



## **REGULAR MEETING**

### **PARK AND RECREATION BOARD**

**Wednesday  
September 28, 2022  
6:00 p.m.**

in person at the Snohomish Carnegie, 105 Cedar Avenue  
and remote on-line/telephone access via Zoom:

ONLINE Zoom remote meeting access: <https://us02web.zoom.us/j/83780420582>

Or call in at (253) 215-8782 and use Meeting ID# 837 8042 0582

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#### **AGENDA**

- 6:00 1. **CALL TO ORDER** - Roll Call
2. **APPROVE** the meeting summary of the August 24, 2022 meeting (P.3)
3. **PUBLIC COMMENTS**
4. **DISCUSSION ITEMS**
- a. ADA Transition Plan
- b. Long-Term Planning Outline (P.5)
5. **PROJECT MANAGER UPDATE:** PRA Grants
6. **PARK BOARD MEMBER UPDATES**
7. **COUNCILMEMBER LIAISON UPDATES**
8. **OTHER BUSINESS/INFORMATION ITEMS**
- 8:00 9. **ADJOURN**

**NEXT MEETING:** The next regular meeting is scheduled for Wednesday, October 26, 2022, at 6:00 p.m., at the Snohomish Carnegie, 105 Cedar, and online via Zoom.

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# CITY OF SNOHOMISH

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## Park and Recreation Board Meeting Summary August 24, 2022

1. **CALL TO ORDER:** The meeting was called to order at 6:00 p.m., held in person at the Snohomish Carnegie, with a remote attendance option available via Zoom.

### ROLL CALL:

#### Park Board:

Alice Armstrong, Chair  
Jesse Podoll  
Rich Patton

#### Staff:

Brennan Collins  
Brandi Whitson

#### Other:

Councilmember Donna Ray  
Councilmember Lea Anne Burke

2. **APPROVE** the meeting summary of the June 22, 2022 meeting. Minutes were approved as submitted, (3-0).

3. **PUBLIC COMMENTS:**

**Morgan Davis** suggested installing a bench by the gazebo.

4. **PROJECT MANAGER UPDATES:**

- a. Conservation District. Mr. Collins reported the Conservation District received a grant to replant the north side of Pilchuck Julia Landing's boat launch later this fall. So far this year the south side has been trimmed twice and watered. Staff would like to coordinate with the District, Park Board and volunteers for the planting.
- b. Gazebo. Mr. Collins provided an update to the City Council on August 16, indicating all three trees had to be removed due to extensive damage to the gazebo's footings. Staff expects trees will be planted in the area after determining appropriate replacement.

Mr. Collins mentioned the lighting along the pedestrian paths at Pilchuck Park was completed, and staff was considering replacement of the stadium lights next. He also shared staff was working on the City's ADA Transition Plan, for which a survey was on the City's website. He encouraged Board members to complete the survey, and inquired if the Board would be interested from hearing from staff about the Plan. The Board agreed.

5. **PARK BOARD MEMBER UPDATES:**

Mr. Podoll inquired about marking distance on the walking path at Pilchuck Park, or perhaps a map. He also suggested locking mechanisms around the electrical equipment in case increased accessibility produced more vandalism. He talked with staff about improving drainage and moving water hookups, and was curious about timing of that. Mr. Collins indicated some work with the water lines would be done when the access road was relocated.

Mr. Patton remarked on vandalism of electrical components in the County, and using Google Earth to map the approximate distance of the walking path.

Ms. Armstrong mentioned she would share a draft of the calendar and asked Board members to provide suggestions for discussion at the next meeting. She reported on the recent Artwalk, and indicated receiving a lot of feedback from groups wanting to volunteer on projects. Vandalism should be addressed, and she supported the idea of a bench by the gazebo.

The Board briefly discussed the PROS Plan and associated survey. Mr. Collins was compiling information; he was busy with other projects, but would revisit the survey and review process as other projects were completed. Other topics of conversation that could affect the PROS plan included a feasibility study of the City shop yard. Ms. Armstrong indicated she would contact Ms. Newkirk about providing an update on some of the data seen from the surveys.

**6. COUNCILMEMBER LIAISON UPDATES:**

Councilmember Ray shared Council was intending to review the roles of its Boards and Commissions and find ways to strengthen the relationship between them. Directions from Council could overlap between Boards/Commissions, necessitating collaborations and joint meetings. Boards could also be encouraged to reach out to each other, for example, the Park Board working with the Public Safety Commission to address vandalism.

Councilmember Burke mentioned aligning Park Board goals with Council goals, shared the upcoming Tree Tour in October, and indicated a contract had been executed for consultants to work on Blackmans Lake water quality management.

**7. OTHER BUSINESS/INFORMATION ITEMS:**

Councilmembers, Board members and staff discussed the following:

- Fencing and use of a "chute" at Pilchuck Julia Landing to prevent cows from further damaging the area.
- Adopting bylaws, as other Boards and Commissions have done.
- Resources and other professional development opportunities for Park Board members.
- Process for donating and planting trees, or other items like benches, in the City.
- Available updates from the tree committee, tree inventory, and Tree City USA efforts.
- Opportunities to meet with local organizations and the public on topics such as vandalism.
- University of Washington's website on climate impacts, hazards, and cause-and-effects.

8. **ADJOURN:** Mr. Podoll moved, seconded by Mr. Patton, to adjourn the meeting at 7:08 p.m. Motion passed (3-0).

Approved this 28th day of September, 2022.

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Chair

Long Term Planning for Snohomish Park Board - Draft 2 (091922AA)

Note – This is a draft for discussion and creative generation of more ideas. The order and details can be completed as we discuss. - Alice

Goal	Status	Lead	Date	Project Cost	Possible funding(s)	Accomplishments	Next
By Laws development	View Public Safety com and others/ Mission statement/						
PROS Plan	Read, review, and discuss		Nov 22?				Joint conversation w Public Safety??
Vandalism/security	Update city enforcement code, public awareness and pride campaign? CC goal of Community involvement in Public Safety.						
Budget	Establish timeline/understand flow, needs for grants, etc./ Impact fees chart/						
Report to City Council	Establish timeline						
Parks Coordinator position	Add recreation scheduling? Arts?						
Data collection for Parks	To support funding and equipment						
Volunteer/community involvement	Maintenance/activities/events/ Donations?						



Meet w Community communications/ Parks						
Ongoing	Averill/ Carnegie/Pilchuck Park (lighting, road back protection)					
New park Development?	Pub works? Walsh? Midtown? Fischer? Cady Landing Connector? Heirman Homestead? Dog park? Dog bags at parks?					
Enhancements	Centennial trail mileage markers/Morgantown play equipment upgrade/EV Stations at Parks parking/ Carnegie Memorial etc./ Wildlife refuge/Averill Field completion/Kla Ha Ya Park/ More gardens and planting? Community groups?					
Environmental and sustainability efforts	Glyphosate use, other alternatives? Blackman Lake and Hill Park? Ivy removal/ ER preparation? Coordinate w CC?					
Explore options from other cities, etc.	Conferences/ review and report on cities of interest/WSU?					