



PUBLIC SAFETY COMMISSION

REGULAR MEETING

Tuesday
September 13, 2022

4:00 p.m. – note special start time

In person at the Snohomish Carnegie, 105 Cedar Avenue (upper level)
with remote access via Zoom:

ONLINE Zoom access: <https://us02web.zoom.us/j/82352301763>
or CALL in at (253) 215-8782 and use Meeting ID# 823 5230 1763

AGENDA

1. **CALL TO ORDER**
 - a. Roll Call
 - b. Flag Salute
2. **APPROVAL OF AGENDA**
3. **APPROVAL** of the minutes of the August 9, 2022 regular meeting (*P.3*)
4. **GENERAL PUBLIC COMMENTS** on items not on the agenda
5. **DISCUSSION ITEMS:**
 - a. Address Absent Commissioners/Vacancies
 - b. Public Safety Town Hall
 - Logistics review
 - Updates from the subcommittees
 - c. Review PSC Priorities
 - d. Purchase and Installation of Neighborhood Watch Signs (*P.7*)
6. **STAFF MANAGER UPDATES**
7. **COUNCIL LIAISON UPDATES**
8. **COMMISSION MEMBER UPDATES**
9. **OTHER BUSINESS/INFORMATION ITEMS**
10. **ADJOURN**

NEXT MEETING: The next regular meeting is scheduled for Tuesday, October 11, 2022 at 5 p.m. at the Snohomish Carnegie, 105 Cedar Avenue, Snohomish, and online via Zoom.

Specialized accommodations will be provided with 5 days advanced notice. Contact the City Clerk's office at 360-568-3115. This organization is an Equal Opportunity Provider.

THIS PAGE LEFT BLANK INTENTIONALLY





CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

Public Safety Commission Meeting Minutes August 9, 2022

1. **CALL TO ORDER:** The meeting was called to order at 5:01 p.m., held in person at the Snohomish Carnegie, with a remote attendance option available via Zoom.

Commission Members Present:

Christy Brovan, Chair
Brian Mills
Stephanie Strom
Peter Messinger
Debby Lippincott

Staff:

Shari Ireton, Community
Engagement & Strategic
Initiatives Director
Ann Ray, Community
Outreach Specialist

Other:

Councilmember Donna Ray
Deputy Chief Jason
Hodkinson (FD)
Chris Veentjer, Admin. Sgt.

Absent:

Jill Fulmer Clark
Vincent Cavanaugh

2. **FLAG SALUTE**

3. **APPROVE AGENDA.** Councilmember Ray proposed adding an item to tonight's agenda to create the agenda for the next meeting.

MOTION by Lippincott, second by Messinger, to add an item to create next month's agenda. Motion passed (5-0).

4. **APPROVE** minutes of the July 12, 2022 meeting.

MOTION by Mills, second by Lippincott to approve the minutes. Motion passed (5-0).

5. **PUBLIC COMMENTS** on items not on the agenda:

Terry McDonald inquired as to the status of Neighborhood Watch signs.

Christine Gross asked about the eviction process for nuisance properties.

6. **DISCUSSION ITEMS:**

- a. National Night Out Recap

The Commission discussed the successful event and good attendance, thanking those that participated. Some points raised:

- Many attendees were from outside the City.
- Providing updates and alerts through social media.
- The County Neighborhood Watch program no longer exists.
- Differences from past events in duration, time.
- Reintroducing kids to the Police and Fire Departments.

b. Neighborhood Watch Recruitment and Activities Update

Chair Brovan inquired on gathering contact information and progression. Councilmember Ray suggested the Commission host a Town Hall. Planning could take time, and should consider setting deliverables, deciding on community outreach options, structure, and setting expectations of the meeting. Previous Town Halls covered homelessness and mental health, where attendees broke into groups, rather than open forum.

Chair Brovan commented on utilizing Neighborhood Watch programs for emergency preparedness. Commissioner Messinger suggested encouraging the public to attend the monthly Commission meetings to provide public comment.

After further discussion, the Commission proposed holding a Neighborhood Watch Town Hall on Thursday, November 17, 2022, from 6-8 p.m., at the Snohomish Carnegie. They broke the planning into groups:

- Commissioners Strom and Fulmer Clark: media and content
- Commissioners Mills and Lippincott: general meeting content
- Commissioners Messinger and Brovan: stories

7. **STAFF MANAGER UPDATES:** Director Ireton advised Commissioners to look for a new Outlook invitation containing the Zoom link for the next meeting. The City Council scheduled a special meeting for September 13 at 6 p.m., and she asked if the Public Safety Commission would consider ending their meeting at 5:55 p.m., cancel, or reschedule.

MOTION by Mills, second by Lippincott to change the meeting time for September 13, 2022 to 4 p.m. to 6 p.m. Motion passed (5-0).

Director Ireton introduced the City's new Community Outreach Specialist, Ann Ray; provided an update on the Bickford/SR 9 project; and opened a discussion about Neighborhood Watch signs. Staff will provide a report on signs, including code restrictions, costs, etc. at the September 13 meeting.

8. **COUNCIL LIAISON UPDATES:** Councilmember Ray thanked the residents in attendance, and urged they did not get discouraged by the process. She asked about the backfill now that Neighborhood Watch programs have been suspended at the County. Sgt. Veentjer responded he would be willing to take questions and be a connection between the County and the City.
9. **COMMISSION MEMBER UPDATES:** Commissioner Lippincott appreciated the meeting structure. Commissioner Strom suggested updating the Commission's operating guidelines.
10. **OTHER BUSINESS/INFORMATION ITEMS:** Commissioner Messinger shared concerns about firearm safety and violence prevention, and stated Kate Kelly from the Office of Firearm Safety was willing to present to the Commission at a future meeting.
11. **AGENDA SETTING:**
- Public Safety Town Hall
 - Updates from the subcommittees
 - Review PSC priorities

- Address absent Commissioners/vacancies
- Staff presentation on Neighborhood Watch signs
- Please send agenda items to staff by September 9, 2022

12. **ADJOURN**

Approved this 13th day of September, 2022.

Chair

THIS PAGE LEFT BLANK INTENTIONALLY



DISCUSSION ITEM 5d.

In locations where a Neighborhood Watch group already exists, the Public Safety Commission's role would be to guide these groups towards coordinating/joining an already established Watch, thus increasing their footprint. This would help manage the number of signs installed in any one neighborhood and minimize sign fatigue.

RECOMMENDATION: Based on research, City staff respectfully makes the following recommendations for the Public Safety Commission in regards to the Neighborhood Watch program specific to uniform sign installation:

- 1. Commission to discuss and offer a recommendation on the development of guidelines for the uniform sign design and installation of Neighborhood Watch signage with consideration of current and future cost to the City.**
- 2. Select and update the Neighborhood Watch program with uniform signage installation process and design for all City of Snohomish Neighborhood Watch groups.**
- 3. Determine if sign installation will be a shared expense between Neighborhood Watch groups and/or provided by the City of Snohomish.**
- 4. Implement a Neighborhood Watch group process for establishing appropriate sign installation.**

ATTACHMENTS: None