



PUBLIC SAFETY COMMISSION REGULAR MEETING

**Tuesday, July 11, 2023
at 5:00 p.m.**

In person at the Snohomish Carnegie 105 Cedar Avenue Snohomish, WA 98290
and remote on-line/telephone access via *Zoom*
ONLINE Zoom remote meeting access: <https://us02web.zoom.us/j/86952322283>
or call in at (253) 215-8782 and use meeting ID # 869 5232 2283

AGENDA

- 1. CALL TO ORDER**
 - a. Roll Call
 - b. Flag Salute
- 2. PUBLIC COMMENT on Items Not on the Agenda**
- 3. APPROVE AGENDA Contents and Order**
- 4. APPROVE Minutes of Previous Meeting(s)**
 - a. Minutes of the June 13, 2023 regular meeting.
- 5. DISCUSSION ITEMS**
 - a. OPMA Training - Emily Guildner, City Attorney
 - b. 2023 National Night Out - Director Ireton
 - c. Update: Survey Results - Boardmembers
 - d. Update: Community Engagement Opportunities - Boardmembers
 - e. Updates: 2023 Workplan
 - i. Neighborhood Watch - Boardmembers Messinger, Clark Fulmer
 - ii. Citizen Corps - Chair Mills
 - iii. Emergency Preparedness - Boardmembers Urness, McDonell
 - iv. Coalition of Neighborhoods - Boardmembers Strom, Lippincott
- 6. BOARD/COMMISSION MEMBER COMMENTS**
- 7. PUBLIC SAFETY AGENCY UPDATES**
 - a. Snohomish Police Department
 - b. Fire District #4
 - c. Other
- 8. STAFF MANAGER UPDATES**
- 9. COUNCIL LIAISON COMMENTS/UPDATES**
- 10. ADJOURN**

NEXT MEETING: The next regular meeting is scheduled for Tuesday, August 8, 2023 at 5:00 p.m., in person at the Snohomish Carnegie, 105 Cedar Avenue, and online via Zoom.

Specialized accommodations will be provided with 5 days advanced notice. Contact the City Clerk's Office at 360-568-3115. This organization is an Equal Opportunity Provider.

**Public Safety Commission Regular Meeting Minutes
June 13, 2023**

1. **CALL TO ORDER:** The regular meeting was called to order at 5:01 p.m., held in person at the Snohomish Carnegie, with a remote attendance option available via Zoom.
 - a. Roll Call

Commissioners Present: Brian Mills, Debby Lippincott, Stephanie Strom, Peter Messinger, Jill Clark Fulmer, Teri McDonell, and Holly Urness
 - b. Flag Salute
2. **PUBLIC COMMENT on items not on the agenda:** None
3. **APPROVE AGENDA:** Commissioner Mills requested Discussion Items 6b., 6c. and 6d. be moved to the end of the agenda. Agenda approved as amended (6-1).
4. **APPROVE Minutes of the Previous Meeting:** The minutes of the April 11, 2023 regular meeting were approved as submitted.
5. **ACTION ITEMS:** None
6. **DISCUSSION ITEMS**
 - a. City Council Recommendations for Boards and Commissions

Mayor Linda Redmon shared a summary of the recommendations brought to a Council workshop for boards and commissions. At the workshop, Council decided they preferred the Planning Commission model: the Council's adopted budget and priorities determined and drove staff's work, who took the Council's direction and turned that into workplans for the commissions and boards. This body would stay the same, but the workplan would be driven by staff, via agenda and goal setting. The Council was supportive of the Public Safety Board's current workplan: preparedness, Neighborhood Watch, emergency preparedness, and other public safety efforts.

Vice Chair Lippincott shared concerns about losing the Council liaison. Mayor Redmon explained that was decided based on advice from the City Attorney who shared other cities did not have Council liaisons because the one liaison could not speak for the entire Council. The work product stemmed from Council direction and their goals. If Council wanted to assign a delegate to speak to the board or commission, they had the prerogative to do so. CESI Director Shari Ireton added that helped clarify roles for staff, as they were already taking direction from Council. In addition, under the new model, there was no requirement that representatives from Fire District 4 or the Snohomish Police Department attend each meeting. They could be asked to attend when there was a topic or presentation specific to their agency or field. Chair Mills clarified that there was no requirement that they attend, only that they had been voluntarily doing so.

Commissioner Messinger shared concerns about communication back to Council with the loss of the liaison. Mayor Redmon reminded the Commission that their communication back to Council was strengthened because it was the staff manager who

reported to Council about the work being done and made recommendations.

Commissioner Urness asked if there would be an opportunity to re-evaluate the new structure. Mayor Redmon said that there was not a timeline at this point, but feedback would be solicited, and could also be provided to staff or the Mayor. It was the Mayor's responsibility to ensure City resources were being used wisely.

Vice Chair Lippincott asked about changing the name from "Commission" to "Board". Mayor Redmon replied the recommendation came from Council so there was consistency. There was no significant difference in the context of the Public Safety Commission/Board.

Chair Mills asked for clarification about "ensuring geographic and demographic diversity". Mayor Redmon explained currently there was no geographic "spread" for members; most lived within a couple of blocks of each other, which was not necessarily representative of other neighborhoods. Council would also like to see more demographic diversity of board and commission members, such as younger people.

e. National Night Out

Chair Mills mentioned there was an invitation from Terri Lippincott to join the next planning meeting. Vice Chair Lippincott volunteered to attend. Director Ireton said she would work with CESI staff to have the date and time confirmed and send to the Commission.

- b. Update on Public Safety Survey Results
- c. Community Engagement Opportunities and Report
- d. 2023 Workplan Updates

There was not sufficient time to discuss agenda items 6b., 6c., or 6d.

7. BOARD/COMMISSION MEMBER COMMENTS None

8. PUBLIC SAFETY AGENCY UPDATES

- a. Snohomish Police Department - None
- b. Fire District #4 - None
- c. Other - None

9. STAFF MANAGER UPDATES None

10. COUNCIL LIAISON COMMENTS/UPDATES None

11. ADJOURN: The meeting adjourned at 6:27 p.m.

Approved this 11th day of July, 2023.

By: _____
Commissioner Brian Mills, Chair