



# CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

## NOTICE OF REGULAR MEETING

### ECONOMIC DEVELOPMENT COMMITTEE

TUESDAY  
June 23, 2020  
7:30 a.m.

#### AGENDA ON NEXT PAGE

#### Remote On-Line/Telephone Access ONLY Via "Zoom"

Pursuant to City of Snohomish's **Resolution 1408** adopting procedures for holding public meetings consistent with State law, and in accordance with the Governor's Proclamation 20-25, "Stay Home Stay Healthy" order to reduce the risk of exposure and the spread of contagious viruses through social interactions, the June 23, 2020 meeting of the Economic Development Committee will be held utilizing remote access. The public is invited and encouraged to participate by calling in, and listening to the live meeting. Instructions for calling into the live meeting are provided below.

To access the **ONLINE Zoom** remote meeting, please use the following link (external/internal speakers required): <https://us02web.zoom.us/j/82602902294>

**Meeting ID:** 826 0290 2294

To **PHONE-IN** without a computer, or if your computer does not have an audio feature, dial:

+1 253 215 8782 or  
+1 669 900 6833 or  
+1 346 248 7799 or  
+1 301 715 8592 or  
+1 312 626 6799 or  
+1 929 205 6099

**YOU WILL BE PROMPTED TO ENTER THE MEETING ID# --**

**Meeting ID:** 826 0290 2294

**THEN, YOU WILL BE PROMPTED TO ENTER A PARTICIPANT NUMBER --  
ENTER THE # SYMBOL**



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**TUESDAY  
June 23, 2020  
7:30 a.m.**

### AGENDA

- 7:30 1. **CALL TO ORDER**
2. **APPROVE AGENDA**
3. **INTRODUCTIONS**
4. **APPROVE** minutes of the February 25, 2020 meeting (P.3)
5. **MEMBER UPDATES**
6. **REPORTS**
- a. Sales Tax Report (P.7)
  - b. Available Properties
  - c. Commercial Permit Activity (P.11)
  - d. New Business Licenses (P.13)
  - e. Closed Business Licenses (P.15)
7. **NEXT MEETING** – August 25, 2020
- 9:00 8. **ADJOURN**

**NEXT MEETING:** The next regular meeting is scheduled for Tuesday, August 25, 2020 at 7:30 a.m., at Snohomish City Hall, 116 Union Avenue, Snohomish, WA 98290.

**Economic Development Committee  
Meeting Minutes  
February 25, 2020**

**Members Present**

Sherry Jennings  
Andy Papadatos  
Ray Cook  
John Schilaty  
Gordy Cole  
Keith Stocker  
Melissa Rossi (*Arr. 7:37*)

**City Staff**

Wendy Poischbeg  
Angela Evans  
Mayor John Kartak  
Glen Pickus

**Council Members**

Tom Merrill

**Members Absent**

Christine Neal  
Josh Seek  
Allison Raduziner

**Guests**

Terry Schuler  
Fred Gibbs

**1. CALL TO ORDER**

Chair Jennings called the meeting to order at 7:31 a.m. at City Hall, 116 Union Street, Snohomish, WA, 98290.

**2. APPROVE THE AGENDA:** Approved (6-0)

**3. INTRODUCTIONS:** Terry Schuler was introduced as the new Executive Director of the Historic Downtown Snohomish Association.

**4. APPROVE MINUTES:** Minutes of the December 3, 2019 meeting were approved (6-0).

**5. MEMBER UPDATES:**

Mr. Cole stated the Delta Rehabilitation property on Terrace Avenue has sold. Planning Director Glen Pickus advised the property is proposed to have 15 homes and 115 townhouses.

Mr. Stocker provided an update on the WSDOT Marsh Road to Second Street widening project. The project is currently in the design phase. Ms. Poischbeg said the City is working closely with DOT on this project.

Mr. Cole updated the Committee on the 100-unit project on Weaver Way. Work is scheduled to be completed by May 15, 2020. There is currently a waiting list of approximately 30 people.

Mr. Gibbs is looking for vendors, volunteers, and sponsors for Kla Ha Ya Days.

Ms. Poischbeg had the following updates:

- There are four Committee positions expiring in April and one open seat, vacated by Christine Neal. Committee members Sherry Jennings, Keith Stocker, Melissa Rossi and Ray Cook all expressed their desire to be reappointed. Ms. Poischbeg will bring the four reappointments to Council before the next EDC meeting in April.

**AGENDA ITEM 4.**

- March 19, 2020 is the Mayor's "State of the City" at the Senior Center. Doors open at 9:00 a.m., and the event starts at 9:30 a.m.
- There have been two well-attended *Engage Snohomish* events. The next one will be from 4:30 p.m. to 7:00 p.m. on March 18, 2020, at the Snotown Brewery.
- The Carnegie Building annex has been removed.
- Thank you to Andy Papadatos for organizing the winter birding event. Approximately 60 people participated.
- The Chamber of Commerce is seeking a new Director, as Pam Schilaty is retiring at the end of the year. The position opens on August 1, 2020 with a start date of October 1, 2020.

Mayor Kartak had the following updates:

- The next "Coffee with the Mayor" event is from 9:00 a.m. to 10:00 a.m. on March 13, 2020 at Looking Glass Coffee.
- He will be in Washington D.C. next week representing the Highway 2 Safety Coalition.

**6. PRESENTATION: Midtown Planning Area**

Ms. Poischbeg stated that after the last EDC meeting with the County, Otak, and Leland Consulting regarding the Snohomish County Public Works site on Avenue D, the City decided to form a Midtown Planning Task Force to re-evaluate the current zoning for the portion of Avenue D from Sixth Street north to State Route 9, which includes the at-issue County Public Works site. The Task Force will consist of 10-13 members, including two members each from the Economic Development Committee (EDC), Planning Commission, Design Review Board, City Council, as well as 5-7 at-large members with knowledge in:

- Land Use
- Design
- Business operations
- Land development/construction
- Real estate market
- Banks/financing
- Neighborhood residents' perspectives
- Housing affordability; and/or
- Environmental sustainability

Mr. Pickus said that at least two members of the EDC are needed. He encouraged all Committee members to apply and spread the word throughout the community. Mr. Pickus will be seeking Council approval for two professional contracts at the next meeting: one for a facilitator and one for an architectural/urban development design firm to guide the Task Force with development rules and design standards.

The County would like to move forward with development of the Public Works site, so the Task Force will also operate in a timely fashion. All of the Task Force meetings are

**AGENDA ITEM 4.**

open to the public, and the July 8, 2020 meeting will be an “open house” where the public can provide feedback.

Mr. Stocker asked if Task Force members who may not be familiar with planning be guided. Mr. Pickus stated the facilitator will provide a basic understanding of the process at the first Task Force meeting, and he is also available to answer questions.

The deadline to apply is March 4, 2020. Mayor Kartak will appoint members of the Task Force from the submitted applications.

**7. REPORTS**

- a. Sales Tax Report - Sales tax figures through the end of December 2019 showed year-to-date total sales tax revenues up 9.8% from 2018, and up 10.7% through the end of January from 2019.
- b. Available Properties – Mr. Cook provided information on available properties.
- c. The Commercial Permit Activity report was provided.
- d. New Business Licenses – a list of new business licenses issued since the last meeting was provided.
- e. Closed Business Licenses – a list of closed business licenses since last meeting was provided.

**8. NEXT MEETING:** April 28, 2020 at 7:30 a.m.

A discussion was held regarding the current meeting schedule. The committee agreed to continuing meeting every other month.

**9. ADJOURN**

The meeting was ADJOURNED at 8:36 a.m.

Approved this 23rd day of June, 2020.

By: \_\_\_\_\_  
Sherry Jennings, Chair

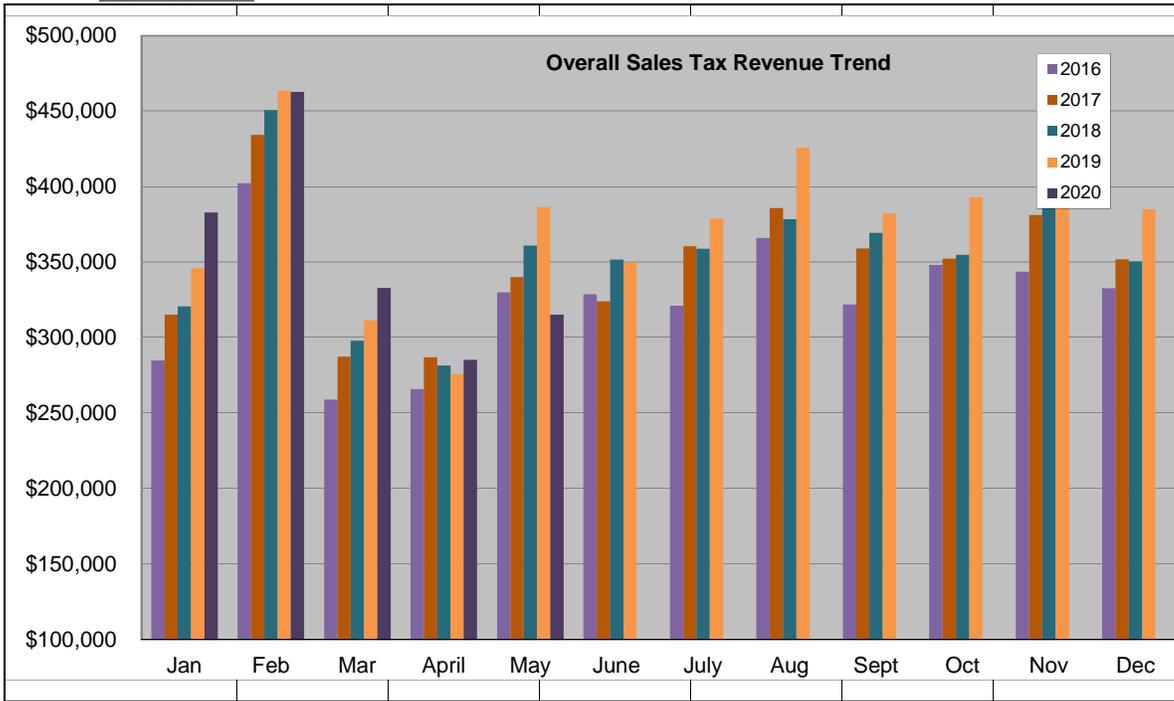
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**REPORTS 6a.**

<b>City of Snohomish</b>						
<b>Monthly Sales Tax Schedule</b>						
<b>For the Years 2016-2020</b>						
<b>TOTAL SALES TAX</b>	2016	2017	2018	2019	2020	<b>% Change</b>
	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>2019 to 2020</i>
Jan	\$ 284,811	\$ 315,142	\$ 320,681	\$ 345,976	\$ 382,824	10.7%
Feb	402,275	434,180	450,700	463,624	462,757	-0.2%
Mar	258,915	287,412	297,851	311,510	332,984	6.9%
April	265,918	286,996	281,398	275,799	285,303	3.4%
May	329,940	340,086	360,942	386,347	315,227	-18.4%
June	328,731	324,058	351,738	349,896		
July	321,037	360,459	358,785	378,927		
Aug	365,959	385,826	378,333	425,883		
Sept	322,025	359,004	369,420	382,148		
Oct	348,096	352,373	354,887	392,948		
Nov	343,569	381,181	393,870	393,235		
Dec	332,774	351,827	350,498	384,859		
Totals YTD	\$1,541,859	\$1,663,816	\$1,711,571	\$1,783,256	\$1,779,095	-0.2%
GrandTotals	\$3,904,051	\$4,178,544	\$4,269,101	\$4,491,152	\$1,779,095	Monthly Avg 355,819
2019-2020 Annual Budget is \$8,502,488. Monthly Avg of \$354,270						
<b>Construction</b>						
<b>Related Sales Tax</b>	2016	2017	2018	2019	2020	<b>% Change</b>
	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>2019 to 2020</i>
January	\$ 15,957	\$ 24,034	\$ 17,274	\$ 25,375	\$ 44,574	75.7%
February	22,840	38,165	27,204	30,556	32,735	7.1%
March	20,530	19,165	14,909	16,652	42,929	157.8%
April	11,657	17,959	16,672	17,283	14,927	-13.6%
May	23,211	34,751	22,769	30,458	30,466	0.0%
June	19,271	28,194	22,040	16,164		
July	22,940	25,859	15,670	25,052		
August	31,448	27,738	30,555	45,003		
September	18,586	18,287	23,898	32,598		
October	37,584	23,693	28,551	36,124		
November	25,765	45,747	32,952	45,120		
December	51,863	45,812	30,654	36,850		
Totals YTD	\$94,195	\$134,074	\$98,828	\$120,324	\$165,631	37.7%
GrandTotals	\$301,652	\$349,404	\$283,148	\$357,235	\$165,631	
<b>Sales Tax Comparison Not including Construction Related</b>						<b>% Change</b>
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2019 to 2020</u>
January	\$ 268,854	\$ 291,108	\$ 303,407	\$ 320,601	\$ 338,250	5.5%
February	379,435	396,015	\$ 423,496	\$ 433,068	\$ 430,022	-0.7%
March	238,385	268,247	\$ 282,942	\$ 294,858	\$ 290,055	-1.6%
April	254,261	269,037	\$ 264,726	\$ 258,516	\$ 270,376	4.6%
May	306,729	305,335	\$ 338,173	\$ 355,889	\$ 284,761	-20.0%
June	309,460	295,864	\$ 329,698	\$ 333,732		
July	298,097	334,600	\$ 343,115	\$ 353,875		
August	334,511	358,088	\$ 347,778	\$ 380,880		
September	303,439	340,717	\$ 345,522	\$ 349,550		
October	310,512	328,680	\$ 326,336	\$ 356,824		
November	317,804	335,434	\$ 360,918	\$ 348,115		
December	280,912	306,015	\$ 319,844	\$ 348,009		
Totals YTD	\$1,447,664	\$1,529,742	\$1,612,743	\$1,662,932	\$1,613,464	-3.0%
Grand Totals	\$3,602,400	\$3,829,140	\$3,985,953	\$4,133,917	\$1,613,464	
<b>Note- Monies collected are for sales two months prior. For example Jan. collections are for Nov. sales.</b>						

**REPORTS 6a.**



REPORTS 6a.

City of Snohomish						
Transportation Benefit District Tax						
For the Years 2016-2020						
	2016	2017	2018	2019	2020	% Change
	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>Receipts</i>	<i>2018 to 2019</i>
Jan	\$ 66,997	\$ 74,124	\$ 75,454	\$ 81,447	\$ 90,076	10.6%
Feb	94,497	102,141	106,046	109,081	108,883	-0.2%
Mar	60,983	67,630	70,042	73,296	78,375	6.9%
April	62,553	69,479	66,171	64,893	67,130	3.4%
May	77,628	79,986	84,912	90,905		
June	77,260	73,547	82,755	82,282		
July	75,422	84,705	84,456	89,322		
Aug	85,873	90,764	89,023	99,988		
Sept	75,772	84,471	86,912	90,061		
Oct	81,892	82,889	83,465	92,624		
Nov	80,754	89,690	92,672	92,208		
Dec	78,268	82,783	82,448	90,555		
Totals YTD	\$285,030	\$313,374	\$317,713	\$328,718	\$344,464	4.8%
GrandTotals	\$917,898	\$982,208	\$1,004,357	\$1,056,662	\$344,464	86,116
2019-2020 Annual Budget is \$2,000,154. Monthly Avg of \$83,340						

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PERMITS ISSUED 2/24/2020 THRU 6/18/2020

Permit #	Type	Status	Main Address
		Expiration	
		Valuation	
BC19-0001	Building (Commercial)	Issued 02/28/2022	161 Lincoln Ave, Snohomish, WA 98290
	CTR Center	\$1,340,200.60	
	<i>Description: 13,198 sf mixed use 3-story building with one commercial space and 7 residential units</i>		
BC20-0031	Building (Commercial)	Issued 04/27/2022	913 Second St, Snohomish, WA 98290
	HBD Historic Business L	\$24,000.00	
	<i>Description: New exterior stair and drywall in electrical room</i>		
BC20-0033	Building (Commercial)	Issued 05/05/2022	913 Second St, Snohomish, WA 98290
	HBD Historic Business L	\$10,000.00	
	<i>Description: Add two restrooms to existing parish hall (all interior work) plus new plumbing as needed.</i>		
BC20-0036	Building (Commercial)	Issued 05/23/2022	825 Avenue D, Snohomish, WA 98290
	COM Commercial	\$25,000.00	
	<i>Description: Plumbing, Type II hood, create warming kitchen space</i>		
BC20-0032	Building (Commercial)	Issued 06/02/2022	1003 First St, Snohomish, WA 98290
	HBD Historic Business L	\$13,000.00	
	<i>Description: New demising wall separating existing vacant main floor</i>		
BC20-0035	Building (Commercial)	Issued 06/13/2022	701 Second St, Snohomish, WA 98290
	CTR Center	\$500,000.00	
	<i>Description: Remove existing and install new tanks (see also CV20-0005)</i>		
BC20-0037	Building (Commercial)	Issued 06/13/2022	2707 Bickford Avenue Suite D, Snohomish,
	BP Business Park	\$40,000.00	
	<i>Description: Partial removal of existing wall, add a 12'x10' office, and sheetrock interior walls for restaurant addition.</i>		
<b>Total Permits:</b>	<b>7</b>	<b>Total Project Cost:</b>	<b>\$1,952,200.60</b>

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NEW BUSINESS LICENSES

BUSINES NAME	BUSINESS ADDRESS
CAPRICORN BUILDING MAINTENANCE, LTD.	207 AVENUE D
NATUROPATHIC ADVANTAGE LLC	110 CEDAR AVENUE APT #101
CT NAILS	1101 AVENUE D STREETE C102
AERO CONSTREETRUCTION	3827 BICKFORD AVENUE
FADED ELEGANCE ANTIQUES	1116 FIRST STREET STREET
TAPERT HOMES LLC	1910 BICKFORD AVENUE STE A
CONLEY HOMES AND DESIGN,LLC	1924 BICKFORD AVENUE
DELLA TERRA CATERING	113 AVENUE C
JVC CELLARS DBA VAN CAMP CELLARS	1311 BONNEVILLE AVENUE
COZY KAY TATTOO	202 AVENUE D
SPECIALTY CONSULTING, LLC	611SECOND STREET
HALCYON CAPITAL, LLC	119 CEDAR AVENUE
RAGA O'DELL	1429 BONNEVILLE AVENUE
JOYWORKS	1002 FIRST STREET
ERIC ELLIOTT	402 MAPLE AVENUE
HAIR MAGIC WITH WENDY	310 MAPLE AVENUE
SNOHOMISH APOTHECARY & WELLNESS CENTER	722 AVENUE D
WESTREETWOOD MANAGEMENT OF SNOHOMISH	722 AVENUE D
ALL LAND SURVEYING LLC	119 AVENUE B
OSHEA ESTREETATE HOMES LLC	901 FIRST STREET
OM3 ORAL SURGERY	2606 BICKFORD AVENUE
CMG FINANCIAL	722 AVENUE D
NORTHSOUND PHYSICAL THERAPY	1409 AVENUE D
THREE LAKES DUCK FARM LLC	105 CEDAR AVENUE
SPADA FARMHOUSE BREWERY	709 FIRST STREET
HORIZON INTERNATIONAL SOLUTIONS	21 AVENUE A
COLOR BY MANDY	122 AVENUE A
JEWELSY'S	1024 FIRST STREET
USUI, MEGAN	722 AVENUE D
FAMILY PHO & BANH MI	1427 AVENUE D
NOURISHING ROOTS HEALTH & WELLNESS	2801 BICKFORD AVENUE
A PLUS TOBACCO	1205 AVENUE D
SNOHOMISH PAINT & COLLISION	1033 AVENUE D
RACHEL MULLINS	1202 FIRST STREET
A & D CUSTREETOM CONCRETE, LLC	3326 BICKFORD AVENUE STE D
BICKFORD MOTORS	3100 BICKFORD AVENUE
SNOHOMISH MIDWIVES LLC	57 CEDAR AVENUE
BURKE CRUM WINE COMPANY LLC	1309 BONNEVILLE AVENUE
THREE BULL BREWING	1020 AVENUE D
CRY BABY PARLOR	605 SECOND STREET
JACK TURK AND ASSOCIATES, LLC	611 SECOND STREET
THE HELIOS	213 AVENUE D
AUDACITY BREWING LLC	1208 TENTH STREET
FORGED IN BEAUTY LLC	1202 FIRST STREET

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**TERMINATED LICENSES**

<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>
QUEST4VINTAGE AND FINE ARTS	829 SECOND STREET - STAR CENTER MALL
BOBAKHAN TOYS	829 SECOND STREET SPC 38
SWEET PEA VINTAGE	1116 FIRST ST
SUN SONG SP	GROW WASHINGTON - 1204 FIRST STREET
TRACEY L ROTH	122 AVENUE A STE 3
JACQUIE MINER WATERCOLORS	1204 FIRST STREET
SUN SONG SP	ARTISANS MERCANTILE - 117 GLEN AVENUE
ESSENTIAL HEALTH CHIROPRACTIC	1800 BICKFORD AVENUE STE 212
J AND L BBQ	130 AVENUE D
DIAMOND MASSAGE SPA	1205 AVENUE D STE C
CARLA SPEER	1311 BONNEVILLE AVENUE STE 101
EVERGREEN EQUINE VETERINARY PRACTICE	1924 BICKFORD AVENUE STE 101
SUNRISE DENTAL OF SNOHOMISH	2709 BICKFORD AVENUE STE A
HEALING TOUCH THERAPEUTIC MASSAGE	420 AVENUE D
NUNNEHI	611 SECOND STREET STE F
EL PARAISO MEXICAN GRILL #2	1431 AVENUE D
ANDREA MCLAUGHLIN	1311 BONNEVILLE AVENUE STE 101
KING CHARLEY'S DRIVE IN	1400 30TH ST SE