



# CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

## NOTICE OF REGULAR MEETING

### PARK AND RECREATION BOARD

WEDNESDAY

June 24, 2020

6:00 p.m.

### AGENDA ON NEXT PAGE

### Remote On-Line/Telephone Access ONLY Via "Zoom"

Pursuant to City of Snohomish's **Resolution 1408** adopting procedures for holding public meetings consistent with State law, and in accordance with the Governor's Proclamation 20-25, "Stay Home Stay Healthy" order to reduce the risk of exposure and the spread of contagious viruses through social interactions, the June 24, 2020 meeting of the Park and Recreation Board will be held utilizing remote access. The public is invited and encouraged to participate by calling in, and listening to the live meeting. Instructions for calling into the live meeting are provided below.

To access the **ONLINE Zoom** remote meeting, please use the following link (external/internal speakers required): <https://us02web.zoom.us/j/83720796188>

Meeting ID: 837 2079 6188

To **PHONE-IN** without a computer, or if your computer does not have an audio feature, dial:

- +1 253 215 8782 or
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**YOU WILL BE PROMPTED TO ENTER THE MEETING ID# --**

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**Remote On-Line/Telephone Access ONLY Via "Zoom"**

**WEDNESDAY  
June 24, 2020  
6:00 p.m.**

### AGENDA

1. **CALL TO ORDER** - Roll Call
2. **APPROVE** the minutes of the February 26, 2020 meeting (*P.3*)
3. **CITIZEN COMMENTS** on items not on the agenda
4. **PROJECT MANAGER UPDATES**
  - a. Carnegie Building Project
  - b. EV Charging Station (*P.5*)
  - c. Native Growth Plantings at Pilchuck Julia Landing
  - d. Averill Field Upgrades
  - e. Averill Field, Cady Landing and Homestead Park Master Plans (*P.7*)
5. **PUBLIC WORKS MANAGER/PARK UPDATES**
6. **PARK BOARD MEMBER UPDATES**
7. **OTHER BUSINESS/INFORMATION ITEMS**
8. **ADJOURN**

**NEXT MEETING:** The next regular meeting is scheduled for Wednesday, July 22, 2020 at 6:00 p.m., at Snohomish City Hall, 116 Union Avenue, Snohomish, WA 98290.



# CITY OF SNOHOMISH

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## Park and Recreation Board Meeting Summary February 26, 2020

1. **CALL TO ORDER:** The meeting was called to order by Chair Rich Patton at 6:00 p.m. in the City Hall Postmaster Conference Room, 116 Union Avenue.

### ROLL CALL:

**Park Board:**

Lya Badgley  
John First  
Rich Patton, Chair  
Jesse Podoll

**Staff:**

Brennan Collins  
Brandi Whitson

**Other:**

Donna Ray, City Council  
Linda Redmon, City Council

2. **APPROVE MEETING SUMMARY:** The January 22, 2020 meeting summary was approved unanimously (4-0).
3. **CITIZEN COMMENTS** on items not on the agenda:

**Melody Clemans, Snohomish Carnegie Foundation**, commented on the recent annex demolition, and working with the City on building and open space/park design.

### 4. DISCUSSION ITEMS:

- a. 2020 Meeting Calendar. The Board discussed the usefulness of the calendar in tracking projects, and outlined topics and when the best time to discuss them would be. Topics include: master plan designs for Averill Field, Homestead Park and Cady Landing; volunteer events (such as Arbor Day); park signage; and PROS plan review.
- b. Averill Field and Homestead Park Designs. Mr. Collins provided past staff designs found for Homestead Park and Averill Field. The Board discussed the house currently on the Homestead Park site, and options for its use. Discussion continued of phasing the work, for example, Phase I for passive use and neighborhood engagement. Development of the phases could be assisted by a design consultant, paid for by park impact fees.

The Board discussed Averill Field in much of the same terms, and decided a design consultant would be beneficial; preferably the same consultant for both parks.

- c. Review Centennial Trail Master Plan. Mr. First suggested review of the Centennial Trail's master plan concurrently with Averill Field's, as they are uniquely situated. Discussions included using the area of the trail between Averill Field and the library as a "staging area" for events or Farmer's Markets. Concerns regarding parking and safety were raised.

5. **PROJECT MANAGER UPDATES:** Mr. Collins provided an update on the Carnegie Building, stating framing and foundation work were underway, as well as interior work.

He also commented on the progress of the Snohomish Conservation District at Pilchuck Julia Landing. Mr. Patton questioned if the recent flooding impacted the plantings. Mr. Collins responded that there was a lot of silt and debris leftover, but overall the plantings appear to be in good shape.

**AGENDA ITEM 2.**

**6. PUBLIC WORKS MANAGER/PARK UPDATES:** None

**7. PARK BOARD MEMBER UPDATES:**

Mr. Podoll reported on meeting with City staff regarding Pilchuck Park, indicating more of the bank had eroded and trees are down. They are working to prepare the fields for the upcoming baseball/softball season.

Ms. Badgley commented on time-lapse photos she has been taking of the Carnegie Building progress.

Mr. Patton thanked the Board for its participation at the joint workshop with the City Council; a result of which is direction from Council on what it would like the Park Board to focus.

**8. OTHER BUSINESS/INFORMATION ITEMS:**

Ms. Badgley wished to discuss the possible Volunteer/Facility Coordinator Position. The Board generally felt the position would free up City staff time, would be useful in monitoring dog issues and negative activity in the parks, as well as help coordinate volunteer efforts in the parks. Councilmember Redmond indicated having numbers and a clear plan would help the City Council determine feasibility of pursuing the position.

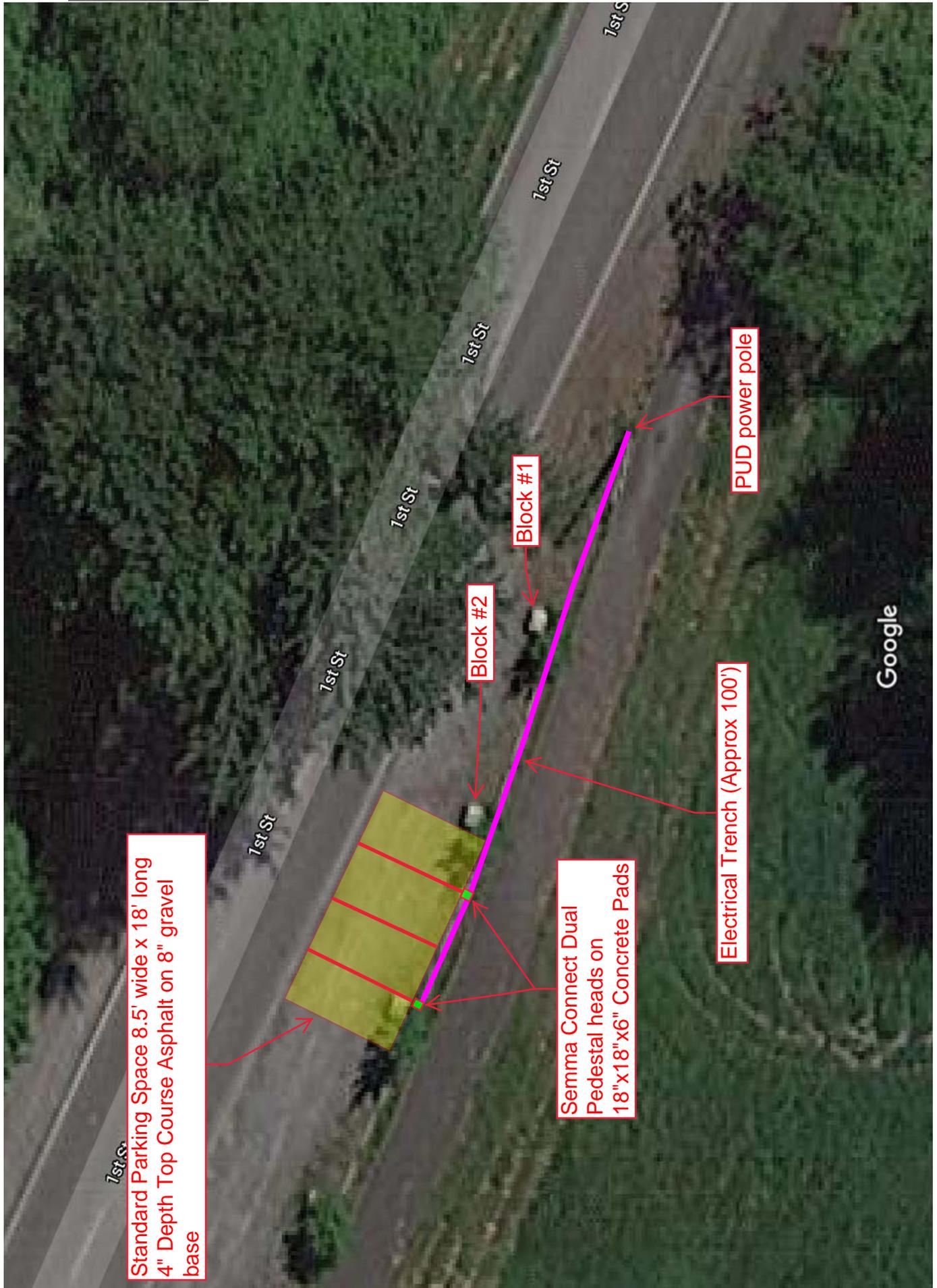
Discussion followed on ways to generate funding and provide real numbers for Council. An ad hoc committee was formed to help research funding options (such as grants) and evaluate revenue/cost impacts for future uses of the Carnegie Building. The committee members selected were Mr. Podoll, Ms. Badgley, Councilmember Ray, and Ms. Clemans, with Councilmember Redmon as the primary contact. The committee will report its findings at a future Park Board meeting.

**9. ADJOURN:** Meeting adjourned at 7:49 p.m.

Approved this 24th day of June, 2020.

\_\_\_\_\_, Interim Chair  
Lya Badgley

**AGENDA ITEM 4b.**



Standard Parking Space 8.5' wide x 18' long  
4" Depth Top Course Asphalt on 8" gravel  
base

Semma Connect Dual  
Pedestal heads on  
18"x18"x6" Concrete Pads

Electrical Trench (Approx 100')

PUD power pole

Block #1

Block #2

Map data ©2020, Map data ©2020 10 ft

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