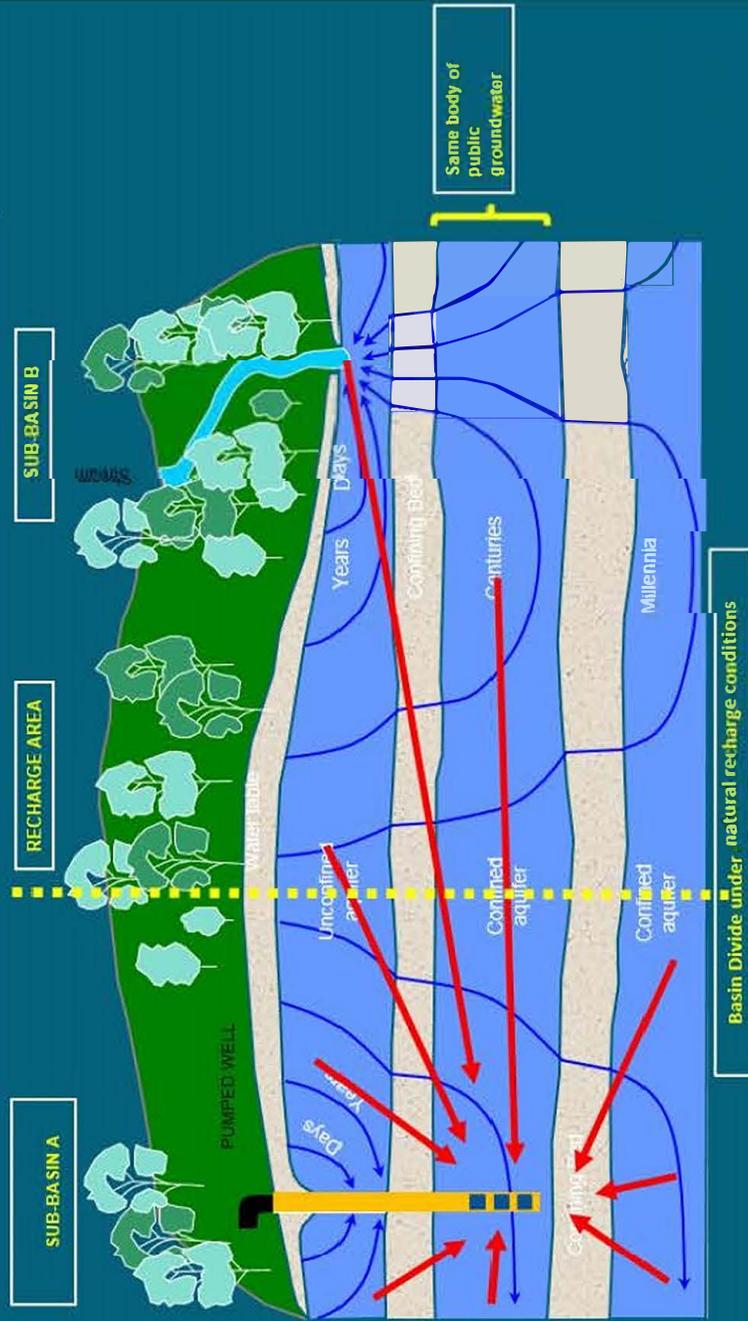
Ground-water flow paths vary greatly in length, depth, and travel time from points of recharge to points of discharge in the ground-water system



ATTACHMENT B Hydraulic Continuity

How do wells affect streamflows?

**“Hydraulic Continuity” has made this
all more complex...**



Hydraulically connected ground water and surface water cannot be considered as independent resources - a withdrawal from one will have some effect on the other.

ATTACHMENT D

WRIA 7 Committee Participating Entities

- Tulalip Tribes
- Snoqualmie Indian Tribe
- King County
- Snohomish County
- City of Arlington
- City of Carnation
- City of Duvall
- City of Everett
- City of Gold Bar
- Town of Index
- City of Lake Stevens
- City of Marysville
- City of Monroe
- City of North Bend
- City of Snohomish
- City of Snoqualmie
- City of Seattle*
- WA Department of Fish and Wildlife
- WA Department of Ecology
- Snohomish Public Utility District
- Washington Water Trust Snohomish Conservation District
- Master Builder Association of King and Snohomish Counties
- Snoqualmie Valley Watershed Improvement District
- Snoqualmie Watershed Forum*
- Snohomish Basin Salmon Recovery Forum*

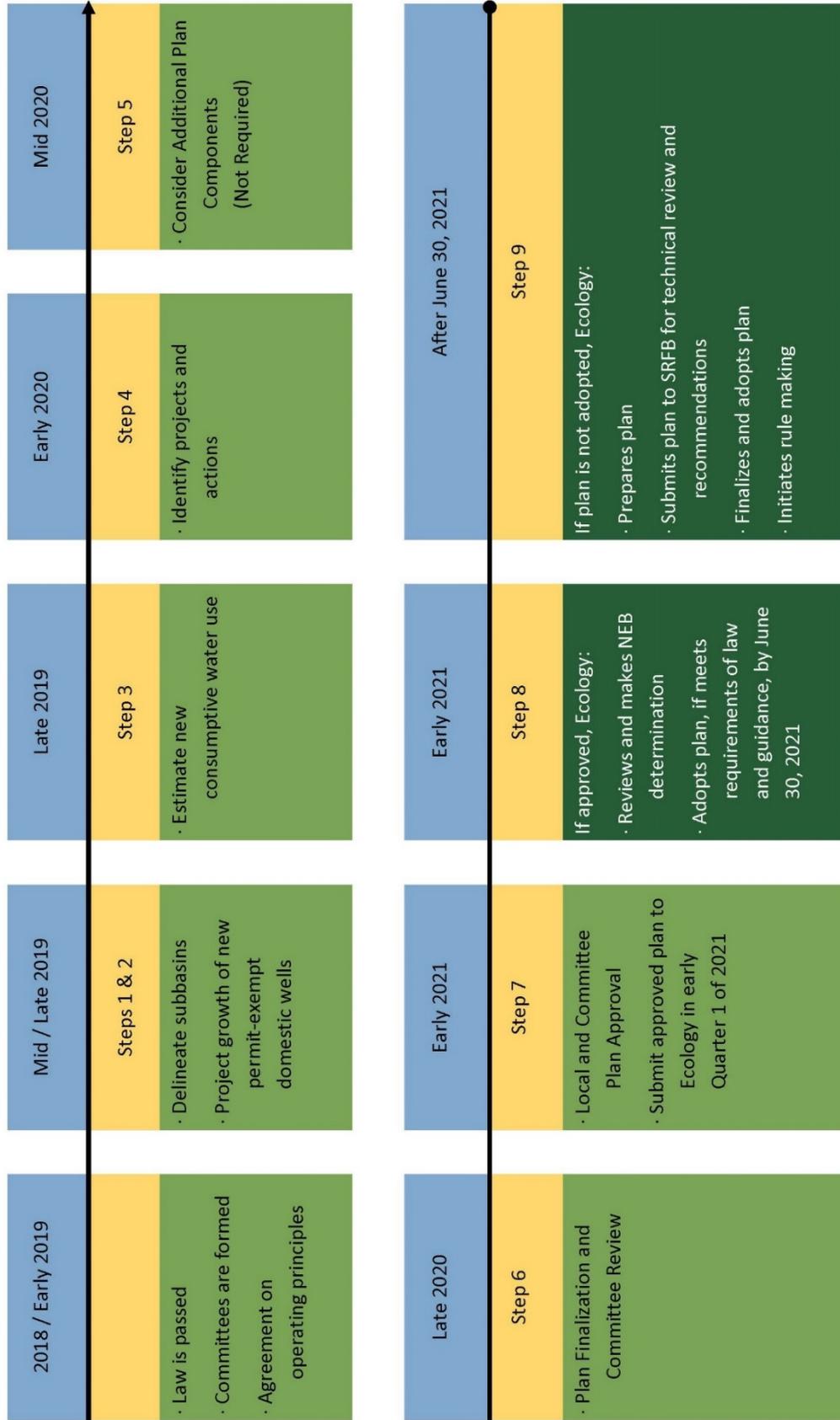
* *ex officio member*

ATTACHMENT E
 Timeline for Watershed Planning Process

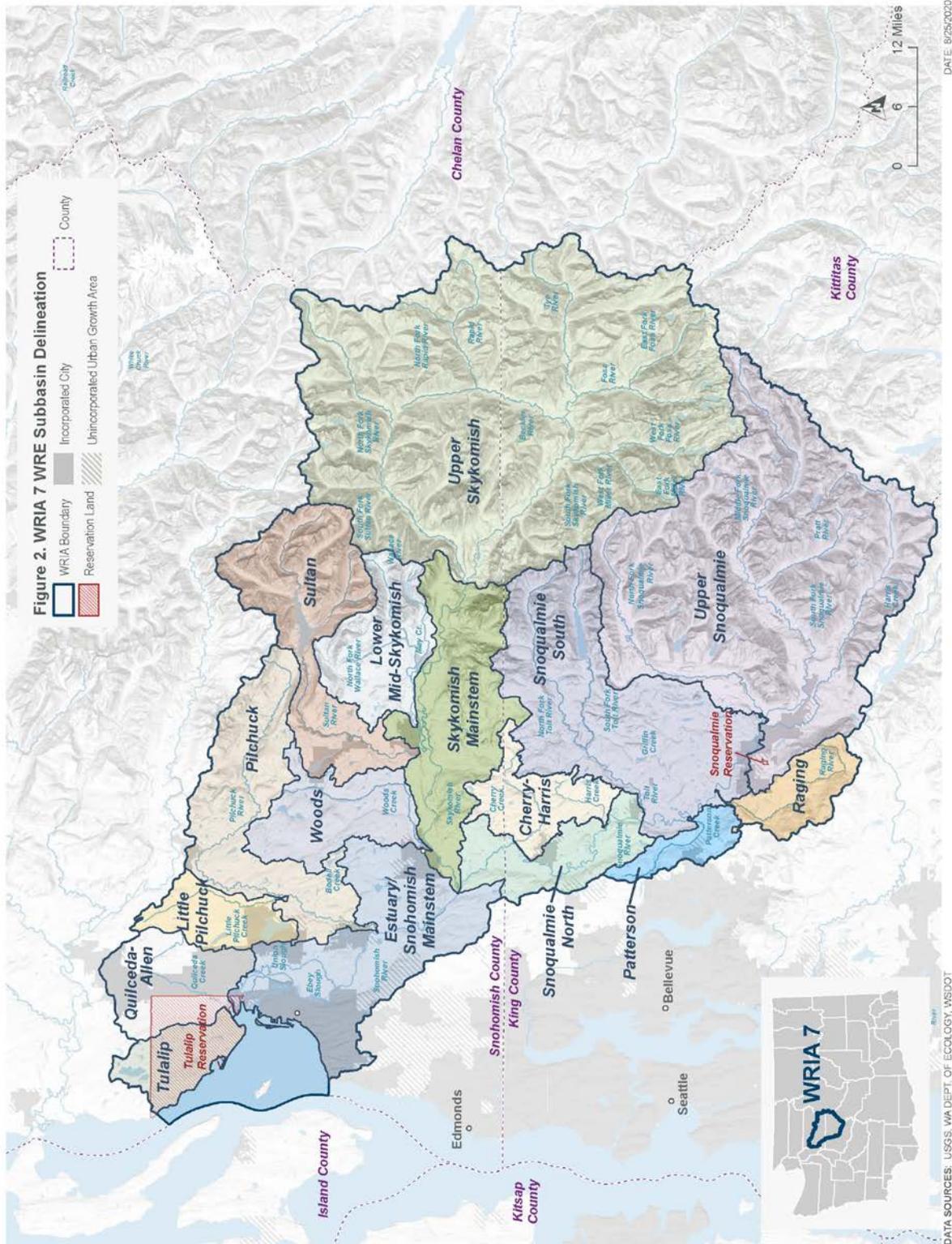


Water Resources Program

Timeline for Watershed Planning Process



ATTACHMENT F WRIA 7 Sub-basins



ATTACHMENT G
WRIA 7 Consumptive Use Estimate

TABLE 4. ANNUAL CONSUMPTIVE USE FOR ONE HOME WITH SUBBASIN AVERAGE YARD						
Subbasin ID	# PE Wells Anticipated in Subbasin	Irrigated Area per Well (ac)	Per Well Consumptive Use (gpd)		Total Consumptive Use (af/yr)	
			Indoor	Outdoor		
Tulalip	468	0.09	16.5	94.4	58.1	
Quilceda-Allen	338	0.15	16.5	147.6	62.1	
Estuary/Snohomish Mainstem	331	0.29	16.5	295.7	115.8	
Little Pilchuck	294	0.20	16.5	194.4	69.5	
Pilchuck	280	0.37	16.5	337.3	111.0	
Woods	224	0.12	16.5	109.1	31.5	
Sultan	55	0.11	16.5	89.2	6.5	
Lower Mid-Skykomish	60	0.14	16.5	114.1	8.8	
Skykomish Mainstem	185	0.16	16.5	138.4	32.1	
Upper Skykomish	103	0.05	16.4	35.3	6.0	
Cherry-Harris	214	0.16	16.4	152.2	40.4	
Snoqualmie North	338	0.21	16.4	214.3	87.4	
Snoqualmie South	169	0.21	16.4	196.3	40.3	
Patterson	104	0.41	16.4	456.1	55.0	
Raging	75	0.43	16.4	444.9	38.8	
Upper Snoqualmie	151	0.23	16.4	185.8	34.2	
WRIA 7 Aggregated	3,389	0.20	16.5	193.6	797.4	

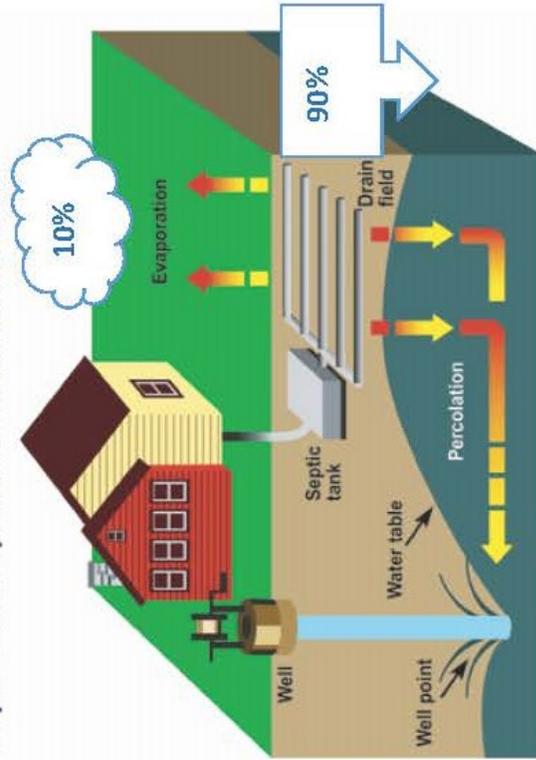
ATTACHMENT H
What is Consumptive Water Use

What is consumptive water use?

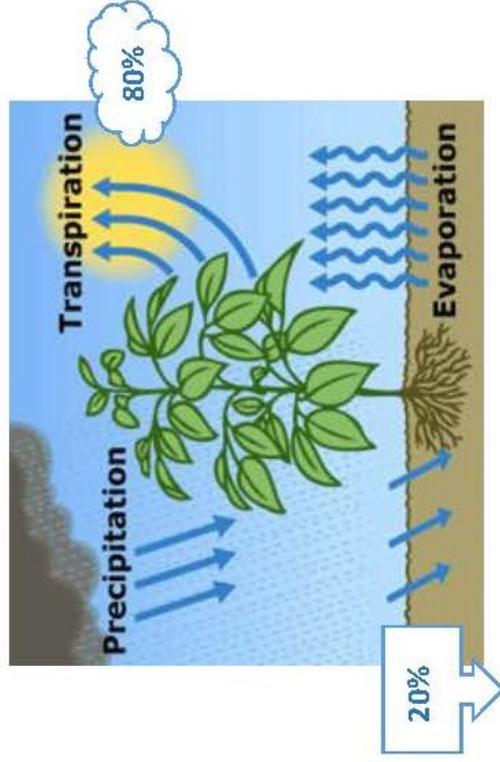
Water that is evaporated, transpired, consumed by humans, or otherwise removed from an immediate water environment due to the use of new permit-exempt domestic wells.

Indoor Consumptive Use

Septic effluent percolates to the water table



Outdoor Consumptive Use



CONSENT ITEM 9.

Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting

Name	Check#	Invoice#	Check Date	Description	Amount	Vendor Total
Airport Way Service Glass						\$321.55
73521		A0026384	09/14/2020	EP56 glass repair	\$321.55	
Allstream						\$75.89
73522		776393	09/14/2020	Analog line for Police security alarm system.	\$75.89	
ARC Architects, Inc						\$6,948.50
73523		2017018.000 26	09/14/2020	ARC Design	\$6,948.50	
Central Welding Supply Inc.						\$19.49
73524		RN08200979	09/14/2020	Acetylene	\$19.49	
Daniel and Diane Smoots						\$500.00
73525			09/14/2020	Rent Relief Grant	\$500.00	
Edge Analytical						\$278.80
73526		20-29473	09/14/2020	Labs	\$165.40	
		20-29708	09/14/2020	Labs	\$113.40	
Enviro-Clean Equipment, Inc.						\$362.03
73527		20-52213	09/14/2020	Sweeper maint. kit	\$362.03	
Eurofins Eaton Analytical						\$850.00
73528		L0528411	09/14/2020	UCMR4 Cyanotoxin Samples	\$850.00	
Fresh Bread Design						\$3,000.00
73529		1293	09/14/2020	Graphic design for Carnegie Brand	\$3,000.00	
Girard Resources & Recycling, LLC						\$581.67
73530		70406	09/14/2020	Rock for stock	\$488.87	
		70407	09/14/2020	Sink hole repair	\$65.00	
		70408	09/14/2020	Pea gravel	\$27.80	
Hot Rod Hunters, LLC						\$3,000.00
73531		1001	09/14/2020	Small Business Recovery Grant	\$3,000.00	
Instrument Technologies Inc.						\$175.00
73532		B200714	09/14/2020	Thermometer Calibr.	\$175.00	
Joe and Stella Stanfill						\$500.00
73533			09/14/2020	Rent Relief Grant	\$500.00	
Josh's Taps & Caps						\$3,500.00
73534		101	09/14/2020	Small Business Recovery Grant	\$3,500.00	
KACE Investments, LLC						\$500.00
73535			09/14/2020	Rent Relief Grant	\$500.00	
Kelley Connect						\$191.82
73536		IN715773	09/14/2020	City Hall copier	\$191.82	
Lakeside Industries						\$770.07
73537		134003	09/14/2020	16th & Ludwig-Asphalt	\$506.65	
		135209	09/14/2020	Sink hole repair-asphalt	\$263.42	
Microflex, Inc.						\$1,375.92
73538		00022877	09/14/2020	Sales Tax Program	\$1,375.92	
Nelson Petroleum						\$26.35
73539		0740680	09/14/2020	Water finding paste-fleet	\$26.35	
Pacific West Performing Arts LLC						\$4,000.00
73540		10960	09/14/2020	Small Business Recovery Grant	\$4,000.00	
Pinnacle Properties Northwest, LLC						\$500.00
73541			09/14/2020	Rent Relief Grant	\$500.00	
Puget Sound Energy						\$441.64
73542		228364 090420	09/14/2020	Hill park LS PSE	\$38.09	
		228570 090420	09/14/2020	Champagne LS PSE	\$39.10	

CONSENT ITEM 9.

Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting

Name Check#	Invoice#	Check Date	Description	Amount	Vendor Total
	228786 090420	09/14/2020	Engineering	\$43.22	
	229248 090420	09/14/2020	Clarks Pond PSE	\$99.85	
	294678 090420	09/14/2020	City Hall	\$37.90	
	562024 090420	09/14/2020	Lincoln LS PSE	\$85.05	
	797589 090420	09/14/2020	Commercial LS PSE	\$85.05	
	997032 090420	09/14/2020	Shadowood PSE	\$13.38	
Riverside Sand & Gravel					\$129.58
73543	103667	09/14/2020	Rock for bunker at pit	\$129.58	
Robert Fleet and Peggy Davis					\$500.00
73544		09/14/2020	Rent Relief Grant	\$500.00	
Snohomish Auto Parts					\$53.79
73545	621434	09/14/2020	EP9 brake wheel cylin.	\$45.71	
	622179	09/14/2020	EP21 copper gasket	\$8.08	
Snohomish County Department of Public Works					\$12,550.56
73546	1000533763	09/14/2020	Paint striping	\$11,571.53	
	1000533654	09/14/2020	Signal maintenance	\$979.03	
Snohomish County PUD					\$5,491.03
73547	112013273	09/14/2020	2000-9242-7 Lighting	\$67.04	
	115314376	09/14/2020	2009-6790-9 Lighting	\$41.29	
	121934458	09/14/2020	2013-7757-9 Lighting	\$24.31	
	125260935	09/14/2020	2031-6858-8 Lighting	\$31.59	
	128533752	09/14/2020	2024-0450-5 Lighting	\$40.97	
	128537065	09/14/2020	2054-7868-8 Signal	\$65.41	
	135152683	09/14/2020	2028-8206-4 Lighting	\$3,598.48	
	135152684	09/14/2020	2028-8208-0 Lighting	\$275.52	
	141674607	09/14/2020	2201-7303-3 Lighting	\$51.81	
	148297925	09/14/2020	2047-1765-6 Lighting	\$47.76	
	151593933	09/14/2020	2026-7068-3 Lighting	\$1,100.01	
	151595411	09/14/2020	2028-9476-2 Lighting	\$54.02	
	158040063	09/14/2020	2025-1183-8 Lighting	\$17.74	
	158040064	09/14/2020	2025-1851-0 Lighting	\$50.18	
	161218447	09/14/2020	2021-3914-3 Lighting	\$8.30	
	161218448	09/14/2020	2021-3915-0 Lighting	\$8.30	
	161218449	09/14/2020	2022-5054-4 Lighting	\$8.30	
Sound Telecom					\$154.15
73548	000018-107-041	09/14/2020	Standby Phone	\$154.15	
Southern Computer Warehouse					\$184.50
73549	IN-000654680	09/14/2020	Spare 24" replacement monitor.	\$184.50	
Steve Grether					\$500.00
73550		09/14/2020	Rent Relief Grant	\$500.00	
TranspoGroup					\$12,297.10
73551	25182	09/14/2020	Traffic Analysis Support	\$12,297.10	
United Rentals NW					\$1,893.61
73552	185243968-001	09/14/2020	Track Loader/Brush Mower Attachment	\$1,893.61	
Utilities Underground Location					\$154.80
73553	0080217	09/14/2020	August locates	\$154.80	
Washington Audiology Services					\$961.30
73554	57790	09/14/2020	Hearing Conservation Testing	\$961.30	
Washington State Department of Health					\$6,753.14
73555	1661	09/14/2020	Loan payment Aldercrest	\$6,753.14	
Xerox Corporation					\$436.34
73556	011294711	09/14/2020	City Hall new addition area printer.	\$96.59	
	011294712	09/14/2020	Engineering Dept printer.	\$129.21	
	011294713	09/14/2020	Permit Counter printer	\$125.00	
	011294714	09/14/2020	Public Works printer.	\$68.45	
	011294715	09/14/2020	Engineering dept copier	\$17.09	

CONSENT ITEM 9.

Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting

Name	Check#	Invoice#	Check Date	Description	Amount	Vendor Total
Riverview Highlands LLC						\$130.04
73557			9/15/2020	UB Refund	\$130.04	
Kennard, Kathleen						\$33.33
73558			9/15/2020	UB Refund	\$33.33	
Spivey, Dennis						\$27.79
73559			9/15/2020	UB Refund	\$27.79	
Fawcett, John Sr.						\$100.00
73560			9/15/2020	UB Refund	\$100.00	
Jordan, Nathan And Joanne						\$227.38
73561			9/15/2020	UB Refund	\$227.38	
Chavez, Alexander And Denise						\$34.89
73562			9/15/2020	UB Refund	\$34.89	
Scott, Tonya And Joshua						\$210.08
73563			9/15/2020	UB Refund	\$210.08	
Dream Dinners						\$237.79
73564			9/15/2020	UB Refund	\$237.79	
Harrington, Steve						\$266.75
73565			9/15/2020	UB Refund	\$266.75	
McAllister, Sandra						\$257.10
73566			9/15/2020	UB Refund	\$257.10	
Gillis, Kyle And Greg						\$195.69
73567			9/15/2020	UB Refund	\$195.69	
Ferguson Place Condo Association						\$500.00
73568			09/18/2020	Rent Relief Grant	\$500.00	
Frontier Communications Online Long Distance						\$1,161.38
73569			09/18/2020	Reissue Check-Incorrect Refund amount (void check 73284)	\$1,161.38	
Keegan Uderitz						\$1,000.00
73570			09/18/2020	Refund Cash Bond for Permit #ROW20-0115	\$1,000.00	
Limitless Plumbing and Sewer LLC						\$1,000.00
73571			09/18/2020	Refund Cash Bond for Permit #ROW20-0108	\$1,000.00	
OC Mechanical						\$50.00
73572			09/18/2020	OB Mechanical BL Refund	\$50.00	
Rose House Cleaning						\$50.00
73573			09/18/2020	Rose House Cleaning BL Refund	\$50.00	
Shihong Zhao						\$500.00
73574			09/18/2020	Rent Relief Grant	\$500.00	
Smoots, Inc.						\$500.00
73575			09/18/2020	Rent Relief Grant-reissue check	\$500.00	
Snohomish County Treasurer						\$62.62
73576			09/18/2020	Aug-20	\$62.62	
Washington State Treasurer						\$4,339.85
73577			09/18/2020	Aug-20	\$4,339.85	
Ace Equipment Rentals						\$252.25
73578	91432		9/21/2020	Equipment Rental-playgrounds	\$252.25	
Allstream						\$101.94
73579	17067004		09/21/2020	City Hall analog line for conference phone.	\$101.94	

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Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting

Name	Check#	Invoice#	Check Date	Description	Amount	Vendor Total
Automatic Funds Transfer Services, Inc						\$4,340.01
73580		117546	09/21/2020	COVID application insert	\$3,533.65	
		117695	09/21/2020	August utility bills	\$806.36	
BHC Consultants						\$21,927.48
73581		0012508	09/21/2020	Engineering Services	\$10,740.00	
		0012512	09/21/2020	PAA Consultant Services	\$11,187.48	
Chemsearch						\$341.61
73582		7094657	09/21/2020	LS Bug system	\$341.61	
City of Everett Environmental Lab						\$425.70
73583		I20004867	09/21/2020	Monthly Coliform Samples	\$217.80	
		I20004868	09/21/2020	Stormwater Samples	\$207.90	
Code Publishing Inc						\$164.35
73584		67767	09/21/2020	Code Publishing	\$164.35	
Comcast						\$152.17
73585		0755627 090320	09/21/2020	Internet Services-219 13th St	\$152.17	
Enviro-Clean Equipment, Inc.						\$55.70
73586		20-52289	09/21/2020	Hose for sweeper	\$55.70	
ESA						\$297.26
73587		0157654	09/21/2020	PP20-0001 & PRD20-0001 Environmental Review	\$297.26	
Golden Harvest, Inc.						\$5,311.08
73588		021716	09/21/2020	Gate Valve	\$5,311.08	
Honey Bucket						\$163.85
73589		0551719147	09/21/2020	South zone bathroom	\$163.85	
IER Environmental Services, Inc.						\$1,383.20
73590		2020-8097	09/21/2020	Polymer	\$1,383.20	
Insight Public Sector, Inc.						\$595.95
73591		1100765418	09/21/2020	Backup tapes	\$595.95	
International Code Council						\$145.00
73592		3287530	09/21/2020	City ICC membership	\$145.00	
Krazan & Associates, Inc						\$1,065.00
73593		INV I617194-11643	09/21/2020	Materials Testing-Carnegie	\$1,065.00	
MAKERS Architecture and Urban Design LLP						\$6,421.25
73594		2009-2	09/21/2020	Midtown Planning District Professional Services	\$6,421.25	
McClure & Sons						\$84,780.36
73595		PAA Pay Est 6	09/21/2020	PAA Pay Est 6	\$84,780.36	
Method Barricade & Construction Supply LLC						\$1,999.18
73596		13227	09/21/2020	Signs	\$107.29	
		13232	09/21/2020	Sign Posts	\$1,891.89	
North Sound Hose & Fitting Inc						\$30.99
73597		N025311	09/21/2020	EP177 hose assy	\$30.99	
NRC Environmental Services, Inc.						\$5,955.95
73598		727185	09/21/2020	Pilchuck Park oil/fire cleanup	\$5,955.95	
Republic Services						\$879.78
73599		0197-002667661	09/21/2020	Waste Containers-COVID	\$879.78	
Rubatino Refuse Removal Inc						\$139.16
73600		3185872	09/21/2020	Drop Box Rental	\$139.16	

CONSENT ITEM 9.**Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting**

Name Check#	Invoice#	Check Date	Description	Amount	Vendor Total
Smarsh, Inc					
73601	INV00607817	09/21/2020	City text mess&social media archival service Renew	\$6,642.75	\$6,642.75
Snohomish Auto Parts					
73602	623079	09/21/2020	Pres. washer trailer hose/clamp	\$8.33	\$474.40
	623092	09/21/2020	Def. -vactor, sweeper	\$466.07	
Snohomish County Public Defender Association					
73603	3077	09/21/2020	Indigent Defense Services-April 2020	\$10,285.31	\$20,570.62
	3170	09/21/2020	Indigent Defense Services-August 2020	\$10,285.31	
Snohomish County Public Works Solid Waste					
73604	77640	09/21/2020	WTP house demo	\$201.00	\$201.00
Snohomish County PUD					
73605	108726333	09/21/2020	2203-2270-5 City Hall	\$540.72	\$14,159.58
	108727937	09/21/2020	2008-6552-5 Signal	\$44.35	
	115323689	09/21/2020	2049-0762-0 Signal	\$61.53	
	118632028	09/21/2020	2010-7611-4 Police Station	\$494.33	
	121944164	09/21/2020	2012-9398-2 Signal	\$37.15	
	125267801	09/21/2020	2200-3863-2 Shadowood	\$55.41	
	135160356	09/21/2020	2005-6202-3 Shop Portable	\$149.98	
	141675973	09/21/2020	2020-1133-4 Hill Park Shelter	\$18.89	
	141679785	09/21/2020	2019-4083-0 Riverfront Gazebo	\$10.62	
	145012650	09/21/2020	2016-8521-1 Lighting	\$17.17	
	145014238	09/21/2020	2003-4692-2 VIC	\$29.95	
	145014239	09/21/2020	2003-6860-3 Shop pole bldg	\$52.81	
	145014784	09/21/2020	2223-2262-0 CSO Mon PUD	\$33.15	
	151599465	09/21/2020	2020-8142-8 Signal	\$30.36	
	151599466	09/21/2020	2021-3717-0 Lighting	\$12.62	
	151601379	09/21/2020	2015-4931-8 Lighting	\$40.81	
	154845132	09/21/2020	2037-1090-0 Signal	\$41.47	
	154845345	09/21/2020	2034-8411-8 Engineering	\$131.64	
	154846775	09/21/2020	2013-0236-1 PW Shop	\$488.65	
	167660128	09/21/2020	2039-3732-1 CSO LS PUD	\$365.97	
	1900073345	09/21/2020	30000534 Emergency Intertie Water Use	\$11,502.00	
Snohomish Paint Company					
73606	0159-Snoho WWTP #1	09/21/2020	Buildings Painted	\$11,324.04	\$16,177.98
	0159-Snoho WWTP #2	09/21/2020	Roof Painting	\$4,853.94	
SoftwareONE Inc					
73607	US-SCO-1034674	09/21/2020	Old email archive software license main & renewal	\$838.11	\$838.11
Sound Publishing					
73608	7994712	09/21/2020	Agenda Publication	\$1,539.00	\$1,569.80
	EDH907890	09/21/2020	Ordinance Publication	\$30.80	
Southern Computer Warehouse					
73609	IN-000656210	09/21/2020	Accessories for Surface Pro 7 tablets.	\$254.55	\$254.55
Staples Advantage					
73610	3455250988	09/21/2020	Copier Paper	\$188.26	\$246.09
	3455250989	09/21/2020	USB thumb drives	\$36.00	
	3455250991	09/21/2020	Foot Rest for Dock Leong	\$21.83	
The Part Works, Inc.					
73611	INV59162	09/21/2020	DT restrooms	\$65.48	\$65.48
TranspoGroup					
73612	25203	09/21/2020	Bickford & Weaver Design	\$5,323.99	\$5,323.99
U.S. Bank N.A - Custody					
73613	080120 083120	09/21/2020	Safekeeping fees for August 2020	\$42.00	\$42.00
US Bank CPS					
73614	CS USBank Home Depot 0620943	09/21/2020	Averill	\$4.04	\$5,610.70
	CS USBank Home Depot 3014639	09/21/2020	Claytown/stock	\$184.14	

CONSENT ITEM 9.**Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting**

Name Check#	Invoice#	Check Date	Description	Amount	Vendor Total
	CS USBank McDaniels A97081	09/21/2020	Averill	\$56.75	
	CS USBank McDaniels A97848	09/21/2020	Claytown-concrete mix	\$53.36	
	CS USBank McDaniels B02956	09/21/2020	Stock	\$21.80	
	DA USBank Comcast 0731347 080220	09/21/2020	Camera	\$130.05	
	DA USBank Home Depot 1014909	09/21/2020	Sign posts	\$203.42	
	DA USBank McDaniels A91781	09/21/2020	Bolts	\$25.51	
	DB USBank Staples 9822218232	09/21/2020	Office Chair for Remote Work-COVID	\$251.38	
	DD USBank Home Depot 0133201	09/21/2020	Batteries locator	\$56.74	
	DL USBank Fred Meyer 027615	09/21/2020	Hand Sanitizer	\$11.98	
	DL USBank Amazon 4069015	09/21/2020	Sink	\$110.22	
	DL USBank Comcast 0892709 080220	09/21/2020	Internet	\$111.22	
	DL USBank Home Depot 2522354	09/21/2020	Cable ties/hose	\$19.01	
	DL USBank Home Depot 3621816	09/21/2020	Water/Ortho	\$20.69	
	DL USBank Home Depot 4184987	09/21/2020	Soil/bolts	\$60.64	
	DL USBank Home Depot 4185025	09/21/2020	Plants	\$32.72	
	DL USBank Safeway 00003415	09/21/2020	DI Water	\$84.17	
	DL USBank Snohomish Garden 063455	09/21/2020	Plants	\$49.36	
	DL USBank Tractor Supply 027760	09/21/2020	Mats	\$98.35	
	DLg USBank Agile It 230468	09/21/2020	City online email service licenses.	\$680.00	
	DLg USBank Comcast 0475077 080120	09/21/2020	Internet service for Skate Park camera.	\$106.22	
	DLg USBank Comcast 0482016 080120	09/21/2020	Comcast Internet service at City Hall.	\$151.22	
	DLg USBank Comcast 0047405 081220	09/21/2020	Comcast cable service outlets for Police Dept.	\$49.80	
	FS USBank Home Depot 4612422	09/21/2020	Gap Filler/Sealant	\$23.61	
	FS USBank Home Depot 1513806	09/21/2020	Cable Ties	\$4.24	
	FS USBank Home Depot 6085002	09/21/2020	Bags	\$17.44	
	JH USBank Home Depot 1013197	09/21/2020	Park stock/graffiti	\$105.33	
	JH USBank Home Depot 2014777	09/21/2020	Hill Park repairs	\$221.44	
	JH USBank McDaniels A98671	09/21/2020	Park Stock	\$59.97	
	JH USBank McDaniels B02276	09/21/2020	Graffiti removal BNG	\$55.65	
	JP USBank Home Depot 4180732	09/21/2020	Landscape restoration	\$37.48	
	JP USBank McDaniels A97745	09/21/2020	PVC Coupling	\$26.19	
	KB USBank Western WA Medical EZ-63103689	09/21/2020	CDL physical Kevin Blaine	\$161.00	
	LB USBank Amazon 4097021	09/21/2020	USB-C to HDMI cables	\$76.42	
	LB USBank Fred Meyer 022316	09/21/2020	Crew water-heat	\$24.85	
	LB USBank Fred Meyer 046112	09/21/2020	Crew water-heat	\$18.52	
	LB USBank Fred Meyer 099702	09/21/2020	Mask supplies-COVID	\$14.49	
	LB USBank Home Depot 0512820	09/21/2020	Supply container- COVID	\$24.40	
	LB USBank Home Depot 4622924	09/21/2020	Shop clean up	\$30.52	
	LB USBank Home Depot WM15250528	09/21/2020	Cordless grease gun with batteries	\$359.27	
	LB USBank McDaniels B03900	09/21/2020	Paint marking wands	\$69.87	
	RK USBank Harbor Marine J35774	09/21/2020	EPGS7 fittings	\$73.51	
	RK USBank Kitsap Tractor & Equipment IE01411	09/21/2020	RTV boom for spray	\$706.82	
	RK USBank Kitsap Tractor & Equipment IE02555	09/21/2020	F3060 mower blades, belt	\$128.44	
	RK USBank Kitsap Tractor & Equipment IE02439	09/21/2020	Kubota RTV filters	\$113.59	
	RK USBank McDaniels A96321	09/21/2020	Shop magnets	\$39.28	
	RK USBank McDaniels A93906	09/21/2020	Gas can, tarp, elbow for trailer	\$87.33	
	RK USBank MCDaniels A94882	09/21/2020	Bungies	\$32.02	
	RK USBank McDaniels A97351	09/21/2020	EPGS7 letters	\$10.78	
	RK USBank Napa Olympic Brake 005086	09/21/2020	EP21 core deposit refund	(\$131.30)	
	RK USBank NC Machinery MNC044234	09/21/2020	Sulair sealant	\$2.01	
	RK USBank NC Machinery MVC360358	09/21/2020	Sulair pump	\$64.04	
	RK USBank Snohomish Coop J91918	09/21/2020	Diesel fuel -shop	\$14.34	
	RK USBank Snohomish Coop J93377	09/21/2020	EP44 unleaded	\$81.70	
	RK USBank Snohomish Coop J93899	09/21/2020	EPGS7-pressure washer trailer, can fuel	\$51.21	
	RK USBank Snohomish Coop J94267	09/21/2020	Compressor fuel	\$12.64	
	SC USBank Home Depot 0013315	09/21/2020	Downtown restrooms supplies	\$45.79	
	SM USBank Fred Meyer 059886	09/21/2020	Game cameras	\$32.74	

CONSENT ITEM 9.

Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting

Name Check#	Invoice#	Check Date	Description	Amount	Vendor Total
	TC USBank Sound Safety Products D68179/1	09/21/2020	Uniforms	\$133.18	
	TJ USBank APWA CAEC 08272020-1337 & 1338	09/21/2020	Training Tim Cross and Tim Jackson	\$40.00	
	TJ USBank Sound Safety Products D68181/1	09/21/2020	Uniforms	\$121.76	
	TJ USBank Sound Safety Products D68423/1	09/21/2020	Uniform Return	(\$8.87)	
	WP USBank Staples 093169	09/21/2020	Office Supplies	\$36.21	
	WP USBank Starbucks 716422	09/21/2020	Coffee with the Mayor	\$20.00	
VOID					\$0.00
73615	VOID	09/21/2020		\$0.00	
VOID					\$0.00
73616	VOID	09/21/2020		\$0.00	
Verizon Wireless					\$2,817.22
73617	9862241845	09/21/2020	Cell Phones	\$2,817.22	
Washington State Patrol					\$171.25
73618	I21001110	09/21/2020	Fingerprinting City Employees-Access Police Depart	\$171.25	
Washington Tractor					\$217.24
73619	2197398	09/21/2020	Hedge trimmer blades	\$217.24	
WAVE					\$1,104.11
73620	103950001-0008360	09/21/2020	City Internet & phone services.	\$1,104.11	
Weed, Graafstra & Associates, Inc. P.S.					\$10,886.50
73621	232 260 30	09/21/2020	Attorney Fees	\$10,886.50	
Ziplay Fiber					\$404.13
73622	060217-5 090120	09/21/2020	Communication	\$404.13	
City of Snohomish					\$30,000.00
73623		09/21/2020	Funds needed to purchase bond to replace called bond	\$30,000.00	
Albert Crawford					\$500.00
73624		09/28/2020	Rent Relief Grant	\$500.00	
ARC Architects, Inc					\$4,402.50
73625	2017018.000 27	09/28/2020	Carnegie Building Project - ARC	\$4,402.50	
Belle Properties NW Inc					\$5,000.00
73626	100	09/28/2020	Small Business Recovery Grant	\$5,000.00	
BioSafe Systems					\$2,681.25
73627	54176	09/28/2020	PAA	\$2,681.25	
C&D Investments, LLC					\$500.00
73628		09/28/2020	Rent Relief Grant	\$500.00	
Canon Financial Services, INC					\$137.48
73629	21916462	09/28/2020	Printer Contract	\$137.48	
City of Everett Utilities					\$56,296.10
73630	010157 091620	09/28/2020	Water Resale	\$47,927.59	
	010164 091620	09/28/2020	Water for Resale	\$463.21	
	016739 091620	09/28/2020	Water for Resale	\$1,250.59	
	017410 091620	09/28/2020	Water for Resale	\$1,497.66	
	019546 091620	09/28/2020	Water for Resale	\$5,157.05	
Cort Party Rental					\$12,454.12
73631	120514-1	09/28/2020	Tents for Outdoor Seating- COVID	\$12,454.12	
Daily Journal of Commerce					\$890.40
73632	3361485	09/28/2020	Bid Ad - City Hall, Eng Annex Roof/Seismic Imp Pro	\$890.40	

CONSENT ITEM 9.**Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting**

Name	Check#	Invoice#	Check Date	Description	Amount	Vendor Total
Della Terra Catering						\$3,500.00
73633	10037980536249532315		09/28/2020	Small Business Recovery Grant	\$3,500.00	
Edge Analytical						\$111.00
73634	20-30670		09/28/2020	Labs	\$111.00	
VOID						\$0.00
73635	VOID		09/28/2020		\$0.00	
H. D. Fowler Company						\$1,237.73
73636	15585866		09/28/2020	Pipe pond at SAC	\$1,205.38	
	15586152		09/28/2020	Coupling	\$32.35	
Hach Chemical						\$1,336.62
73637	12125132		09/28/2020	Lab supplies	\$1,143.58	
	12130281		09/28/2020	Labs Supplies	\$193.04	
Hooks Global						\$5,200.00
73638	161		09/28/2020	Inclusion and Diversity Training	\$5,200.00	
HP Inc.						\$381.58
73639	9010727318		09/28/2020	Laptop for Planner	\$381.58	
HPT Realestate						\$500.00
73640			09/28/2020	Rent Relief Grant	\$500.00	
KACE Investments, LLC						\$500.00
73641			09/28/2020	Rent Relief Grant	\$500.00	
Kamins Construction, Inc						\$150,842.58
73642	Pay Est. 1		09/28/2020	Park Ave Utility Imp. Project Pay Est. 1	\$150,842.58	
Kasia Winery, LLC						\$3,500.00
73643	20102		09/28/2020	Small Business Recovery Grant	\$3,500.00	
Kokomo Holdings, LLC						\$3,500.00
73644	2020-003		09/28/2020	Small Business Recovery Grant	\$3,500.00	
Navillus, LLC						\$500.00
73645			09/28/2020	Rent Relief Grant	\$500.00	
Northwest Security & Sound, LLC						\$3,500.00
73646	29386		09/28/2020	Small Business Recovery Grant	\$3,500.00	
Past Times						\$2,500.00
73647	Sept 2020		09/28/2020	Small Business Recovery Grant	\$2,500.00	
Puget Sound Regional Council						\$3,393.00
73648	2021073		09/28/2020	2020-2021 Membership Dues	\$3,393.00	
Randolph Cellars						\$3,500.00
73649	SNO-001		09/28/2020	Small Business Recovery Grant	\$3,500.00	
Reclaim Sports Academy, LLC						\$4,000.00
73650	Sept 2020		09/28/2020	Small Business Recovery Grant	\$4,000.00	
RK Gas Station, LLC						\$3,500.00
73651	Sept 2020		09/28/2020	Small Business Recovery Grant	\$3,500.00	
Security Contractor Services, Inc						\$1,605.16
73652	0282577-IN		09/28/2020	Barricades for Outdoor Seating- COVID	\$535.00	
	0282874-IN		09/28/2020	Barricades for Outdoor Seating- COVID	\$1,070.16	
Shred-It USA, Inc						\$92.01
73653	8180471493		09/28/2020	Law Enforcement Records Mgmt	\$92.01	
Snohomish County Department of Public Works						\$9,479.00
73654	1000533924		09/28/2020	Blackmans Lake Monitoring ILA	\$9,479.00	

CONSENT ITEM 9.

Schedule of Checks for the Checks Issued Since the September 15, 2020 Meeting

Name	Check#	Invoice#	Check Date	Description	Amount	Vendor Total
Snohomish County District Court						\$3,506.27
73655		1000534330	09/28/2020	Case Filings Aug 2020	\$3,506.27	
Snohomish County Human Services						\$751.01
73656		1000534319	09/28/2020	Liquor Profit Tax 2nd Qtr 2020	\$751.01	
Snohomish County PUD						\$16,935.93
73657		115326051	09/28/2020	2019-0873-8 Stone Ridge PUD	\$24.60	
		125271313	09/28/2020	2005-8838-2 South Zone Res	\$42.37	
		128546421	09/28/2020	2015-4323-8 Terrace inter-tie	\$17.50	
		135162842	09/28/2020	2040-1153-0 PUD Clarkes Pond	\$27.58	
		138372093	09/28/2020	Substation-Fobes	\$19.43	
		148308062	09/28/2020	2020-2130-9 North Meter	\$13,162.63	
		148308063	09/28/2020	2020-7399-5 South Meter	\$3,641.82	
Snohomish County Sheriff's Office Corrections						\$3,584.38
73658		2020-6474	09/28/2020	Aug 2020-Jail Fees	\$3,584.38	
Summit Law Group PLLC						\$160.00
73659		116712	09/28/2020	Labor Relations Services	\$160.00	
Swift Creek Apartments						\$500.00
73660			09/28/2020	Rent Relief Grant	\$500.00	
SYK Corporation						\$3,500.00
73661		Sept 2020	09/28/2020	Small Business Recovery Grant	\$3,500.00	
Tilting Motor Works, Inc.						\$3,500.00
73662		272	09/28/2020	Small Business Recovery Grant	\$3,500.00	
Tim Sier						\$500.00
73663			09/28/2020	Rent Relief Grant	\$500.00	
TMG Services, Inc.						\$3,281.46
73664		0045684-IN	09/28/2020	PAA	\$3,281.46	
US Bank CPS						\$4,251.54
73665		DB USBank ICC 100948143	09/28/2020	Hoole CPT renewal	\$90.00	
		DD USBANK Home Depot 2012949	09/28/2020	Parts Shadowood	\$23.61	
		DL USBank Home Depot 3613542	09/28/2020	Tubing/Clamps	\$20.40	
		DL USBank Home Depot 0613791	09/28/2020	PVC Cement	\$11.53	
		DLg USBank Zoom INV42098712	09/28/2020	COVID-19; City online meeting software platform	\$300.26	
		JP USBank McDaniels B02215	09/28/2020	Line trimmer head	\$43.67	
		LB USBank Home Depot 9827416	09/28/2020	Computer Riser Station	\$262.07	
		WP USBank Cort Event Rentals 120514-1	09/28/2020	Tents for Outdoor Seating- COVID	\$3,500.00	
Verizon Wireless						\$24.91
73666		9862495762	09/28/2020	CSO MON	\$24.91	
Wendy Poischbeg						\$100.00
73667		WP Expense Report Reimb82720	09/28/2020	Employee Recognition-Pat Adams	\$100.00	
Zipty Fiber						\$60.81
73668		110718-5 091520	09/28/2020	Gate Line	\$60.81	
				TOTAL:		\$661,766.88

CONSENT ITEM 9.

I hereby certify that the goods and services charged on the vouchers listed below have been furnished to the best of my knowledge. I further certify the claims below to be valid and correct.

Finance Director

WE, the undersigned Councilmembers of the city of Snohomish, Washington, do hereby certify that the claim warrants #73521 through #73668 in the total amount of \$661,766.88 through September 28, 2020 are approved for payment on October 6, 2020.

Mayor

Councilmember

Councilmember

Councilmember

AGENDA ITEM 16.

Date: October 6, 2020

To: City Council

From: Steve Schuller, City Administrator and Utility General Manager

Subject: **Process to Fill City Council Position 3 Vacancy and Council Applicants**

The resignation of Councilmember Jason Sanders has created a vacancy for Council Position 3. At its September 1, 2020 meeting, the City Council directed staff to advertise for the open position for approximately 30 days. Eight (8) applications were received by the deadline of October 2, 2020.

The State legal requirements to be eligible for appointment to fill a city council vacancy are that the individual appointed must be 18 years of age, a registered voter of the city at the time of application, and have been a city resident for a period of at least one year (RCW 35A.12.030).

The Open Public Meetings Act, RCW 42.30.110(1)(h) allows for an executive session to review the qualifications of a candidate for an elected office vacancy; however, all discussion and actions to decide which applicants to invite to interview with the Council must occur in public session. Actions in public session would include Councilmembers making motions and taking votes to accept applicants.

Finalists selected during the public session will be invited to participate in a special meeting, tentatively scheduled for October 20, 2020, after which a selection is expected to be made during the regular meeting scheduled that same night. The selected candidate is scheduled to be sworn in at the next regular Council meeting on Tuesday, November 3, 2020.

The selected candidate will serve for approximately one year. The position will be included in the regular 2021 General Municipal Election as a special election for a two-year term to fill the balance of the term expiring on December 31, 2023. The elected Councilmember would be seated after the November 2021 election results are certified.

The eight applicants, in no particular order, are:

1. Derek Stong
2. Christian Funk
3. Felix Neals
4. Lea Anne Burke
5. John Lorenz
6. Jeffrey Neill
7. Aldona Bazant
8. Brian Mills

AGENDA ITEM 16.

The number of applicants selected to be interviewed, the number of questions to be asked of each finalist, and the time allowed for each question, will determine the start time for the special meeting on October 20, which is to take place before the regular Council meeting at 6:00 p.m.

For example, if there are five finalists, five questions each, two minutes allowed for each question, and two minutes allowed for transition between each finalist, then the interviews will take about one hour. With approximately twenty minutes for an executive session to review the qualifications of Council applicants, the special meeting should start at 4:30 p.m.

As another example, if there are six finalists, six questions each, two minutes allowed for each question, and two minutes for transitions, then the interviews will take about one and one-half hours. Allowing for a twenty-minute executive session, the meeting should start at 4:00 p.m.

RECOMMENDATION: That the City Council CONDUCT a review of all applications in executive session regarding qualifications; DETERMINE by motion in public session which applicants will be invited to interview with the Council at a special meeting on October 20, 2020; and DETERMINE by motion the start time of the special meeting.

ATTACHMENT: Candidate Applications - provided in no particular order

From: noreply@civicplus.com
To: [Brandi Whitson](#)
Subject: Online Form Submittal: Application for Open City Council Position No. 3
Date: Tuesday, September 22, 2020 3:43:16 PM

CAUTION : This email originated from outside the City of Snohomish.

Application for Open City Council Position No. 3

First Name	Derek
Last Name	Stong
Physical Address	[REDACTED]
Mailing Address	<i>Field not completed.</i>
City	Snohomish
State	WA
Zip	98290
Email Address	[REDACTED]
Phone Number	[REDACTED]
Are you a Current City of Snohomish Resident?	Yes
How long have you been a City Resident?	8 Years
Are you at least 18 years of age?	Yes
Have you held a Previous City Appointment or Public Office?	No
If yes, please describe and include the years you served:	<i>Field not completed.</i>
Please List Employment or	Currently an Aerospace Industrial Engineer. Formerly an Aerospace Program Manager and a Glass

AGENDA ITEM 16.

Professional Activities:	Technical/Manufacturing Manager.
Other Community affiliations or activities you feel would be a benefit to this position:	Husband and father of two young children, but have no formal community affiliations. I view this as an opportunity to break into community volunteer activities.
Availability:	<i>City Council business can easily require 20 hours per month. The Council meetings are scheduled the first and third Tuesday evenings of each month at 6:00 p.m. In addition, when needed, workshops and special meetings may be scheduled prior to the regular meetings or on alternate dates.</i>
Are you able to attend evening meetings?	Yes
Are you able to attend day meetings?	No
Why are you interested in serving on the City Council?	I would like to participate in the legislative decisions of the Council over this short time period until the November election. There has been a high amount of turmoil the past 6 months, and I feel I could step in to the role with minimal distraction to fill the vacancy. I consider myself level headed with the ability to voice my opinions when I feel strongly, but also listen to others and cooperate for the good of the team.
What talents or experience will you bring to the position?	<p>The ability to listen to and absorb facts, opinions, and feedback to form long term decisions. I understand that I will not have all the answers, but do understand how to use the information provided to me to do what I believe is best for our community.</p> <p>I have professional experience in budgets, resource planning, capital expenditures, and small business management.</p>
Have you had experience with Public Budgets?	No, not Public Budgets.
What are your primary interests in City Government and City services?	My primary interest is to help guide the city to maintain our rural residential community while expanding our commercial district. We have a very historic town which I would like to preserve, but need to live with the reality of societies push towards "same day service". Invest in the town to grow the community.
What are your special goals for the City?	I would like to help grow the city's tourism and revenue in the commercial areas while maintaining our rural feel in the residential areas.
Any other Information you would like to	I love living in this community and want to help it succeed in the future.

AGENDA ITEM 16.

provide for Council
consideration:

Signature: Derek Stong

Date: 9/22/2020

This information may be subject to public records request.

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AGENDA ITEM 16.

From: noreply@civicplus.com
To: [Brandi Whitson](#)
Subject: Online Form Submittal: Application for Open City Council Position No. 3
Date: Saturday, September 12, 2020 1:42:20 PM

CAUTION : This email originated from outside the City of Snohomish.

Application for Open City Council Position No. 3

First Name	Christian
Last Name	Funk
Physical Address	██████████
Mailing Address	██████████
City	snohomish
State	wa
Zip	98290
Email Address	████████████████████
Phone Number	██████████
Are you a Current City of Snohomish Resident?	Yes
How long have you been a City Resident?	4 months
Are you at least 18 years of age?	Yes
Have you held a Previous City Appointment or Public Office?	No
If yes, please describe and include the years you served:	<i>Field not completed.</i>
Please List Employment or	warehouse worker for Everyday Natural Products

AGENDA ITEM 16.

Professional Activities:

Other Community affiliations or activities you feel would be a benefit to this position:	I was the campaign manager for Karen Guzak and was one of the 3 finalists for the last city council opening from a move.
--	--

Availability:

City Council business can easily require 20 hours per month. The Council meetings are scheduled the first and third Tuesday evenings of each month at 6:00 p.m. In addition, when needed, workshops and special meetings may be scheduled prior to the regular meetings or on alternate dates.

Are you able to attend evening meetings?	Yes
--	-----

Are you able to attend day meetings?	Yes
--------------------------------------	-----

Why are you interested in serving on the City Council?	I have been a part of the Snohomish community for 25 years and love this city and feel like I can add a voice for the people and uphold the integrity and freedoms of the united states as well as Snohomish.
--	---

What talents or experience will you bring to the position?	I have great critical thinking skills which allow me to see the most obvious solutions to problems but also the ability to think at a higher level to solve the most complex issues. I mentioned that i have spent extensive time helping Karen Guzak and have spent many hours with the city council members and the meetings.
--	---

Have you had experience with Public Budgets?	yes I have gone through multiple bidding processes, and budget formatting for multiple resources and companies
--	--

What are your primary interests in City Government and City services?	I want to be the voice of the people I want a close relationship with the citizens of Snohomish. I will stay true to my word and speak my ideals and concerns.
---	--

What are your special goals for the City?	To keep pushing Snohomish, to keep being one of the most amazing small towns in the Nation.
---	---

Any other Information you would like to provide for Council consideration:	You should have on record the last time I was a finalist for the council position and I hope you will give me consideration in representing the amazing people of snohomish
--	---

Signature:	Christian A Funk
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Date:	9/12/2020
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AGENDA ITEM 16.

This information may be subject to public records request.

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AGENDA ITEM 16.

From: noreply@civicplus.com
To: [Brandi Whitson](#)
Subject: Online Form Submittal: Application for Open City Council Position No. 3
Date: Thursday, September 03, 2020 3:40:18 PM

CAUTION : This email originated from outside the City of Snohomish.

Application for Open City Council Position No. 3

First Name	Felix
Last Name	Neals
Physical Address	[REDACTED] Snohomish, WA 98290
Mailing Address	[REDACTED] Snohomish, WA 98291
City	Snohomish
State	WA
Zip	98290
Email Address	[REDACTED]
Phone Number	[REDACTED]
Are you a Current City of Snohomish Resident?	Yes
How long have you been a City Resident?	4 years
Are you at least 18 years of age?	Yes
Have you held a Previous City Appointment or Public Office?	Yes
If yes, please describe and include the years you served:	Public Safety Commission, City of Snohomish. I have served for two years.
Please List Employment or	Senior HR Director, SightLife; Jul 2020 to present. HR Director, Wash State Bar Association, 2013 - 2020.

AGENDA ITEM 16.

Professional Activities:

Other Community affiliations or activities you feel would be a benefit to this position:

I have served as the Secretary for the Historic Downtown Association in Snohomish, I also hold the position of First Vice President at the local American Legion in Snohomish (Sons of the American Legion) . I also took it upon myself (working with my wife) to clean graffiti off of buildings throughout Snohomish and have actively consulted with the City on a host of issues, including cross walk signals in the downtown corridor and improvements/ replacements to the street lights.

Availability:

City Council business can easily require 20 hours per month. The Council meetings are scheduled the first and third Tuesday evenings of each month at 6:00 p.m. In addition, when needed, workshops and special meetings may be scheduled prior to the regular meetings or on alternate dates.

Are you able to attend evening meetings?

Yes

Are you able to attend day meetings?

Yes

Why are you interested in serving on the City Council?

I believe fervently in being of service, and for most of my career have held positions that allow me to exercise my civic-mindedness for the betterment of others. I have found Snohomish to be that wonderful blend of small-town camaraderie and community pride. I have also come to know many of those that currently serve the city in some capacity and come away invigorated by their level of commitment. We are at a crossroads societally, and divergent voices can help to provide a framework for positive and productive engagement while at the same time helping to improve the city's relations across the spectrum of its constituents.

What talents or experience will you bring to the position?

I have conducted training for executive leadership in areas including Diversity, Equity and Inclusion and would bring this perspective. I also have had some experience with what is known as "Non Violent Communication", which encourages empathetic listening and honest expression even when conversations are difficult. I have direct experience understanding the nuances of the public meetings act and have a great deal of familiarity with Roberts Rules. In my capacity as both a HR director and mental health counselor I am known for my calm demeanor, positive upbeat attitude and consultative and collaborative work-style.

Have you had experience with Public Budgets?

I have experience with planning budgets up to 23 Million that were subject to review by sub committees (Budget & Audit) and a Board of Governors. Not directly with the public but with a high degree of complexity.

AGENDA ITEM 16.

What are your primary interests in City Government and City services?

My primary interests are to help to continue the transformation of City Government as a nimble entity to work strategically to with stakeholders to answer burgeoning questions related to topics such as controlled population growth of the city; continued efficiencies in the provision of utilities and the replacement of aging infrastructure; an initiative on matters of diversity, equity and inclusion; enhanced controls around traffic flows and traffic patterns, and more. I will also bring a healthy dose of curiosity and enthusiasm.

What are your special goals for the City?

To help the city adapt to the “next normal” and continue to be a destination of choice; leading the way with a mix of services that anticipates the needs of those who are seeking a mix of healthy living with a wide array of contemporary services (that will keep their discretionary income spend in the city as much as possible).

Any other Information you would like to provide for Council consideration:

I have had the privilege of interacting with many of the city council members and thus I believe that the period for adjustment to this important work would be accomplished at a more rapid pace.

Signature:

Felix Neals

Date:

09/03/2020

This information may be subject to public records request.

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AGENDA ITEM 16.

From: noreply@civicplus.com
To: [Brandi Whitson](#)
Subject: Online Form Submittal: Application for Open City Council Position No. 3
Date: Sunday, September 13, 2020 11:14:47 AM

CAUTION : This email originated from outside the City of Snohomish.

Application for Open City Council Position No. 3

First Name	Lea Anne
Last Name	Burke
Physical Address	██████████
Mailing Address	<i>Field not completed.</i>
City	Snohomish
State	Washington
Zip	98290
Email Address	████████████████████
Phone Number	██████████
Are you a Current City of Snohomish Resident?	Yes
How long have you been a City Resident?	21 years
Are you at least 18 years of age?	Yes
Have you held a Previous City Appointment or Public Office?	Yes
If yes, please describe and include the years you served:	City of Snohomish Park Board 2005-2016
Please List Employment or	Associate Planner II, Tulalip Tribes of Washington Oct 2017 – Present

AGENDA ITEM 16.

Professional Activities: President, Snohomish County Noxious Weed Control Board Jan 2019 - Present
Board Member, Two Rivers Community Development Corporation March 2013 – Present
Co - Owner, Puget Sound Woodworking Sept 2010 - Present
Deputy Director and Tribal Liaison, Two Rivers CDC Jan 2016 - Sept 2017
Outreach Coordinator and Tribal Liaison, Two Rivers CDC Oct 2012 - Jan 2016
Graduate and Professional Student Senate, University of Washington Landscape Advisory Committee Sept 2010– Aug 2011

Other Community affiliations or activities you feel would be a benefit to this position: American Planning Association 2019 - Present
Association of Procurement Technical Assistance Centers 2012 - 2017
American Society of Landscape Architects 2007 – 2012
International Society of Arboriculture 2009 – 2012

Availability:
City Council business can easily require 20 hours per month. The Council meetings are scheduled the first and third Tuesday evenings of each month at 6:00 p.m. In addition, when needed, workshops and special meetings may be scheduled prior to the regular meetings or on alternate dates.

Are you able to attend evening meetings? Yes

Are you able to attend day meetings? Yes

Why are you interested in serving on the City Council? I believe that a healthy community requires active participation of its residents who can deliberate on and make decisions about issues outside of personal gain and interest. I have lived within this community long enough to have a well rounded perspective of the context, history, and impact of many City issues.

What talents or experience will you bring to the position?

I have been resident of the City of Snohomish and have raised my family here since 1999. I am a skilled communicator with the ability to understand, and relay, complex operations, and the underlying issues that guide decisions and actions.

I served on the City's Park Board from 2005-2016. I was twice appointed to the Snohomish Citizens Advisory Committee, and I well understand many of the goals and challenges within our community.

I have a Master of Landscape Architecture, and my focus of studies and thesis was related to the management and enhancement of public lands, while facilitating and mitigating the impact of human use. I am currently an Associate Planner II for the Tulalip Tribes, and deal with complex land issues, economic

AGENDA ITEM 16.

development, and construction projects on a regular basis. In my role as the Deputy Director and Tribal Liaison for Two Rivers CDC, I acted as an intermediary between government contracting entities, large prime contractors and the small business community.

I am co-owner of Puget Sound Woodworking, located in Historic Downtown Snohomish since 2010.

As a volunteer, I currently serve as President of the Snohomish County Noxious Weed Control Board and a Board Member of Two Rivers Community Development Corporation (CDC).

With my relevant education, experience in the government, non-profit, small business sectors, and a resident, I feel that I have a broad and unique perspective into what is important to our community and what we have already accomplished.

Have you had experience with Public Budgets?

Yes, in my role as an Associate Planner, I work with my Planning Manager to develop yearly departmental budgets and have presented budgets to Council. With Two Rivers CDC, I have extensive experience with non-profit sector budget development and grant awards up to \$600,000.

What are your primary interests in City Government and City services?

I have a wide range of interests that include procurement, parks and open space, planning, infrastructure, and economic development.

What are your special goals for the City?

Pedestrian safety and accessibility, equitable procurement, environmental health, and social justice

Any other Information you would like to provide for Council consideration:

It is important to understand Snohomish both as a community with a unique identity, and how it stands within the the larger region. I am a strong believer of both having both long term vision, and the ability to respond quickly to changing circumstances. I believe that I am a solid candidate that can bring these skills to our Council.

Signature:

Lea Anne Burke

Date:

9-13-2020

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AGENDA ITEM 16.

From: noreply@civicplus.com
To: [Brandi Whitson](#)
Subject: Online Form Submittal: Application for Open City Council Position No. 3
Date: Wednesday, September 16, 2020 7:56:49 AM

CAUTION : This email originated from outside the City of Snohomish.

Application for Open City Council Position No. 3

First Name	John
Last Name	Lorenz
Physical Address	██████████
Mailing Address	<i>Field not completed.</i>
City	Snohomish
State	WA
Zip	98290
Email Address	████████████████████
Phone Number	██████████
Are you a Current City of Snohomish Resident?	Yes
How long have you been a City Resident?	7
Are you at least 18 years of age?	Yes
Have you held a Previous City Appointment or Public Office?	No
If yes, please describe and include the years you served:	<i>Field not completed.</i>
Please List Employment or	Sustaining Engineer in Telecommunications. 30 years in Telephony working in Voice Over IP. Managing complex issue

AGENDA ITEM 16.

Professional Activities: and strategies of multi-million dollar deployments.

Other Community affiliations or activities you feel would be a benefit to this position: Baseball coach
Community Activist
Motorcycle dirt and street activist
US Constitutionalist

Availability:

City Council business can easily require 20 hours per month. The Council meetings are scheduled the first and third Tuesday evenings of each month at 6:00 p.m. In addition, when needed, workshops and special meetings may be scheduled prior to the regular meetings or on alternate dates.

Are you able to attend evening meetings? Yes

Are you able to attend day meetings? Yes

Why are you interested in serving on the City Council? I believe the City needs a diverse voice and a voice of reason. In my duties over 30 years it has been my task to find and deliver alternate and or direct resolutions to many complex systems. I have a knack to sort the problems into categories and bring logical solutions for consideration. I do not want Snohomish to have a Seattle Government.

What talents or experience will you bring to the position? As noted I believe I can bring a voice of reason, looking at issues as a picture and not just one piece. I listen and learn, I watch and understand as by doing both as Henry Ford said "In order to understand another point of view, you must first put yourself in thier point of view" I believe I do that.

Have you had experience with Public Budgets? I have experience with my own budget, I see no difference other that a more complex system that all has to be considered. Your budget is decided on your income and if your income is not sufficient then you look for a ways and means to either adjust that budget or increase income and that does not mean raising Taxes.

What are your primary interests in City Government and City services? Our Government should be open to the public, held by non professionals aka the citizenry of that city. In short I do not want a Socialist city government, I want a fair constitutional based City government that works for the people of the city not single special interests groups

What are your special goals for the City? Pro Police. Fairness, safety, our downtown business's and ensuring they have a voice. Making sure Snohomish stays Snohomish. That means that Old town feeling.

Any other Information you would like to I am not inclined by group thought or moved by status quo. I am passionate, I am passionate that people have an ear in our city government, that "ALL" of our citizens know without doubt they

AGENDA ITEM 16.

provide for Council
consideration:

have a place at the table. We live in a time that calls for calmness, a time when we see anarchists taking over our cities and streets. Not "ONE" group has priority to drive the policies of others, we are a free Nation, and I intend to keep it that way. I am a straight shooter, I tell it as I see and am open enough to be able to change my direction if proven to do so. I love this city and I am fearful we are heading to a Seattle Socialist government that does not back the Police, our citizens and most of all Downtown.

Signature:

John W. Lorenz

Date:

09/16/2020

This information may be subject to public records request.

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AGENDA ITEM 16.

From: noreply@civicplus.com
To: [Brandi Whitson](#)
Subject: Online Form Submittal: Application for Open City Council Position No. 3
Date: Thursday, September 03, 2020 8:07:52 PM

CAUTION : This email originated from outside the City of Snohomish.

Application for Open City Council Position No. 3

First Name	Jeffrey
Last Name	Neill
Physical Address	██████████
Mailing Address	████████████████████
City	Snohomish
State	WA
Zip	98290
Email Address	██
Phone Number	████████████████
Are you a Current City of Snohomish Resident?	Yes
How long have you been a City Resident?	3 years
Are you at least 18 years of age?	Yes
Have you held a Previous City Appointment or Public Office?	No
If yes, please describe and include the years you served:	<i>Field not completed.</i>
Please List Employment or	Principle project manager, the Boeing company, Corporate Information Technology & Data Analytics (over 16 years) leading

AGENDA ITEM 16.

Professional Activities: Global enterprise program for process and technology improvements (~\$5bn program). Previous roles in Boeing Commercial Airlines airplane development and Boeing Phantom Works Strategy & Data Analytics (global enterprise strategy) including Homeland Security & Services (developing anti-terrorist technology for DHS and Department of State)

Police officer, Irvine Police Department, Irvine, Ca (1 year)

Various information technology and factory automation internships.

Bachelors of Liberal Arts, Thomas Aquinas College
Graduate certificate, geospatial information systems, California State University, Fullerton
Graduate certificate, Project Management, university of California, Irvine.

Other Community affiliations or activities you feel would be a benefit to this position:

Cub scouts assistant cub master, Pack 18

Availability:

City Council business can easily require 20 hours per month. The Council meetings are scheduled the first and third Tuesday evenings of each month at 6:00 p.m. In addition, when needed, workshops and special meetings may be scheduled prior to the regular meetings or on alternate dates.

Are you able to attend evening meetings?

Yes

Are you able to attend day meetings?

Yes

Why are you interested in serving on the City Council?

My father was in the coast guard and my mother was a nurse, they taught me to do the most I could to serve my community and improve quality of life for everyone I encounter.

What talents or experience will you bring to the position?

Budget (\$2m-\$5bn) schedule (6mo-40year) and risk management experience. Education and training in public safety concerns. Husband of 17 years and father of 5 children. Committed to doing the most I can to provide for a community and environment for businesses and raising families.

Have you had experience with Public Budgets?

I have experience with budgets from \$2m-\$5bn, both in expense and capital investment.

What are your primary

To do the most I can to help the people and businesses in my

AGENDA ITEM 16.

interests in City Government and City services?

community. I love our city, our people, our businesses and I want to help them be successful.

What are your special goals for the City?

Improve Happiness and quality of life for all citizens, improve our cities reputation regionally and nationally as a destination location.

Any other Information you would like to provide for Council consideration:

I am here to serve the needs of the city of Snohomish. Let me know if I can be of service.

Signature:

Jeffrey D. Neill

Date:

3 September, 2020

This information may be subject to public records request.

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AGENDA ITEM 16.

From: noreply@civicplus.com
To: [Brandi Whitson](#)
Subject: Online Form Submittal: Application for Open City Council Position No. 3
Date: Monday, September 07, 2020 9:56:47 AM

CAUTION : This email originated from outside the City of Snohomish.

Application for Open City Council Position No. 3

First Name	Aldona
Last Name	Bazant
Physical Address	[REDACTED]
Mailing Address	[REDACTED]
City	Snohomish
State	WA
Zip	98290
Email Address	[REDACTED]
Phone Number	[REDACTED]
Are you a Current City of Snohomish Resident?	Yes
How long have you been a City Resident?	35
Are you at least 18 years of age?	Yes
Have you held a Previous City Appointment or Public Office?	No
If yes, please describe and include the years you served:	<i>Field not completed.</i>
Please List Employment or	Catholic Community Services Long Term-Supervisor ; Visiting Nurse Services LTC supervisor,

AGENDA ITEM 16.

Professional Activities:

Other Community affiliations or activities you feel would be a benefit to this position: *Field not completed.*

Availability:

City Council business can easily require 20 hours per month. The Council meetings are scheduled the first and third Tuesday evenings of each month at 6:00 p.m. In addition, when needed, workshops and special meetings may be scheduled prior to the regular meetings or on alternate dates.

Are you able to attend evening meetings? Yes

Are you able to attend day meetings? No

Why are you interested in serving on the City Council? I am nearly to retire from my regular job and I always wanted to be more active in community service, my job and raising 3 children was always preventing me from doing so, I love the City of Snohomish and want to get involved in the cities future.

What talents or experience will you bring to the position? For almost 25 years I am in supervisory positions , I am talented organizer, fact checker, fast learner, curious about the politics of running small cities, helpful to others with solving a lots of problems. I am in charge usually of caseload of about 100 clients and 50 workers and able to do so with ease. I am not easily stressed and I am very good listener. I am naturalized citizen, able to understand cultural differences and not be intimidated by the multicultural issues.I am honest and hardworking. English is my second language.

Have you had experience with Public Budgets? not in a strict sense, but I was in charge of church Council-building the monument in Seattle, I am familiar with budgetary restrictions, limits, found raising , I am very good accountant and familiar with computerized programs.What I do not know I can learn, I am not shay in asking for help or council.

What are your primary interests in City Government and City services? When I voted last time I noticed that some positions were not filled, I want to know why this happens, what is the root problem of not being able to fill those positions.I will be a senior citizen soon and I want to make sure that someone will be representing this group of citizens specifically. We all are getting older and I noticed that my elderly neighbors are selling the houses and moving out and the reason for it is the taxes and cost of living in our city which is higher then other small town cities, they are simply being taxed out form the city, maybe someone needs to look at this.The town has no town square, why not? every town should have a town square full of flowers , fountain, benches like

AGENDA ITEM 16.

in other little cities, the first ave. is not a town square but it could be if the middle part of it could be closed to traffic and designated as a public square. I also understand that Snohomish probably has bigger priorities than this, but sometimes small things are noticed first and give the good impression of greatly run town.

What are your special goals for the City?

be affordable, stay small and special, take care of seniors and look in the tax situation for seniors, make sure we are safe.

Any other Information you would like to provide for Council consideration:

I understand this position is just the filler to the end of the year, it would give me a great opportunity to learn the ropes and get an idea if I would be able to do this job in the future, it would expand my understanding of small government greatly and maybe I would be a passionate advocate for Snohomians, thank You.

Signature:

Aldona Bazant

Date:

09/07/20

This information may be subject to public records request.

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AGENDA ITEM 16.

From: noreply@civicplus.com
To: [Brandi Whitson](#)
Subject: Online Form Submittal: Application for Open City Council Position No. 3
Date: Wednesday, September 16, 2020 10:21:10 AM

CAUTION : This email originated from outside the City of Snohomish.

Application for Open City Council Position No. 3

First Name	Brian
Last Name	Mills
Physical Address	██████████
Mailing Address	same
City	Snohomish
State	WA
Zip	98290
Email Address	████████████████████
Phone Number	██████████
Are you a Current City of Snohomish Resident?	Yes
How long have you been a City Resident?	69 years
Are you at least 18 years of age?	Yes
Have you held a Previous City Appointment or Public Office?	No
If yes, please describe and include the years you served:	<i>Field not completed.</i>
Please List Employment or	I served as Deputy Chief of the Seattle Fire Department, retiring in 2006. I also served on the Snohomish Fire Department,

AGENDA ITEM 16.

Professional Activities: Retiring as Deputy Chief in 1995. I worked with Emergency Services Consulting Incorporated, primarily in the Northwest, assisting Fire Departments and municipalities with strategic planning, mergers, and consolidations. I was a negotiator for the International Association of Fire Fighters. In my role in the Seattle Fire Department, I was responsible for facilities, equipment, and supplies, including managing a \$250 million bond measure for new and remodeled facilities. I served as President of the Snohomish County Fire Training Officers Association.

Other Community affiliations or activities you feel would be a benefit to this position: I've participated in various school district operations, including curricula review and served as a volunteer assistant director of the SHS band for 15 years under the leadership of Ed Peterson.

Availability:
City Council business can easily require 20 hours per month. The Council meetings are scheduled the first and third Tuesday evenings of each month at 6:00 p.m. In addition, when needed, workshops and special meetings may be scheduled prior to the regular meetings or on alternate dates.

Are you able to attend evening meetings? Yes

Are you able to attend day meetings? Yes

Why are you interested in serving on the City Council? I have been a citizen of this wonderful city for a long time. I have a true vested interest in it's future. At this tumultuous time in our history as a nation and as a community, it is important that we carefully chart out a path that will maintain our sense of fairness as a united citizenry, while at the same time be open to needed change.

What talents or experience will you bring to the position? I am a good manager and a good listener. I have the ability to quickly and effectively sift through policies, rules, statements, and discussion minutes and zero in on things that are critical to the issue at hand, and also see errors and omissions in the information being presented.

Have you had experience with Public Budgets? Yes. I understand that there are always many interests competing for public dollars. I have participated in the budget process for a large municipality (Seattle), a smaller taxing district (Snohomish Fire District 4), and assisted cities and agencies throughout the Northwest in establishing criteria and methods for funding fire services.

What are your primary interests in City Government and City To insure that the the city fulfills it's primary roles and obligations to provide essential services to the citizens of the this community and to look for the best options to grow while maintaining our character, charm, and culture. I would welcome being involved in

AGENDA ITEM 16.

services?

emergency services (police/fire/ems), finance, and/or public works.

What are your special goals for the City?

To make it better.

Any other Information you would like to provide for Council consideration:

If selected, I will serve with diligence and dedication. I do not do anything at less than 100%.

Signature:

Brian Mills

Date:

Sept 16, 2020

This information may be subject to public records request.

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