



# CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

## **NOTICE OF REGULAR MEETING**

### **PARK AND RECREATION BOARD**

**WEDNESDAY  
July 22, 2020  
6:00 p.m.**

#### **AGENDA ON NEXT PAGE**

#### **Remote On-Line/Telephone Access ONLY Via “Zoom”**

Pursuant to City of Snohomish’s **Resolution 1408** adopting procedures for holding public meetings consistent with State law, and in accordance with the Governor’s Proclamation 20-25, “Stay Home Stay Healthy” order to reduce the risk of exposure and the spread of contagious viruses through social interactions, the July 22, 2020 meeting of the Park and Recreation Board will be held utilizing remote access. The public is invited and encouraged to participate by calling in, and listening to the live meeting. Instructions for calling into the live meeting are provided below.

**To access the ONLINE Zoom remote meeting, please use the following link (external/internal speakers required): <https://us02web.zoom.us/j/88597948444>**

**Meeting ID: 885 9794 8444**

**To PHONE-IN without a computer, or if your computer does not have an audio feature, dial:**

+1 253 215 8782 or  
+1 669 900 6833 or  
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**YOU WILL BE PROMPTED TO ENTER THE MEETING ID# --  
Meeting ID: 885 9794 8444**

**THEN, YOU WILL BE PROMPTED TO ENTER A PARTICIPANT NUMBER --  
ENTER THE # SYMBOL**



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### PARK AND RECREATION BOARD

Remote On-Line/Telephone Access ONLY Via "Zoom"

**WEDNESDAY**

**July 22, 2020**

**6:00 p.m.**

### **AGENDA**

1. **CALL TO ORDER** - Roll Call
2. **APPROVE** the minutes of the June 24, 2020 meeting (*P.3*)
3. **CITIZEN COMMENTS** on items not on the agenda
4. **PROJECT MANAGER UPDATES**
5. **PUBLIC WORKS MANAGER/PARK UPDATES**
6. **PARK BOARD MEMBER UPDATES**
7. **OTHER BUSINESS/INFORMATION ITEMS**
8. **ADJOURN**

**NEXT MEETING:** The next regular meeting is scheduled for Wednesday, August 26, 2020 at 6:00 p.m., at a location to be determined.



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## Park and Recreation Board Meeting Summary June 24, 2020

1. **CALL TO ORDER:** The meeting was called to order by Interim Chair Lya Badgley at 6:10 p.m.

### ROLL CALL:

**Park Board:**

Alice Armstrong  
 Lya Badgley  
 John First  
 Jesse Podoll *arr. 6:38*

**Staff:**

Brennan Collins  
 Brandi Whitson

**Other:**

Donna Ray, City Council  
 Linda Redmon, City Council

*NOTE: Due to the COVID-19 declared federal, state and local emergency, and pursuant to Governor Inslee's Proclamations 20-05 and 20-28, the Park and Recreation Board held its meeting via remote participation.*

2. **APPROVE MEETING SUMMARY:** The February 26, 2020 meeting summary was approved unanimously (3-0).
3. **CITIZEN COMMENTS** on items not on the agenda: None
4. **PROJECT MANAGER UPDATES:**
  - a. **Carnegie Building Project.** Mr. Collins provided a brief update on the work completed to date at the Carnegie Building. Ms. Badgley questioned the timeframe for the park/open space. Mr. Collins replied the building itself is now scheduled for completion in mid-October, so the park may be in place in September.
  - b. **EV Charging Station.** Mr. Collins explained the concept of two (2) EV charging stations, to accommodate four (4) vehicles, along the south side of First Street, west of Avenue D. The Board questioned the process for using the stations. Mr. Collins answered the spaces will be posted for electric vehicle parking only, and others could be towed if inappropriately parked.
  - c. **Native Growth Plantings at Pilchuck Julia Landing.** Mr. Collins explained due to the COVID-19 pandemic, the Snohomish Conservation Corps will not be able to plant until later this fall. This means the plants will not have a couple of seasons to establish themselves prior to flooding season, and will be at a greater risk of loss if a flooding event occurs. The work cannot be delayed, due to the expiration of grant funding.
  - d. **Averill Field Upgrades.** The Board reviewed the rough draft Mr. Collins provided of possible Averill Field upgrades. They suggested reviewing past plans, as features were included in the draft that were not previously considered. Mr. Collins mentioned the likelihood of a landscape architect being hired within the next few weeks, who can then provide additional details by the July meeting. Boardmembers were concerned about

**AGENDA ITEM 2.**

park impact fees expiring, to which Mr. Collins advised the work scheduled will likely utilize those funds. Councilmember Redmon explained having additional information from the landscape architect will help the Council during the upcoming budget process.

- e. Averill Field, Cady Connector and Homestead Park Master Plans. The Board discussed master plan concepts for the Cady Park-Pilchuck Julia Landing connector and Homestead Park with the Averill Field discussion. Mr. Collins advised work on the connector trail will be greatly influenced by the bridge over the river, and therefore, the landscape architect selected will provide valuable input and direction for this project.

**5. PUBLIC WORKS MANAGER/PARK UPDATES:** None

**6. PARK BOARD MEMBER UPDATES:**

Mr. Podoll participated remotely from Pilchuck Park, and provided updates on the improvements the baseball clubs have provided, as well as reporting several dozen people currently utilizing all aspects of the park. He also reported due to COVID-19 events, he has not been able to work on the Tree City USA details.

Ms. Armstrong advised, as a member of the Kiwanis, they were looking for volunteer opportunities. She suggested contacting them and other community groups as a way to assist City staff in maintaining the City parks and open spaces.

Mr. First proposed hosting a community event and/or volunteer cleanup as soon as one would be allowed, to reconnect neighbors and reintroduce them to the City's spaces.

**7. OTHER BUSINESS/INFORMATION ITEMS:**

The Board discussed opportunities to meet to make up for lost time due to the COVID-19 pandemic and meeting restrictions placed by the Governor. The Board approved meeting in both July and August rather than combining the meeting.

**8. ADJOURN:** Meeting adjourned at 7:59 p.m.

Approved this 24th day of June, 2020.

\_\_\_\_\_, Interim Chair  
Lya Badgley

**AGENDA ITEM 2.**

**Meeting Guidelines**

*The Snohomish Parks Board always welcomes the professional and respectful comments from members of the community.*

- ◆ Meetings end at 8:00 p.m. unless a majority moves to continue.
- ◆ Citizen comments are limited to three minutes.
- ◆ Each Agenda will have time allocations for each item.
- ◆ Agenda items will be discussed in the following format: Staff Presentations, Citizen Comments, Board deliberation, and action.
- ◆ All Agendas will include the annual Calendar.
- ◆ Agendas will be emailed to Boardmembers.

**Parks and Recreation Board Meeting Calendar – 2020**

<b>January</b> Election of Chair Meeting Calendar		<b>TOPICS ALL YEAR:</b>  PROS Plan  Grant/Funding Sources  Glyphosate Use
<b>February</b> Carnegie Design Centennial Trail Design Averill Field/Homestead Park Design - Master Plan		
<b>March - CANCELLED</b> <del>Averill Field/Homestead Park Design, w/Connector Trail (Cady Landing)</del> <del>Arbor Day Event (Tree City USA) / Green Snohomish</del>		
<b>April - CANCELLED</b> <del>Averill Field/Homestead Park Design, w/Connector Trail (Cady Landing)</del> <del>Coordinator Position: Ad Hoc Committee Report</del>		
<b>May - CANCELLED</b> <del>City Cleanup Event(s)</del> <del>Grants</del>		
<b>June</b> <del>Dog Parks/Dogs in Parks</del> <del>Carnegie Park Funding Sources</del>	Updates on: Carnegie Building Remodel EV Charging Stations Pilchuck Julia Landing Plantings Park Master Plans	
<b>July</b> <del>Meet at a Park: Community Meeting?</del> Averill Field/Homestead Park/Cady Landing Master Plan Update		
<b>August</b>		
<b>September</b> Signage/Security 2021 Budget Planning – Budget Adjustments		
<b>October</b> 2021 Budget Planning – Budget Adjustments		
<b>November/December</b> – Combine 2020 Year in Review		