



CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

NOTICE OF REGULAR MEETING

SNOHOMISH CITY COUNCIL

in the
George Gilbertson Boardroom
1601 Avenue D

**COUNCIL WORKSHOP
HAS BEEN
CANCELLED**

**TUESDAY
March 17, 2020
6:00 p.m.**

Due to recent Health District rules, the public is encouraged to not attend this meeting in person.

We still want to hear from you, so please send any of your comments to the Mayor or Councilmembers directly. Contact information is located at <https://www.snohomishwa.gov/115/City-Council>

For the Midtown Planning Task Force (Action Item 5a, below), please email comments to Glen Pickus, Planning Director, at pickus@snohomishwa.gov. Comments received by noon on Tuesday, March 17 will be reviewed by the Council at this meeting.

AGENDA

*Estimated
time*

6:00

1. **CALL TO ORDER:**

- a. Pledge of Allegiance
- b. Roll Call

2. **APPROVE AGENDA** contents and order*

** Proposal to amend standard order of business and cancel those items marked with a strikethrough*

3. **APPROVE MINUTES** of the March 3, 2020 meetings:

- a. Workshop (P.3)
- b. Regular Meeting (P.5)

**** Continued Next Page ****

~~4. **CITIZEN COMMENTS** - Three minutes allowed for citizen comments on subjects not on the agenda. Three minutes will be allowed for citizen comments during each Public Hearing, Action or Discussion Agenda Item immediately following council questions and before council deliberation. Citizen comments are not allowed under New Business or Consent items~~

5. **ACTION ITEMS:**

6:05 a. **CONFIRM** Mayor's Appointments to the Ad Hoc Midtown Planning District Task Force (P.9)

6:15 b. **DECLARATION** of Emergency - **PASS** Resolution 1408 (P.43)

6:25 6. **DISCUSSION ITEM:** Remote Meeting Attendance - Procedures for the Conduct of Business at Council Meetings (P.49)

6:35 7. **CONSENT ITEMS:**

a. **CONFIRM** Mayor's Reappointment to the Planning Commission (P.51)

b. **AUTHORIZE** payment of claim warrants # 72519 through # 72589 in the amount of \$412,174.36 issued since the last regular meeting. (P.53)

~~8. **OTHER BUSINESS/INFORMATION ITEMS**~~

~~9. **COUNCILMEMBER COMMENTS/LIAISON REPORTS**~~

10. **COUNCIL PRESIDENT'S ITEMS/REPORTS**

Consider motion to cancel the next City Council workshop and regular meeting, scheduled for April 7, 2020.

~~11. **CITY ADMINISTRATOR'S COMMENTS**~~

~~12. **MAYOR'S COMMENTS**~~

6:40 13. **EXECUTIVE SESSION:** Potential Litigation, pursuant to RCW 42.30.110(1)(i)

6:50 14. **RECONVENE and ADJOURN**

NEXT MEETING: Tentative cancelation of the next regular meeting on Tuesday, April 7, 2020.

The following regular meeting is Tuesday, April 21, 2020 at 6 p.m., in the George Gilbertson Boardroom, Snohomish School District Resource Center, 1601 Avenue D.

The City Council Chambers are ADA accessible. Specialized accommodations will be provided with 5 days advanced notice. Contact the City Clerk's Office at 360-568-3115.

This organization is an Equal Opportunity Provider.

**Snohomish City Council Workshop Minutes
March 3, 2020**

1. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council Workshop to order at 5:00 p.m., Tuesday, March 3, 2020, in the Snohomish School District Resource Service Center, George Gilbertson Boardroom, 1601 Avenue D, Snohomish, Washington.

COUNCILMEMBERS/MAYOR PRESENT

Larry Countryman
Steve Dana
Judith Kuleta
Tom Merrill
Donna Ray
Jason Sanders
John Kartak, Mayor

STAFF PRESENT

Pat Adams, HR Manager and City Clerk
Debbie Burton (*late arrival 5:05 p.m.*)
Glen Pickus, Planning Director
Steve Schuller, City Administrator and
Utility General Manager

COUNCILMEMBERS ABSENT

Linda Redmon

2. **DISCUSSION ITEM:** Affordable Housing

Mr. Chris Collier, Program Manager with Alliance for Housing Affordability (AHA), provided a presentation to the City Council. He explained the history of AHA and its mission to increase the supply of affordable housing in Snohomish County. Mr. Collier presented information to the City Council, and the Council discussed and asked questions related to the following City and County housing issues:

- Housing Stock
- Jobs and Median Incomes
- Home Types and Required Incomes
- Rental Housing and Required Incomes

The Council also discussed:

- Housing Options (zoning, regulations, and density)
- Engaging the Community (i.e., Midtown Planning District Task Force)

Mr. Collier explained the City Council imposed a sales tax, as a credit against the state sales tax with use of those revenues limited to supporting affordable housing needs within Snohomish. During the two month period when the revenue was collected, the City received \$7,200.

When the new tax was adopted, the City Council delayed making a decision regarding how the revenue would be allocated. The Council reviewed and discussed the following potential options to be determined at a later date:

- Pool It: County, Other Cities, AHA
- Grant It: Nonprofits (SNOAHG, Housing Hope, YWCA, HASCO, etc.)
- Use It: Rental Assistance

3. **ADJOURN** at 5:58 p.m.

APPROVED this 17th day of March 2020

CITY OF SNOHOMISH

ATTEST:

John Kartak, Mayor

Pat Adams, City Clerk

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**Snohomish City Council Meeting Minutes
March 3, 2020**

3. **CALL TO ORDER:** Mayor Kartak called the Snohomish City Council regular meeting to order at 6:00 p.m., Tuesday, March 3, 2020, in the Snohomish School District Resource Service Center, George Gilbertson Boardroom, 1601 Avenue D, Snohomish, Washington.

COUNCILMEMBERS/MAYOR PRESENT

Larry Countryman
Steve Dana
Judith Kuleta
Tom Merrill
Donna Ray
Jason Sanders
John T. Kartak, Mayor

STAFF PRESENT

Pat Adams, HR Manager and City Clerk
Debbie Burton, Finance Director
Glen Pickus, Planning Director
Keith Rogers, Police Chief
Steve Schuller, City Administrator and
Utility General Manager
Grant Weed, City Attorney

COUNCILMEMBERS ABSENT

Linda Redmon

MOTION by Sanders, second by Countryman to excuse Councilmember Redmon. The motion passed unanimously (6-0).

2. **APPROVE AGENDA** contents and order

MOTION by Sanders, second by Countryman to approve the agenda as presented. The motion passed unanimously (6-0).

3. **APPROVE MINUTES** of the February 18, 2020 regular meeting.

MOTION by Merrill, second by Countryman to approve the minutes of the regular meeting. The motion passed unanimously (6-0).

4. **CITIZEN COMMENTS** on items not on the Agenda

Mayor Kartak welcomed the citizens to the meeting and discussed the procedures for providing citizen comment.

Citizen Comments:

Morgan Davis, 206 Avenue I, reviewed the Mayor's 2019 expenditures.

Terri Lippincott, Snohomish Carnegie Foundation, invited Councilmembers to the Snohomish Library to view a student art display about the Carnegie Library.

Citizen Comments: Closed

5. **ACTION ITEMS:**

- a. **AUTHORIZE** the Mayor to Sign a Professional Services Agreement with Bill Trimm, FAICP, for the Midtown Planning District Project Assistance.
- b. **AUTHORIZE** the Mayor to Sign a Professional Services Agreement with Makers Architecture and Urban Design LLC, for the Midtown Planning District Project Assistance

Planning Director Glen Pickus presented the staff report and provided information on the Midtown Planning District and associated Task Force, as established by Ordinance

AGENDA ITEM 3b.

2403.

The purpose of the action items is to authorize the Mayor to execute two professional services agreements (PSA) for consultant services to assist staff with the Midtown Planning District project. Mr. Pickus provided explanations for the selections: one with Bill Trimm, who will be the Task Force facilitator; and the other with MAKERS Architecture and Urban Design, who will assist with the development of design principles and standards.

Citizen Comments:

Morgan Davis, 206 Avenue I, does not support the agreements.

Citizen Comments: Closed

Councilmember Merrill indicated he supports a facilitator to focus the group and accomplish the goals, and cautioned that it is up to the City to make any decisions, not the consultants.

Councilmember Dana concurred with Councilmember Merrill, stating he supports hiring consultants to help the City reach its vision.

Council President Sanders commented the Midtown District is a significant opportunity, and he supports facilitators and subject matter experts to help the City navigate this project.

Action Item 5a.:

MOTION by Merrill, second by Sanders that the City Council **AUTHORIZE** the Mayor to execute the Professional Services Agreement between the City of Snohomish and Bill Trimm, FAICP, sole proprietor, for consulting services related to the Midtown Planning District Project. The motion passed unanimously (6-0).

Action Item 5b.:

MOTION by Merrill, second by Sanders that the City Council **AUTHORIZE** the Mayor to execute the Professional Services Agreement between the City of Snohomish and MAKERS Architecture and Urban Design, LLP, for consulting services related to the Midtown Planning District Project. The motion passed unanimously (6-0).

6. CONSENT ITEMS:

- a. **AUTHORIZE** the Mayor to Sign a Contract with Bear Summit LLC for Development at 161 Lincoln Avenue, pursuant to SMC 3.50 Multi-family Housing Project Tax.
- b. **AUTHORIZE** payment of claim warrants #72481 through #72518 in the amount of \$109,936.87, and payroll warrants #70109 through #72500 in the amount of \$457,495.97, issued since the last regular meeting.

MOTION by Countryman, second by Sanders to pass the Consent Items. The motion passed unanimously (6-0).

7. **OTHER BUSINESS/INFORMATION ITEMS:** Council President Sanders asked about the City's policy for approving invoices. Mr. Schuller indicated he will review the policy with Council President Sanders.

AGENDA ITEM 3b.

Council President Sanders inquired regarding the Midtown Task Force selection process, and Mayor Kartak and Mr. Pickus outlined the process for Council's clarification:

- Mayor and staff complete initial review of the applications.
- The City Clerk will create a OneDrive Link containing all applications.
- The link will be forwarded to all Councilmembers, together with a list of the Mayor's proposed appointees.

Council President Sanders clarified the above process is for the Midtown Task Force only, and for all other boards and commissions, the Mayor, Board/Commission Chair and staff/Council liaison will review the applications.

Councilmember Dana does not support the Council's increased involvement in the boards and commissions selection processes, and feels the task falls to the Mayor, as assigned.

Council President Sanders explained the process was amended to include at least the Council liaison after hearing feedback from Council. The Mayor commented he feels including the Council liaison will help the selection process.

Councilmember Ray clarified her intent was not to remove authority of the Mayor to appoint, only to ensure the Chair and Council are aware of who is going to be selected.

Council President Sanders asked the City Attorney for an update on a policy about regulating or removing signs or stickers on City property. City Attorney Grant Weed completed legal research and will provide a memo to Council with the findings.

Council President Sanders questioned the City's processing of Special Event Permits, and how to apply fees toward security and other services for larger events. Mr. Weed completed legal research, and explained cities allowing special events are not permitted to determine the amount and type of security provided based upon the nature of the event; however, cities can utilize a tiered approach, where the amount of security required is based on the estimated number of attendees.

Council President Sanders provided an update on the coronavirus disease (COVID-19), outlining basic precautions and preventions. He stated the City may also need to produce a policy on remote or absentee participation by Councilmembers at City Council meetings. Mr. Weed discussed various policy options and considerations with the Council for any proposed amendments to Resolution 1407. Council President Sanders would like to consider a policy pertaining to remote/absentee participation at City Council meetings. The majority of the Council agreed.

Councilmember Kuleta announced Snohomish County made an Emergency Declaration today regarding the COVID-19, and the Emergency Communications Center is activated. She suggested links to the CDC and the Snohomish Health District be provided on the City's website for COVID-19 updates. Mr. Schuller indicated those links are currently available on the City's website.

8. COUNCILMEMBER COMMENTS/LIAISON REPORTS:

Councilmember Countryman commented on his initial aversion to another ad hoc committee, but believes the Midtown District is important enough to warrant one and voiced his interest in being considered as a Council liaison to the Midtown Planning District Task Force. He also spoke favorably to the Mayor's expenses.

Councilmember Merrill attended the Economic Development Committee meeting and Community Transit Board meeting, and provided updates on each.

AGENDA ITEM 3b.

Councilmember Ray attended the Parks and Recreation Board meeting, and will meet with Steve Schuller next week regarding the Public Safety Commission's purpose and goals.

9. **COUNCIL PRESIDENT'S ITEMS/REPORTS:** Council President Sanders encouraged Morgan Davis to discuss his concerns regarding the multi-family housing tax deferral with Planning Director Glen Pickus.
10. **CITY ADMINISTRATOR'S COMMENTS:** Mr. Schuller provided handouts/information on the following:
- Agenda planner (upcoming meetings and workshops)
 - Council special meetings on March 11, and tentatively March 18, to be held at the Fire District meeting room to discuss Council Goals
 - Update on coronavirus
 - Carnegie Building project update
 - Confirmed a Council workshop on March 17 with Republic Services

For the upcoming workshops on Council goals, Councilmember Merrill requested each Councilmember prepare a list of issues and opportunities the Council should address.

11. **MAYOR COMMENTS:** Mayor Kartak thanked Morgan Davis for bringing the topic of spending and expenses to the City Council.
12. **RECESS to EXECUTIVE SESSION** at 7:05 p.m. to discuss the sale of real property, pursuant to RCW 42.30.110(c), for fifteen (15) minutes, with possible action to follow.

Mr. Schuller **EXTENDED** the Executive Session at 7:20 p.m. for an additional fifteen (15) minutes.

13. **RECONVENE** at 7:35 p.m.

14. **ADJOURNMENT:**

MOTION by Countryman, second by Merrill, to **ADJOURN** the regular City Council Meeting at 7:40 p.m. The motion passed unanimously (6-0).

APPROVED this 17th day of March 2020.

CITY OF SNOHOMISH

ATTEST:

John T. Kartak, Mayor

Pat Adams, City Clerk

ACTION ITEM 5a.

Date: March 17, 2020

To: City Council

From: John Kartak, Mayor

Subject: Confirmation of Mayor's Appointments to the Midtown Planning District Task Force

SUMMARY: Pursuant to Ordinance 2403, City Council rules and the Snohomish Municipal Code, it is requested the City Council confirm the Mayor's appointments to the Midtown Planning District Task Force.

BACKGROUND: The City Council adopted Ordinance 2403 on February 18, 2020, which established the Midtown Planning District Task Force. The Ordinance also set an application period to run through 4:00 p.m. on March 4, 2020.

Section 3 of Ordinance 2403 states the members of the Task Force are to be appointed by the Mayor, subject to confirmation by the City Council. The section also describes the ideal composition of the Task Force as being 10-13 members, with members to include:

- Two Planning Commissioners
- Two members of the Economic Development Committee
- Two members of the Design Review Board
- Five to seven at-large members with areas of expertise and knowledge in:
 - Land use
 - Design
 - Business operations
 - Land development/construction
 - Real estate market
 - Banks/financing
 - Neighborhood resident's perspectives
 - Housing affordability
 - Environmental sustainability

Additionally, the Ordinance allows the composition of the Task Force to be modified if the number of applicants does not support filling all positions. It also states more than two members of the Planning Commission, Economic Development Committee, and Design Review Board may be on the Task Force.

During the application period, the City published several notices regarding the project and the Task Force application process on the City web site, social media sites, and through news flashes. A press release was also issued.

ANALYSIS: Thirty-nine (39) applications were received by the deadline: 38 on-line and 1 in person at City Hall. Three members of the Planning Commission and three members of the Economic Development Committee submitted applications. One of the applicants, Gordon Cole, is a member of both boards. No member of the Design Review Board applied.

ACTION ITEM 5a.

In making my selections, I primarily looked for membership in one of the three designated boards, and for expertise in the areas described by the Ordinance. Secondly, I was also striving to create a balanced membership that provided for the widest range of representation of demographic and others groups.

As a result of no applications received from the Design Review Board (DRB), I chose to increase the number of at-large appointments to nine, so the Task Force will be comprised of the maximum number of members allowed, 13.

The following are my selections to the Task Force (the first line after their name are the areas of expertise the applicant listed on their application):

Planning Commission:

1. Mitch Cornelison

Land Use, Design, Construction/Restoration, Real Estate, Residents' Perspective

What I particularly appreciate about Mitch is that he often thoughtfully articulates a concern at Planning Commission meetings for protecting the small town values that we all hold dear in Snohomish (history, culture, atmosphere, design, etc.).

2. Van Tormohlen

Land Use, Design, Business Operations, Development/Construction, Residents' Perspective, Housing Affordability, Environmental Sustainability

A licensed architect for 41 years, his design expertise can make up for the lack of a DRB member on the Task Force. Also, a Snohomish Affordable Housing Group board member for 5 years who has some land development experience.

Economic Development Committee:

3. Gordon Cole

Land Use, Design, Business Operations, Development/Construction, Real Estate, Bank/Finance, Housing Affordability, Environmental Sustainability

Gordon probably has the most hands-on experience in executing large land-use/development/construction projects.

4. Raymond Cook

Land Use, Business Operations, Development/Construction, Real Estate, Housing Affordability

Snohomish Affordable Housing Group board member and real estate broker for 32 years as the managing broker of Gilpin Realty.

At Large:

5. Paula Denney

Land Use, Design, Business Operations, Development/Construction, Real Estate, Bank/Finance, Residents' Perspective, Housing Affordability

Property developer for 20 years, with a "commitment to the historical preservation that makes Snohomish such a great city."

ACTION ITEM 5a.

6. Rio Ingram

Business Operations, Construction/Restoration (most recently, next to City Hall), Real Estate, Residents' Perspective

Brings a fairly new-to-Snohomish perspective.

7. Thomas Kreinbring

Land Use, Design, Business Operations, Development/Construction, Residents' Perspective, Housing Affordability, Environmental Sustainability

Certified Facilities Management Professional (FMP) with direct experience in housing affordability and for environmental sustainability. He is a Chaplain for the Snohomish VFW, spokesperson for veterans as a veteran, and is a former committee member for a Midtown Plan (Wauwatosa Midtown North Avenue Plan). Excellent application that is too long to list everything.

8. Ethan Martez

Business Operations

Currently a Snohomish High School (SHS) student who is managing two student-based enterprises with gold certification DECA and FBLA. As a student at SHS, Ethan wants to represent the youth and teens on this Task Force. As a member of Snohomish for Equity, he is likely able to add an extra eye on any potential racial-equity concerns in matters related to zoning and design.

9. Katherine Thompson

Land Use, Design, Business Operations, Development/Construction, Residents' Perspective, Environmental Sustainability

Combined with a career focused on land use, design, development, and environmental sustainability, Katherine has much experience in traffic studies, roadway improvements, right-of-way acquisition, and construction sequencing. This includes an interstate interchange rebuild that required significant site design/development for adjacent properties. Wants to protect what makes Snohomish wonderful.

10. Karl Houtman

Business Operations, Residents' Perspective

As a recent graduate of Snohomish High School, Karl has been employed for three years with a customer service related job (at the Safeway in the Midtown district). He receives first-hand insight from the public regarding the commercial and residential needs in the City. He is also able to represent the younger generation who will inherit the future our designs and regulations will leave behind.

11. Jeanette Pop

Land Use, Design, Business Operations, Development/Construction, Real Estate, Bank/Finance, Residents' Perspective, Housing Affordability

Managing broker for 10 years with a focus on new construction and experience in representing banks. At 29 years of age, is able to represent younger generations. Is concerned about housing affordability and preserving and integrating "the beloved historic charm of Snohomish" that we all love. As a relatively new resident (4+ years), Jeannette can bring a fresh voice to the process.

12. Alice Armstrong

Design, Business Operations, Residents' Perspective, Environmental Sustainability

Member of the Snohomish Parks and Recreation Board and Snohomish County Tomorrow Boardmember. Alice's large-and-small corporate career orientation has been toward a "total Systems approach" to design and business operations. The nature of her career has also brought about a longstanding awareness and interest in environmental sustainability. Interested in sustaining the livability and quality of life here in Snohomish. As a relatively new resident (3.5+ years), Alice can bring a fresh voice to the process.

13. Kyle Stevens

Land Use, Development/Construction, Real Estate

Kyle's "area of expertise is putting together projects with investors and developers that can make them happen." He "works with individuals and groups that have roots in this [Midtown] area." Works regularly with those involved in multi-family, industrial, commercial, and rental development –"all with skills, experience, and monetary resources to see projects through to completion."

BUDGETARY IMPACTS: Not applicable.

CITY COUNCIL GOALS: Not applicable.

STRATEGIC PLAN REFERENCE: Not applicable.

RECOMMENDATION: That the City Council CONFIRM the Mayor's Appointments to the Midtown Planning District Task Force.

ATTACHMENT: Applications of Mayor's selected Task Force members

ATTACHMENT

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Wednesday, March 04, 2020 2:43:14 PM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Mitch
Last Name	Cornelison
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	23 yrs
Urban Growth Area Resident	No
How long?	<i>Field not completed.</i>
Are you currently or have you ever been a member of the:	Planning Commission
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Design, Real estate market, Midtown neighborhood residents' perspectives
Briefly describe how	Investment property owner and home restorer

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

Why are you interested on serving on the Midtown Planning District Task Force?	Most significant un/ under developed area in the city core. Significant contributor to look/feel of Snohomish and significant business potential
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Are you willing to commit to your work on the Midtown Planning District Task Force during your term?	Yes
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Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?	Yes
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Any other comments or information you wish to provide for the Mayor and Council consideration?	A cohesive approach to this area will have significant benefits to our future as evidenced by other cities town center planning concepts
--	--

Signature	M.cornelison
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Date	Mar 4 2020
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ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Monday, March 02, 2020 3:30:51 PM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Van
Last Name	Tormohlen
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	21 years
Urban Growth Area Resident	Yes
How long?	31 years
Are you currently or have you ever been a member of the:	Planning Commission
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Design, Business operations, Land development; construction, Housing Affordability, Environmental Sustainability
Briefly describe how	I have been a licensed architect for 41 years and have had my

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

own practice (business) for 32 years. During my practice I have worked in all phases of architectural design, landscape, construction, construction inspections, land use and permitting. I have also been involved in some land development and numerous design / build projects.
Redmond Design Review Board 1992-1994; Snohomish Affordable Housing Group 1994 - 1999;
City of Snohomish / Snohomish County Growth Management Coordinating Committee 1993-1994 (chair)
Snohomish Planning Commission 1994-1998 and 2015 to present

Why are you interested on serving on the Midtown Planning District Task Force?

I feel that with my professional experience I can contribute to the Task Force in several different areas and ways. Additionally having lived in Snohomish for a number of years I am familiar with the City, its character, and needs. I may have my personal opinions and interests about how the area could be developed, so I would like to share those.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

Field not completed.

Signature

Van G. Tormohlen

Date

March 2, 2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Friday, February 21, 2020 4:23:18 PM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Gordon
Last Name	COLE
Address1	[REDACTED]
Address2	[REDACTED]
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	No
How long?	<i>Field not completed.</i>
Urban Growth Area Resident	Yes
How long?	47 years
Are you currently or have you ever been a member of the:	Planning Commission, Economic Development Committee
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Design, Business operations, Land development; construction, Real estate market, Banks/financing, Housing Affordability, Environmental Sustainability
Briefly describe how	Almost 50 years experience in commercial construction, real

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

estate development and long term service on planning commission, economic development committee and other civic programs.

Why are you interested on serving on the Midtown Planning District Task Force?

To help guide the city's vision for the future of this area.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

Currently a member of both the planning commission and EDC

Signature

GORDON COLE

Date

21 Feb 2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Monday, March 02, 2020 11:48:53 AM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Raymond
Last Name	Cook
Address1	[REDACTED]
Address2	[REDACTED]
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	No
How long?	<i>Field not completed.</i>
Urban Growth Area Resident	No
How long?	<i>Field not completed.</i>
Are you currently or have you ever been a member of the:	Economic Development Committee
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Business operations, Land development; construction, Real estate market, Housing Affordability
Briefly describe how	I have been active in the construction end of land use and land

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

development. Have been a Real Estate Broker in Snohomish for 32 years. Active board member of Snohomish Affordable Housing Group.

Why are you interested on serving on the Midtown Planning District Task Force?

I have been active as a property owner, Chamber board member 25 years and work from my office over 32 years on Ave D as a Managing Broker at Gilpin Realty Inc. I know how important it is to plan the future for the best economic uses of the limited amount of property available.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

Also board member of Snohomish Affordable Housing Group.

Signature

Ray Cook

Date

03/02/2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Thursday, February 27, 2020 10:06:54 AM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Paula
Last Name	Denney
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	20 Years
Urban Growth Area Resident	No
How long?	<i>Field not completed.</i>
Are you currently or have you ever been a member of the:	None
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Design, Business operations, Land development; construction, Real estate market, Banks/financing, Midtown neighborhood residents' perspectives, Housing Affordability
Briefly describe how	Owner Snohomish businesses: Denney Management, LLC,

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

Denney Taylor, LLC, and Denney Fulton, LLC. Developing property in Snohomish 20 years: 212 Ave D, 325 Ave D, 515 1st ST, 56 Cedar Ave (Ferguson house),603 Ave D, 601 Lincoln Ave, 1010 Bluff are some of the more recent renovations. Current project 1430 Ave D commercial / residential. All phases construction. Many rental Properties in Snohomish.

Why are you interested on serving on the Midtown Planning District Task Force?

I have a passion for the city that I work and live in and making a difference for others that also work and live in the city. I have a commitment to the historical preservation that makes Snohomish such a great city.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

Field not completed.

Signature

Paula Denney

Date

February 27, 2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Friday, February 28, 2020 10:15:41 AM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Rio
Last Name	Ingram
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	5 years
Urban Growth Area Resident	<i>Field not completed.</i>
How long?	<i>Field not completed.</i>
Are you currently or have you ever been a member of the:	None
Check off areas of expertise or knowledge you have in the following (check all that apply)	Business operations, Real estate market
Briefly describe how	Top producing real estate agent, owner of a real estate company,

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

started and own multiple businesses in city of Snohomish

Why are you interested on serving on the Midtown Planning District Task Force?

I raise my family here and this is where all of our business is. I would love nothing more than continuing to help make our town a better place.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

I would love to be considered!

Signature

Rio Ingram

Date

02/28/2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Saturday, February 22, 2020 9:40:39 AM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Thomas
Last Name	Kreinbring
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	2 years
Urban Growth Area Resident	No
How long?	0
Are you currently or have you ever been a member of the:	Economic Development Committee
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Design, Business operations, Land development; construction, Midtown neighborhood residents' perspectives, Housing Affordability, Environmental Sustainability
Briefly describe how	As a certified Facilities Management Professional, FMP,

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

certificate available upon request, employed as a Facilities Specialist for the Sno-Isle Library District, we lead as a full cycle composting public entity and have an award winning library in Snohomish, <https://www.sno-isle.org/locations/snohomish/top10> , which we maintain and use as the benchmark in future library refreshes. We run systems automation across our district that keep our tower trends so low that even Snohomish PUD has asked for inputs.

My first employment when we moved west was for Hopelink, whose mission is to end poverty on the Eastside. With 16 sites, some of which were short-term and long-term shelter housing, I understand the complexities of housing affordability and would point to their impact report, <https://www.hopelink.org/sites/default/files/ImpactReport-2018.pdf> , to show the gravity of issues just one county away. This area's development needs to share a portion of the proactive approach to stymie any momentum of housing inequity, which is already bearing fruit in our county. This location is far better than the single family housing areas of our city where we are starting to see multi-family housing develop. Development is inevitable and we can be the voice to shape where and how it happens by getting huge community input from the onset, yielding us staying ahead of the curve throughout the project.

I am not quite a neighbor within Midtown but do have perspectives of the soldiers who drill out of the Armory. Many work out of it full-time. As a family we participate in the home, tree and community tours of Snohomish, many times showcasing Midtown's beauty. Maintaining this perspective is paramount for the historical perservation of this beautiful city.

My dentist is at Centennial Family Dentisry and they are moving because they need more room. That building has housed a dentist for 40 years. I speak to many of the managers and owners of businesses in Midtown because I am the Chaplain of the Veterans of Foreign Wars Post in town and through great relations, host our fundraisers at businesses in Midtown. I also gained a lot of support from Midtown businesses when we hosted the first Dining Out Recognition event for the Armory soldiers in 2019.

Lastly, I am going to wrap land development, design and land use into one paragraph.I served as a steering committee member for the Wauwatosa Midtown North Avenue Plan, thus, choosing the economic development committee option, above. Page 5 of the link below gives acknowledgement of the work put in throughout this multi-year project; from creation, as a community, of the logo, to the culmination of the approval of the master plan and every aspect in between: <https://www.wauwatosa.net/home/showdocument?id=2007> . I am

ACTION ITEM 5a.

a believer in positive community growth through outreach and that through leading by example, one can achieve and be a beacon of motivation for others to find their passion to give, too. I served two overseas tours on active duty in the US Army and comprehend the importance of giving back to maintain a high performing community that can fend of even the worst hardships, as a cohesive team.

Why are you interested on serving on the Midtown Planning District Task Force?

My wife and I moved here to be near her family in Bothell. We fell in love with Snohomish and bought knowing this would be an ideal place to put roots down, raise a family and give of our time, treasure and talent. I left a great community in Wauwatosa that I was actively engaged in as a business director, board of director of a non-profit and key member of a steering committee for a redevelopment project where my business was located. I now live just across the highway 9 bridge and actively use Midtown Snohomish for many of our families needs. I speak with members of the unit that drills at the Armory and know there are very early plans at the upper echelons of the unit's chain of command for refreshing it and serve as the Treasurer for the unit's Soldiers & Family Readiness Group which is based out of here. I work for Sno-Isle Library District's Facilities Department as a Facilities Specialist where one of my duties is managing the public works projects. I enjoy being part of Snohomish, I want to see it grow in a way that works the best for the most of us, enjoy volunteering and as an Eagle Scout still follow the slogan to do a good turn daily.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

Resume, references and letters of recommendation available upon request. Feel free to LinkedIn as well.

Signature

Thomas Kreinbring

ACTION ITEM 5a.

Date

2/22/2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Friday, February 21, 2020 2:07:30 PM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Ethan
Last Name	Martez
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	No
How long?	<i>Field not completed.</i>
Urban Growth Area Resident	Yes
How long?	13 years
Are you currently or have you ever been a member of the:	None
Check off areas of expertise or knowledge you have in the following (check all that apply)	Business operations
Briefly describe how	I currently attend Snohomish High School and work at the

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

Snohomish Aquatic Center. I am currently in two marketing and business organizations, DECA and FBLA. I have taken several business and marketing classes at the high school and I am currently an officer with in both. In these organizations, I operate and manage two student based enterprises. I also have contacts with local businesses in Snohomish and my mom is a local business owner, Cedar Avenue Integrated Medicine.

Why are you interested on serving on the Midtown Planning District Task Force?

I'm interested in becoming involved in this task force because I want to get more involved in my city. I have lived here for most of my life and have watched it grow and change. I'm really interested in seeing the city of Snohomish grow and become better and I feel I can make a big impact on that change. Another reason I want to join the task force is so I can grow my connections with other citizens and businesses within Snohomish. Lastly as a student from Snohomish High School, I would like to represent the youth and teens when planning for this district.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

No

Any other comments or information you wish to provide for the Mayor and Council consideration?

Here is a little bit more information about me. I'm 16 years old and I am a Sophomore at Snohomish High School. I recently lead a campaign to allow dogs back at Schools in our district, and we won. In DECA, I have recently won a gold re certification for our student based enterprise that I manage. I also am a member of Snohomish for Equity.

I think I can make all of the dates except for April 28th. For DECA, I may be leaving to attend the national conference on that day. We may leave on the 29th. I can make it to every other meeting though and I have time for any extra research or jobs that need to be done outside of meetings.

Signature

Ethan Martez

Date

2/21/2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Wednesday, March 04, 2020 3:23:20 PM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Katherine
Last Name	Thompson
Address1	██████████
Address2	<i>Field not completed.</i>
City	██████████
State	██
Zip	██████
Home Phone:	██████████
Cell:	██████████
Email:	████████████████████
City Resident:	Yes
How long?	10 years
Urban Growth Area Resident	Yes
How long?	10 years
Are you currently or have you ever been a member of the:	None
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Design, Business operations, Land development; construction, Midtown neighborhood residents' perspectives, Environmental Sustainability
Briefly describe how	As a licensed Professional Civil Engineer, my career has been

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

focused on land use, design, land development and environmental sustainability.

Over the course of my career, I have designed many roadway improvements that included traffic study, right of way acquisition, and construction sequencing.

One of my larger projects, an interstate interchange rebuild, required significant site design/development adjacent to the interchange.

I have also designed transmission and distribution line rebuilds both locally and across the country.

At this point in my career, I am in a Project Management role that requires focus on management of budgets and schedule.

As a resident in town, it is important for me that the charm and essence of Snohomish remain.

Why are you interested on serving on the Midtown Planning District Task Force?

I love this city, and acknowledge that growth and change happen. It is important to me that we guide that growth in a respectful and responsible way. Snohomish is a wonderful city, and I want to be part of keeping it that way.

I drive by that site every day and think of all the possibilities for it. It would be an exciting opportunity to have some involvement in the next steps.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

Thank you for allowing the community an opportunity to weigh in on this very important decision.

ACTION ITEM 5a.

Signature

Katherine Thompson

Date

3/4/2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Saturday, February 29, 2020 12:39:54 PM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Karl
Last Name	Houtman
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	7 years
Urban Growth Area Resident	No
How long?	<i>Field not completed.</i>
Are you currently or have you ever been a member of the:	None
Check off areas of expertise or knowledge you have in the following (check all that apply)	Business operations, Midtown neighborhood residents' perspectives
Briefly describe how	I have been doing customer service since I was 3 years old, and

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

have been employed at Safeway in town for 3 years now. I have gotten a lot of insight from the public on the needs of the city in terms of property and their desires commercially and in residential opportunities as well.

Why are you interested on serving on the Midtown Planning District Task Force?

I think of myself as a public servant, and want to best serve my public. This committee seems like a good opportunity for me to do that and gain some new skills and knowledge on city planning and zoning, as well as development.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

Field not completed.

Signature

Karl Houtman

Date

02/29/20

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Wednesday, February 19, 2020 4:57:53 PM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Jeanette
Last Name	Pop
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	4 years+
Urban Growth Area Resident	No
How long?	N/A
Are you currently or have you ever been a member of the:	Planning Commission
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Design, Business operations, Land development; construction, Real estate market, Banks/financing, Midtown neighborhood residents' perspectives, Housing Affordability
Briefly describe how	I have 10 years of experience as a Managing Broker for

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

Windermere Real Estate with a focus on new construction. My real estate experience gives me a unique perspective into the challenges of development from the perspective of both a developer and a community member. Having represented banks, builders, and residents throughout our community in real estate transactions for years I recognize the needs and concerns of our community and value the importance of preserving and integrating the beloved historic charm of Snohomish with this new development. By working in the real estate industry I understand the tremendous need for housing affordability and the challenges of preserving existing home values for current residents as development is underway.

Why are you interested on serving on the Midtown Planning District Task Force?

As a 29 year old resident of Snohomish this new development is going to be something that will have significant impact on my families daily life and my neighbors as well. I believe my age and real estate experience will help me provide an unique vision into how the newest addition to Snohomish will blend in with our cities historic charm that we all love while offering increased community enjoyment, hopefully more affordable housing options and increased opportunities for our business owners. I would love the opportunity to be involved and help shape the future of the city I proudly call home and give me neighbors and generation a voice in their community.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

I am not and have never been a member of the planning commission. I had to select that field to submit.

Signature

Jeanette Pop

Date

02/19/2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Tuesday, February 25, 2020 7:47:38 AM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Alice
Last Name	Armstrong
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	3.5 years+
Urban Growth Area Resident	Yes
How long?	??
Are you currently or have you ever been a member of the:	None
Check off areas of expertise or knowledge you have in the following (check all that apply)	Design, Business operations, Midtown neighborhood residents' perspectives, Environmental Sustainability
Briefly describe how	My experience started in the 1970-80's in the small town of

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

Corning, NY (river town with pop approx 16,000) which was re-building due to a significant flood (Hurricane Agnes). Later in Reading MA (pop.24,000 - suburb of Boston), our town was offered a significant piece of property for commercial development which they declined, to the benefit of a neighboring town. I have had experience in both large corporate and small business site use and sustainability, although generally from perspective of an involved volunteer. My orientation is towards a total Systems approach to development as trained during my professional corporate career which included design and business operations. Due to the experience of the Flood 50 years ago, I have a longstanding awareness and interest in environmental sustainability (and surprises!).

Why are you interested on serving on the Midtown Planning District Task Force?

I hope to contribute both my experience and my willingness to continue learning and researching to help myself and the committee make informed decisions.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

As a member of the Snohomish Parks Board and SCT-CAB, I do have some access to the wider County perspective as well, which I think might be helpful. My general orientation is toward Livability and quality of life. I am delighted with what I have found here as a relatively new resident and am eager to sustain Snohomish with thoughtful future planning.

Signature

Alice Armstrong

Date

February 25, 2020

ACTION ITEM 5a.

From: noreply@civicplus.com
To: [Pat Adams](#); [Brandi Whitson](#)
Subject: Online Form Submittal: Midtown Planning District Task Force Application
Date: Wednesday, February 19, 2020 1:47:20 PM

CAUTION : This email originated from outside the City of Snohomish.

Midtown Planning District Task Force Application

First Name	Kyle
Last Name	Stevens
Address1	[REDACTED]
Address2	<i>Field not completed.</i>
City	[REDACTED]
State	[REDACTED]
Zip	[REDACTED]
Home Phone:	[REDACTED]
Cell:	[REDACTED]
Email:	[REDACTED]
City Resident:	Yes
How long?	off and on since '03. Total 9 years
Urban Growth Area Resident	<i>Field not completed.</i>
How long?	<i>Field not completed.</i>
Are you currently or have you ever been a member of the:	Planning Commission
Check off areas of expertise or knowledge you have in the following (check all that apply)	Land use, Land development; construction, Real estate market
Briefly describe how	I have worked on development projects since '05. I have real

ACTION ITEM 5a.

you obtained the expertise or knowledge in the areas you checked above

estate liscense and am based out of downtown Snohomish (Workman RES) so I am in daily contact with people looking to put businessess in our town. My area of expertise is putting together projects with investors and developers that can make them happen. I work with individuals and groups that have roots in this area and want to do whats best for the community in a way that will also be financially feasible. Some of my contacts that may be useful on this project include Multi family Housing,Industrial/commercial, and retail development. All with the skills, experience, and monitary resources to see projects through to completion.

Why are you interested on serving on the Midtown Planning District Task Force?

I believe the Midtown District has a huge upside for the community and I would like to be a part of that. On the flipside if some of the wrong projects that didnt serve the community were to go in there I believe that could be big negative in the middle of our town.

Are you willing to commit to your work on the Midtown Planning District Task Force during your term?

Yes

Are you able to commit to attend all Task Force meetings scheduled from 6-8:00 p.m. on the following Tuesdays: March 31; April 28; June 9; July 28; and August 25?

Yes

Any other comments or information you wish to provide for the Mayor and Council consideration?

Please feel free to call or email with any follow up information needed. I belive I could bring a useful boots on the ground perspective to the committee. Thank you for your consideration...Also I have not been on the Planning commission but this form would not let me submit without checking a box in that category.

Signature

Kyle Stevens

Date

2/19/2020

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ACTION ITEM 5b.

Date: March 17, 2020

To: City Council

From: City Staff

Subject: Declaration of Emergency - Resolution 1408

Due to the Coronavirus (COVID-19) outbreak and recent State and County actions, the Mayor has enacted a Proclamation of Emergency. The City Council is asked to PASS Resolution 1408, confirming the proclamation, authorizing the use of emergency procurement procedures, and modifying public meetings procedures.

RECOMMENDATION: That the City Council PASS Resolution 1408.

ATTACHMENTS:

- A. Resolution 1408
- B. State of Emergency Proclamation

ATTACHMENT A

CITY OF SNOHOMISH Snohomish, Washington

RESOLUTION 1408

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SNOHOMISH, WASHINGTON, AUTHORIZING THE USE OF EMERGENCY PROCUREMENT PROCEDURES CONSISTENT WITH STATE LAW AND TO ADOPT PROCEDURES FOR HOLDING PUBLIC MEETINGS THAT ARE CONSISTENT WITH STATE LAW WHILE REDUCING THE RISK OF EXPOSURE AND SPREAD OF CONTAGIOUS VIRUSES THROUGH SOCIAL INTERACTIONS.

WHEREAS, the Revised Code of Washington (RCW) Chapter 38.52 authorizes the Mayor to exercise emergency powers; and

WHEREAS, Snohomish Municipal Code (SMC) Section 2.86 empowers the Mayor to proclaim a state of emergency when an incident, whether natural or man-made, requires immediate responsive action to protect life and property; and

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that may result in serious illness or death and is easily transmissible from person to person; and

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27, 2020; and

WHEREAS, on February 29, 2020, Governor Jay Inslee declared a state of emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the State; and

WHEREAS, on March 2, 2020, the Snohomish County Department of Emergency Management, Snohomish County Emergency Coordination Center, began coordinating information and resources across County government to support the Snohomish Health District in alleviating the impacts to people, property, and infrastructure, and is assessing the magnitude and long-term effects of the incident with the Snohomish Health District; and

WHEREAS, on March 4, 2020, by Health Officer's Order No. 20-056, the Snohomish County Health Officer proclaimed a Countywide public health emergency for COVID-19; and

WHEREAS, on March 4, 2020, Snohomish County Executive Dave Somers signed a proclamation of emergency due to the number of confirmed cases of COVID-19 in the County, thus enabling the County government to take extraordinary measures; and

ACTION ITEM 5b.

WHEREAS, on March 11, 2020, Governor Jay Inslee issued an additional Emergency Proclamation ordering that all events that takes place in King, Snohomish, and Pierce Counties with more than 250 people are prohibited by the State. The order applies to gatherings for social, spiritual and recreational activities. These include but are not limited to: community, civic, public, leisure, faith-based, or sporting events; parades; concerts; festivals; conventions; fundraisers and similar activities; and

WHEREAS, the health, safety and welfare of City residents, businesses, visitors and staff is of utmost importance to the City and additional future measures may be needed to protect the community; and

WHEREAS, the City may require additional assistance in the future, and a formal declaration of emergency allows additional resources to flow to the City in a timely fashion; and

WHEREAS, existing conditions related to the COVID-19 warrant the proclamation of emergency, as defined by SMC Section 2.86 and Revised Code of Washington (RCW) Section 38.52.010; and

WHEREAS, RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), authorize the waiver of the requirements of competitive bidding and public notice with reference to any contract relating to the City's lease or purchase of supplies, equipment, personal services or public works as defined by RCW 39.04.010, or to any contract for the selection and award of professional and/or technical consultant contracts in emergency situations;

WHEREAS, there is an emergency present which necessitates the utilization of emergency powers granted pursuant to Chapter 38.52 RCW, SMC Section 2.86, and other relevant provisions of state and federal law; and

WHEREAS, on March 17, 2020, Mayor John Kartak signed an Emergency Proclamation declaring a state of emergency exists; and

WHEREAS, the Open Public Meetings Act, chapter 42.30 RCW, requires cities to take action in an open public meeting where members of the public are able to attend such meetings without any conditions placed on attendance; and

WHEREAS, due to the multiple declarations of emergency adopted as set forth herein, the public's ability to attend public meetings must be balanced with the need to limit continued exposure, or risk of exposure, through social interaction to the COVID-19 virus; and

WHEREAS, the Attorney General has issued guidance to public agencies attempting to comply with the OPMA and reducing and limiting the risk of social exposure indicating that using a remote speakerphone available at an agency meeting location (agency office or other designated physical location) where the public can attend to listen to the discussion using a phone call-in number the public can use, or real time streaming of the meeting online, or GoToMeeting, or similar remote means for the public to listen to the discussion would be appropriate under existing Emergency Proclamation(s);

ACTION ITEM 5b.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SNOHOMISH AS FOLLOWS:

Section 1. That the Emergency Proclamation signed by Mayor Kartak dated March 16, 2020, which among other things waived competitive bidding requirements is hereby ratified and confirmed and all acts consistent with and prior to the adoption of this Resolution are further ratified and confirmed.

Section 2. City Staff are hereby directed to incorporate procedures for conducting public meetings that are consistent with the Open Public Meetings Act as set forth in Chapter 42.30 RCW while balancing the requirement of public viewing and participation with need to limit the social interactions that could increase the risk of exposure to the COVID-19 virus. Such procedures may include using a remote speakerphone available at an agency meeting location (agency office or other designated physical location) where the public can attend to listen to the discussion, using a phone, call-in numbers the public can use, or real time streaming of the meeting online, or GoToMeeting, or similar remote means for the public to listen to the discussion.

Section 3. Should the Council Rules not allow for Councilmembers to participate remotely, this Resolution formally suspends the rules and temporarily allows for such participation until the emergency situation subsides and/or an amendment to the Council Rules is formally adopted allowing for such participation.

PASSED by the City Council and **APPROVED** by the Mayor this 17th day of March, 2020.

CITY OF SNOHOMISH

John T. Kartak, Mayor

ATTEST:

Pat Adams, City Clerk

APPROVED AS TO FORM:

Grant K. Weed, City Attorney

ATTACHMENT B

OFFICE OF THE MAYOR OF SNOHOMISH, WASHINGTON EMERGENCY PROCLAMATION

WHEREAS, the Revised Code of Washington (RCW) Chapter 38.52 authorizes the Mayor to exercise emergency powers; and

WHEREAS, Snohomish Municipal Code (SMC) Section 2.86.080 empowers the Mayor to proclaim a state of emergency when an incident, whether natural or man-made, requires immediate responsive action to protect life and property; and

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that may result in serious illness or death and is easily transmissible from person to person; and

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services Secretary Alex Azar declared a public emergency for the novel coronavirus (COVID-19) beginning on January 27, 2020; and

WHEREAS, on February 29, 2020, Governor Jay Inslee declared a state of emergency exists in all counties in the State of Washington due to the number of confirmed cases of COVID-19 in the State; and

WHEREAS, on March 2, 2020, the Snohomish County Department of Emergency Management, Snohomish County Emergency Coordination Center, began coordinating information and resources across county government to support the Snohomish Health District in alleviating the impacts to people, property, and infrastructure, and is assessing the magnitude and long-term effects of the incident with the Snohomish Health District; and

WHEREAS, on March 4, 2020, by Health Officer's Order No. 20-056, the Snohomish County Health Officer proclaimed a countywide public health emergency for COVID-19; and

WHEREAS, on March 4, 2020, Snohomish County Executive Dave Somers signed a proclamation of emergency due to the number of confirmed cases of COVID-19 in the County, thus enabling the County government to take extraordinary measures; and

WHEREAS, on March 11, 2020 Governor Jay Inslee issued an additional Emergency Proclamation ordering that all events that takes place in King, Snohomish, and Pierce counties with more than 250 people are prohibited by the state. The order applies to gatherings for social, spiritual and recreational activities. These include but are not limited to: community, civic, public, leisure, faith-based, or sporting events; parades; concerts; festivals; conventions; fundraisers and similar activities; and

WHEREAS, the health, safety and welfare of City residents, businesses, visitors and staff is of utmost importance to the City and additional future measures may be needed to protect the community; and

WHEREAS, the City may require additional assistance in the future, and a formal declaration of emergency allows additional resources to flow to the City in a timely fashion; and

ACTION ITEM 5b.

WHEREAS, existing conditions related to the COVID-19 warrant the proclamation of emergency, as defined by SMC Section 2.86 and Revised Code of Washington (RCW) Section 38.52.010; and

WHEREAS, RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), authorize the waiver of the requirements of competitive bidding and public notice with reference to any contract relating to the City's lease or purchase of supplies, equipment, personal services or public works as defined by RCW 39.04.010, or to any contract for the selection and award of professional and/or technical consultant contracts in emergency situations;

WHEREAS, there is an emergency present which necessitates the utilization of emergency powers granted pursuant to chapter 38.52 RCW, SMC 2.86, and other relevant provisions of state and federal law;

NOW THEREFORE, BE IT DECLARED BY MAYOR KARTAK FOR THE CITY OF SNOHOMISH, WASHINGTON:

Section 1. It is hereby declared under Section 2.86 of the Snohomish Municipal Code and RCW 38.52.020(1)(b) that a State of Emergency exists in the City of Snohomish, as a result of the aforementioned conditions, which significantly impacts the life and health of our residents, the economy of the City of Snohomish, and is a disaster that affects life, health, property, or the public peace.

Section 2. I hereby direct designated City departments under this proclamation and those designated within the City of Snohomish's Comprehensive Emergency Management Plan to take actions deemed necessary to otherwise mitigate and prevent impacts and potential impacts upon private property and publicly owned infrastructure, including any necessary actions needed to obtain emergency permitting through municipal, county, state or federal agencies.

Section 3. In order to prepare for, prevent and respond to this emergency, pursuant to Section 2.86 of the Snohomish Municipal Code, RCW 36.40.180, RCW 38.52.070(2), and RCW 39.04.280(3), the requirements of competitive bidding and public notice are hereby waived with reference to any contract relating to the city's lease or purchase of supplies, equipment, personal services or public works as defined by RCW 39.04.010, or to any contract for the selection and award of professional and/or technical consultant contracts. Each designated department is hereby authorized to exercise the powers vested in this proclamation in light of the demands of a dangerous and escalating emergency situation without regard to time consuming procedures and formalities otherwise normally prescribed by law (excepting mandatory constitutional requirements).

Section 4. A copy of this declaration, the extent practicable, shall be posted at the City's regular locations for official notices and shall be made available to members of the local news media and the general public.

DATED this _____ day of March 2020.

MAYOR OF THE CITY OF SNOHOMISH

John T. Kartak

DISCUSSION ITEM 6.

Date: March 17, 2020

To: City Council

From: Debbie Burton, Finance Director

Subject: Remote Meeting Attendance - Procedures for the Conduct of Business at Council Meetings

In light of the Coronavirus (COVID-19) outbreak, City Council requested further discussion on remote meeting attendance at its last meeting.

Staff is working with the City Attorney's office and will bring draft language to tonight's meeting updating the Council's rules and procedures for Council review and feedback.

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CONSENT ITEM 7a.

Date: March 17, 2020

To: City Council

From: John Kartak, Mayor

Subject: Reappointment of Christine Wakefield Nichols to the Planning Commission

SUMMARY: This agenda item seeks City Council confirmation of the reappointment of Christine Wakefield Nichols to Position 5 of the Planning Commission.

BACKGROUND: Ms. Wakefield Nichols was originally appointed to the Planning Commission in February 2002. This will be her fourth 6-year term.

This reappointment is for a full six-year term to expire February 20, 2026.

ANALYSIS: Apart from residency within the City or its Urban Growth Area, no qualifications for appointment are required. Snohomish Municipal Code 2.16.020 states that the Mayor shall strive to maintain a diverse representation of membership.

Ms. Wakefield Nichols is a long-time Snohomish resident. Previously, she served as a citizen representative on Snohomish County Tomorrow. Over the past year, she has had an 82% attendance rate, having missed only two meetings.

Mayoral appointments to the Planning Commission require confirmation by the City Council.

BUDGETARY IMPACTS: None

STRATEGIC PLAN REFERENCE: Not applicable

COMPREHENSIVE PLAN REFERENCE: Not applicable

RECOMMENDATION: That the City Council **CONFIRM** Mayor Kartak's reappointment of Christine Wakefield Nichols to Planning Commission Position 5, effective February 20, 2020.

ATTACHMENT: Christine Wakefield Nichols' email requesting reappointment to the Planning Commission

REFERENCES: [SMC 2.16.020](#)

ATTACHMENT

From: [Christine Wakefield-Nichols](#)
To: [Glen Pickus](#)
Subject: Re: Planning Commission term
Date: Monday, February 24, 2020 8:56:41 AM
Attachments: [image003.png](#)

CAUTION : This email originated from outside the City of Snohomish.

Good morning Glen.

I just found this - I had court all day Thursday and Friday and am actually on the ferry returning from dropping off a report in Coupeville at 8 this morning. But yes, I would like to be reappointed. Go ahead and put the process in motion. Thank you.

Sent from my iPhone

On Feb 19, 2020, at 4:45 PM, Glen Pickus <pickus@snohomishwa.gov> wrote:

Christine,

The City Clerk has brought to my attention that your current 6-year term on the Planning Commission ends tomorrow (Feb. 20). Mayor Kartak would like to reappoint you if you are interested in doing another term. If you're up for that, please email me stating your interest and I'll start the process to have you re-appointed.

<image003.png> **Glen Pickus, AICP, Director**
Planning & Development Services
City of Snohomish
(360) 282-3173 direct
(425) 328-0078 cell
www.snohomishwa.gov

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Sign up to receive our [Weekly Newsletter](#)

NOTICE: City Hall is open to the public 8 am – 4 pm Monday through Thursday. City staff are available by appointment only on Fridays.

NOTICE OF PUBLIC DISCLOSURE: This e-mail account is public domain. Any correspondence from or to this e-mail account may be a public record. Accordingly, this e-mail, in whole or in part, may be subject to disclosure pursuant to RCW 42.56.

CONSENT ITEM 7b.

Schedule of Checks for the Checks Issued Since the March 3, 2020 Meeting

Name	Check #	Invoice #	Check Date	Description	Amount	Vendor Total
Occupant-D. Hunt & Sherl Stocking						\$248.19
72519		UB Refund	03/04/2020		\$248.19	
Patrick McKimney						\$126.52
72520		UB Refund	03/04/2020	20305 Sixth Street NE	\$126.52	
Hailey Trumble and Alex Kreider						\$27.01
72521		UB Refund	03/04/2020	01-05246-00	\$27.01	
ABS Valuation						\$10,000.00
72522		19-0097/98A	03/10/2020	Appraisal Services	\$10,000.00	
Accord Contractors, LLC						\$158,469.57
72523		020120/022920-1	03/10/2020	Carnegie Proj. Pay Estimate 2	\$151,213.64	
72524		020120/022920-2	03/10/2020	Carnegie Proj. Pay Estimate 2 Retainage	\$7,255.93	
Ace Equipment Rentals						\$96.10
72525		87392	03/10/2020	Pump Rental	\$96.10	
Allstream						\$74.54
72526		16685870	03/10/2020	Analog line for Police Department	\$74.54	
ARC Architects, Inc						\$21,046.05
72527		2017018.000-20	03/10/2020	Carnegie Building	\$20,546.05	
		2019013.000-9	03/10/2020	Midtown Land Use Study	\$500.00	
Bickford Motors						\$59.97
72528		1171895	03/10/2020	EP56 filters	\$59.97	
Chemsearch						\$144.14
72529		3861222	03/10/2020	Rainbow LS Bugs	\$144.14	
City of Everett Finance						\$205.00
72530		l20001058	03/10/2020	Animal Shelter Services Jan 2020	\$205.00	
City of Everett Utilities						\$45,800.23
72531		010157	03/10/2020	6600 109th Ave SE	\$39,337.68	
		010164	03/10/2020	6400 118th Dr SE	\$540.51	
		016739 020620	03/10/2020	99th St SE/5 Line	\$1,094.03	
		017410 022620	03/10/2020	6203 107th Ave SE	\$1,212.66	
		019546 022620	03/10/2020	3300 Blk Bickford Ave	\$3,615.35	
CivicPlus						\$8,961.42
72532		197289	03/10/2020	City website hosting renewal	\$8,961.42	
VOID						\$0.00
72533		VOID	03/10/2020		\$0.00	
DataQuest						\$51.50
72534		11479	03/10/2020	Pre-Employment Screening	\$51.50	
Davis Door Service, Inc						\$4,236.96
72535		246898	03/10/2020	Chain repair-weld bay door	\$183.46	
		247594	03/10/2020	Shop roll up door repair	\$4,053.50	
Edge Analytical						\$111.00
72536		20-04423	03/10/2020	Labs	\$111.00	
Firstline Communications, Inc						\$424.66
72537		157239	03/10/2020	Support for City Hall call forwarding	\$424.66	

CONSENT ITEM 7b.

Schedule of Checks for the Checks Issued Since the March 3, 2020 Meeting

Name	Check #	Invoice #	Check Date	Description	Amount	Vendor Total
Girard Resources & Recycling, LLC						
	72538	66412	03/10/2020	Sandbags	\$218.00	\$311.20
		66951	03/10/2020	Averill/BNG	\$93.20	
H.B. Jaeger						
	72539	U2012009011	03/10/2020	MJ plugs for hydrant	\$329.17	\$2,886.77
		U20160009347	03/10/2020	Pipe 1409 2nd	\$268.25	
		U2016007949	03/10/2020	Water main repair parts	\$478.08	
		U2016007953	03/10/2020	Parts	\$329.17	
		U2016009346	03/10/2020	CB and 1409 2nd	\$595.62	
		U2016009353	03/10/2020	Pipe Caps	\$95.50	
		U2016009363	03/10/2020	CB Parts 1409 2nd	\$790.98	
Inland Environmental Resources, Inc.						
	72540	2020-1256	03/10/2020	Mag	\$9,906.62	\$9,906.62
J Thayer Company						
	72541	1430482-0	03/10/2020	Office Supplies	\$208.99	\$208.99
Kelley Connect						
	72542	IN640637	03/10/2020	City Hall Copier	\$133.09	\$254.28
		IN645286	03/10/2020	City Hall Copier	\$121.19	
Method Barricade & Construction Supply LLC						
	72543	12676	03/10/2020	Pilchuck Park	\$120.12	\$802.62
		12683	03/10/2020	Traffic Cones	\$682.50	
Northern Safety Equip Co						
	72544	903826017	03/10/2020	Safety Glasses	\$215.89	\$215.89
Petty Cash						
	72545	1384	03/10/2020	Petty Cash reim. Eidem snoco garage	\$7.00	\$67.00
		1385	03/10/2020	Petty Cash reim. Burton SCCFOA	\$20.00	
		1386	03/10/2020	Petty Cash reim. Bruland SCCFOA	\$20.00	
		1387	03/10/2020	Petty Cash reim. Burton SCCFO	\$20.00	
Philips Publishing Group						
	72546	31209	03/10/2020	Winter Quarterly Magazine	\$3,390.25	\$3,390.25
Process Solutions						
	72547	36208	03/10/2020	40% pH Meter	\$4,802.62	\$4,802.62
Sherwin-Williams						
	72548	2160-6	03/10/2020	Painting Supplies-City Hall	\$220.44	\$220.44
Shred-It USA, Inc						
	72549	8129197615	03/10/2020	Doc Management Services	\$89.52	\$89.52
Six Robbles						
	72550	14-395349	03/10/2020	Trailer-oil cap, plug, o-ring	\$53.07	\$64.99
		14-395392	03/10/2020	Rubber cap plug	\$11.92	
Smarsh, Inc						
	72551	INV00578179	03/10/2020	City Text Message & Social Media Archival Service	\$511.90	\$511.90
Snomish Auto Parts						
	72552	602608	03/10/2020	Sockets	\$9.81	\$1,205.23
		602609	03/10/2020	10w30 Oil	\$841.71	
		602616	03/10/2020	Hand Pump	\$85.72	

CONSENT ITEM 7b.

Schedule of Checks for the Checks Issued Since the March 3, 2020 Meeting

Name	Check #	Invoice #	Check Date	Description	Amount	Vendor Total
		604121	03/10/2020	EP100-2.5 Diesel Exhaust Fluid	\$267.99	
Snohomish County						\$987.79
72553		I000525684	03/10/2020	EP 4 Emergency Lighting	\$987.79	
Snohomish County 911						\$12,532.93
72554		2301	03/10/2020	Dispatch Services	\$12,532.93	
Snohomish County Auditor						\$13,433.54
72555		2020 I-VR-15	03/10/2020	District Voter Registration	\$13,433.54	
Snohomish County District Court						\$4,221.38
72556		I000525555	03/10/2020	Jan 2020 Case Filing Fees	\$4,221.38	
Snohomish County Fire Dist.#4						\$90.00
72557		20.16	03/10/2020	Council Workshops Facility Use Fee	\$90.00	
Snohomish County Public Defender Association						\$10,285.31
72558		3018	03/10/2020	Indigent Defense Services	\$10,285.31	
Snohomish County PUD						\$2,523.23
72559		105283503	03/10/2020	2005-6202-3 Shop Portable	\$228.82	
		108596819	03/10/2020	2009-6329-6 Ferguson LS PUD	\$161.58	
		111888328	03/10/2020	2013-0236-1 PW SHOP	\$1,645.17	
		125143790	03/10/2020	2004-7695-0 Carnegie	\$155.61	
		135044817	03/10/2020	2021-3383-1 Rainbow LS PUD	\$46.10	
		138252323	03/10/2020	2020-5999-4 Lighting	\$8.59	
		141568148	03/10/2020	2031-6858-8 Lighting	\$31.59	
		148189554	03/10/2020	2019-6552-2 Bonneville LS PUD	\$30.38	
		157942902	03/10/2020	2024-0450-5 Lighting	\$50.38	
		161113713	03/10/2020	2003-4692-2 VIC	\$165.01	
Snohomish County Sheriff's Office						\$56,046.79
72560		2020-6191	03/10/2020	Jail Service Fees 01-2020	\$27,616.20	
		2020-6209	03/10/2020	Jan 2020 Medical	\$20.40	
		I000525556	03/10/2020	2019 Law Enf. O/T Special Events/First St	\$28,410.19	
Snohomish Senior Center						\$5,805.00
72561		19-274	03/10/2020	Senior Center Monthly-July 2019	\$1,000.00	
		19-294	03/10/2020	Senior Center Monthly Sept 2019	\$1,000.00	
		20-007	03/10/2020	Matching for Membership-2018/2019	\$2,805.00	
		20-010	03/10/2020	Senior Center Monthly Feb 2020	\$1,000.00	
Sound Publishing						\$385.53
72562		EDH890235	03/10/2020	Ordinance Publishing	\$52.49	
		EDH890239	03/10/2020	Ordinance Publishing	\$38.01	
		EDH890985	03/10/2020	Public Hearing notice	\$43.44	
		EDH891073	03/10/2020	SEPA20-0008 DNS	\$114.03	
		EDH891734	03/10/2020	Ordinance Publication	\$30.77	
		EDH891783	03/10/2020	SEPA19-0006 DNS	\$106.79	
Sound Safety Products Co.						\$164.54
72563		333548/1	03/10/2020	3 Pairs of Pants	\$164.54	
Southern Computer Warehouse						\$686.98
72564		IN-000627372	03/10/2020	Backup Tapes & Replacements Cleaning Tapes	\$686.98	
Steuber Dist. Co.						\$122.30
72565		2882416	03/10/2020	Transplant Shovel	\$122.30	

CONSENT ITEM 7b.

Schedule of Checks for the Checks Issued Since the March 3, 2020 Meeting

Name	Check #	Invoice #	Check Date	Description	Amount	Vendor Total
Summit Law Group PLLC						\$96.00
72566		110654	03/10/2020	Labor Relations	\$96.00	
Ten Gun Design						\$750.00
72567		8422	03/10/2020	Graphic Animation for Marketing Campaign	\$750.00	
The Daily Herald						\$219.00
72568		DH-10656765	03/10/2020	2020 Subscription Renewal	\$219.00	
Uline						\$137.30
72569		117161043	03/10/2020	Buckets	\$137.30	
Unum Life Insurance						\$157.00
72570		0220603-027	03/10/2020	LEOFF I Medical	\$157.00	
UPS Store						\$10.95
72571		6618	03/10/2020	Safety Video Postage	\$10.95	
VOID						\$0.00
72572		VOID	03/10/2020		\$0.00	
VOID						\$0.00
72573		VOID	03/10/2020		\$0.00	
VOID						\$0.00
72574		VOID	03/10/2020		\$0.00	
USA Bluebook Inc						\$653.50
72575		USA Bluebook 144470	03/10/2020	Lab Supplies	\$653.50	
Utilities Underground Location						\$104.49
72576		0020226	03/10/2020	Feb. Locates	\$104.49	
VanNess Feldmen LLP						\$4,377.50
72577		419272	03/10/2020	Consult Water Trust	\$4,377.50	
Verizon Wireless						\$2,576.27
72578		9847787301	03/10/2020	Cell Phones	\$2,576.27	
Washington Association of Building Officials						\$300.00
72579		1891	03/10/2020	Pettit WABO 2018 IBC & IRC Update	\$300.00	
Washington State Department of Ecology						\$1,083.72
72580		2020-BA0029548/2	03/10/2020	Biosolids Permit	\$1,083.72	
Washington State Patrol						\$39.75
72581		I20005703	03/10/2020	Background Checks-CPLs	\$39.75	
Washington Tractor						\$541.51
72582		2008722	03/10/2020	4052 Service Parts	\$165.93	
		2010037	03/10/2020	Drive Tube Assy	\$375.58	
WAVE						\$1,104.11
72583		8009	03/10/2020	Internet & Phone Services-City	\$1,104.11	
Weed, Graafstra & Associates, Inc. P.S.						\$10,927.00
72584		254.226.24	03/10/2020	Attorney Fees	\$10,927.00	
Whistle Workwear						\$1,659.98
72585		508858	03/10/2020	Jeans/Jacket	\$498.96	

CONSENT ITEM 7b.**Schedule of Checks for the Checks Issued Since the March 3, 2020 Meeting**

Name	Check #	Invoice #	Check Date	Description	Amount	Vendor Total
		508859	03/10/2020	Boots-Soren	\$187.75	
		508862	03/10/2020	Boots-Miller	\$177.87	
		508863	03/10/2020	Jeans, Jacket, bibs-Miller	\$419.91	
		TR-508476/1	03/10/2020	Boots James parks portion	\$98.81	
		TR-508852	03/10/2020	Boots	\$187.75	
		TR-508854	03/10/2020	Jacket	\$88.93	
Xerox Corporation						\$616.58
72586		099696064	03/10/2020	Public Works Shop Printer	\$137.20	
		099696065	03/10/2020	City Hall New Addition Area Printer	\$145.00	
		099696066	03/10/2020	Engineering Printer	\$117.32	
		099696067	03/10/2020	Permit Counter Printer	\$109.95	
		099696068	03/10/2020	Public Works Shop Printer	\$84.30	
		099696069	03/10/2020	Engineering Copier	\$22.81	
US Bank CPS						\$4,513.20
72587		BC Fastsigns 471-21901	03/11/2020	Carnegie Project Banner	\$201.02	
		DA McDaniels 938282	03/11/2020	Stump Killer	\$32.73	
		DA McDaniels 944764	03/11/2020	Propane for small torch	\$19.61	
		DA McDaniels 944802	03/11/2020	Water Cans/Scrapers	\$93.87	
		DA WSDA 20022070260277	03/11/2020	Pesticide License	\$33.99	
		DA WSDA 53621	03/11/2020	Pesticide License/Shawn	\$33.99	
		DB MRSC 21320	03/11/2020	Annual Financial Reporting Class	\$125.00	
		DD Home Depot 9015556	03/11/2020	Mortar	\$38.15	
		DD Home Depot 9015557	03/11/2020	Multi Tool KP	\$43.65	
		DD Tractor Supply 1040797818	03/11/2020	Pump Oil	\$54.64	
		DD Tractor Supply 1040819061	03/11/2020	Motor Oil	\$54.64	
		DL Amazon 0501051	03/11/2020	Clear PVC	\$34.74	
		DL Fred Meyer 031223	03/11/2020	Flash Drive	\$6.54	
		DL Home Depot 0525647	03/11/2020	Electrical Supplies	\$19.36	
		DLg AgileIT 228928	03/11/2020	City Online Email Service Software Licenses	\$680.00	
		DLg BestBuy BBY01-805691167982	03/11/2020	Keyboard & Mouse-Engineering Dept	\$28.38	
		DLg Office Depot 433784953-001	03/11/2020	Replacement USB thumb drives	\$60.01	
		FS Home Depot 3014977	03/11/2020	Cordless Vacuum	\$129.95	
		FS Home Depot 5513100	03/11/2020	Cleaning Supplies	\$33.99	
		GP City of Snohomish 540748	03/11/2020	Rental	\$100.00	
		GP Snohomish County PRK Garage	03/11/2020	Parking	\$4.00	
		JH Home Depot 9015592	03/11/2020	Pilchuck Park Kiosk Install	\$105.41	
		JH Sno Coop 00029510	03/11/2020	Juniper Transplant BnG	\$76.22	
		JK Economic Alliance 1786-7806	03/11/2020	EASC Update 2020	\$35.00	
		JK Jump 030520-39577	03/11/2020	Kartak-Travel	\$6.09	
		JK Jump 030620-58329	03/11/2020	Kartak-Travel	\$4.24	
		JK Jump Skooter 030520-CCV388	03/11/2020	Kartak-Travel	\$8.48	
		JK McDonalds R00025201	03/11/2020	Drink	\$1.09	
		JK RedLion Hotel 60007	03/11/2020	AWC Action Days Subsistence	\$20.00	
		JK State of WA Capital	03/11/2020	Parking-Kartak	\$10.00	
		JK Uber 030420	03/11/2020	Kartak-Travel	\$25.86	
		KB Home Depot 6014651	03/11/2020	6014651	\$38.20	
		KB Home Depot 7014416	03/11/2020	Mortar	\$38.15	
		LB Amazon 0436245	03/11/2020	Partial Uniforms-Collections	\$225.99	
		LB Amazon 178649CR	03/11/2020	Credit for Returned Gloves	(\$43.98)	
		LB Amazon 24258	03/11/2020	Work Gloves	\$43.98	
		LB Amazon 81838	03/11/2020	Desk Organizer	\$27.27	
		LB Bartell 60177	03/11/2020	Hangers	\$7.41	
		LB Home Depot 1616565	03/11/2020	Air Freshener	\$13.80	
		LB Home Depot 0510583	03/11/2020	Tote's shop	\$15.24	
		LB Home Depot W849376697	03/11/2020	Supplies for Hepa Vac	\$222.61	
		PA Haggens 27989	03/11/2020	Wellness Activity Feb 2020	\$24.99	
		PA Liaison WA Capitol Hill 153126	03/11/2020	Congressional City Conf WA DC Hotel-Sanders	\$452.85	

CONSENT ITEM 7b.

Schedule of Checks for the Checks Issued Since the March 3, 2020 Meeting

Name	Check #	Invoice #	Check Date	Description	Amount	Vendor Total
		PA Snohomish County Labor Council 01094	03/11/2020	SCC Meeting - D.Ray	\$45.00	
		RK Grainger 9443520953	03/11/2020	Fuses	\$47.00	
		RK Grainger 9444705561	03/11/2020	Fuse	\$6.98	
		RK Home Depot 5013199	03/11/2020	Buckets for oil	\$16.41	
		RK McDaniels J30748	03/11/2020	Drill Bits	\$11.98	
		RK McDaniels J34458	03/11/2020	Saw Repair Parts	\$36.01	
		RK McDaniels J36703	03/11/2020	Simple Green	\$13.09	
		RK Sno Coop 00023590	03/11/2020	Fleet Fuel-Unleaded	\$40.05	
		RK Sno Coop 00030006	03/11/2020	Fleet Fuel-Unleaded	\$56.01	
		RK Snohomish Coop 00028178	03/11/2020	2 Stroke Fuel	\$3.90	
		RK UPS 5744	03/11/2020	ECU Postage	\$46.86	
		SC Home Depot 3014993	03/11/2020	Painting Supplies-City Hall	\$52.01	
		SC Home Depot 6014597	03/11/2020	Supplies for the oil sed at PW Yard	\$91.71	
		SC McDaniels j40661	03/11/2020	Toilet Level for Engineering	\$12.00	
		SC Riteaid 1016704	03/11/2020	Hand Sanitizer/City Hall	\$13.07	
		WP Chamber of Commerce 021920	03/11/2020	Chamber Meeting	\$15.00	
		WP Digital Summit Seattle 13281	03/11/2020	Marketing Summit	\$245.00	
		WP Economic Alliance SC 1370-0051	03/11/2020	Economic Alliance Meeting	\$45.00	
		WP FaceBook 138892923169108 020220	03/11/2020	Facebook Ads-City Events	\$41.18	
		WP RevitalizeWA 2020 021920	03/11/2020	Main Street Conference-Poischbeg	\$275.00	
		WP SC Garage 48497	03/11/2020	Parking/County Meeting	\$4.00	
		WP Starbucks 021420	03/11/2020	Coffee with the Mayor/Supplies	\$25.00	
		WP Terrybogard392				
		FO614C2878C06	03/11/2020	Graphic Design for Spring Tree Tour	\$22.00	
		YM Staples 9809235359	03/11/2020	Plotter Paper	\$161.78	
VOID						\$0.00
72588		VOID	03/11/2020		\$0.00	
VOID						\$0.00
72589		VOID	03/11/2020		\$0.00	
				TOTAL		\$412,174.36

I hereby certify that the goods and services charged on the vouchers listed below have been furnished to the best of my knowledge. I further certify the claims below to be valid and correct.

Finance Director

WE, the undersigned Councilmembers of the City of Snohomish, Washington, do hereby certify that the claim warrants # 72519 through # 72589 in the total amount of \$412,174.36 through March 11, 2020 are approved for payment on March 17, 2020.

Mayor

Councilmember

Councilmember

Councilmember