



# CITY OF SNOHOMISH

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## NOTICE OF REGULAR MEETING

### PARK AND RECREATION BOARD

City Hall Postmaster Conference Room  
116 Union Avenue

**WEDNESDAY**  
**February 26, 2020**  
**6:00 p.m.**

#### AGENDA

1. **CALL TO ORDER** - Roll Call
2. **APPROVE** the minutes of the January 22, 2020 meeting (*P.3*)
3. **CITIZEN COMMENTS** on items not on the agenda
4. **DISCUSSION ITEMS:**
  - a. 2020 Meeting Calendar
  - b. Averill Field and Homestead Park Designs
  - c. Review Centennial Trail Master Plan
5. **PROJECT MANAGER UPDATES**
6. **PUBLIC WORKS MANAGER/PARK UPDATES**
7. **PARK BOARD MEMBER UPDATES**
8. **OTHER BUSINESS/INFORMATION ITEMS**
9. **ADJOURN**

**NEXT MEETING:** The next regular meeting is Wednesday, March 25, 2020 at 6 p.m. in the City Hall Postmaster Conference Room, 116 Union Avenue, Snohomish, WA 98290.

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## Park and Recreation Board Meeting Summary January 22, 2020

1. **CALL TO ORDER:** The meeting was called to order by Chair Rich Patton at 6:00 p.m. in the City Hall Postmaster Conference Room, 116 Union Avenue.

### ROLL CALL:

**Park Board:**

Lya Badgley  
John First  
Rich Patton, Chair  
Jesse Podoll

**Staff:**

Brennan Collins  
Tim Cross  
Joe Hopper  
Steve Schuller  
Brandi Whitson

**Citizen(s)/Other:**

Donna Ray, City Council

**Guests:**

Carson Moscoso, Snohomish Conservation District

2. **APPROVE MEETING SUMMARY:** The December 11, 2019 meeting summary was approved unanimously (4-0).
3. **CITIZEN COMMENTS** on items not on the agenda: None
4. **ACTION ITEMS:**
  - a. **Elect Chair for 2020.** Mr. First nominated Rich Patton to continue as Chair for 2020, second by Ms. Badgley. Mr. Patton accepted the nomination, and the Board approved unanimously (4-0).

- b. **Pilchuck Julia Landing Master Plan Recommendation.** Mr. Schuller introduced Mr. Moscoso, and they provided a background of the Pilchuck Julia Landing Master Plan, including identification of wetlands, riverbank plantings, view corridors, walking trails, access to the river, trees, boat launch, parking, and potential connections to future trails. The City Council requested Park Board recommendations on the Master Plan prior to their approval.

Mr. Schuller pointed out a Category II wetland was identified and incorporated into the latest plan map, as provided to the Board. He explained his discussions with neighbors adjacent to the wetlands about how their views may eventually be blocked by trees in this wetlands area.

Mr. Moscoso provided a timeline of the project at three years, with funding through grants from the Department of Ecology. The first year would remove invasive vegetation and identify native replacements. The next two years would be maintaining the newly-planted vegetation to ensure they take root. The ideal time to plant would be late-March or early-April, after the typical fall flood season.

The Board discussed the various aspects of the Master Plan as presented and asked questions of Mr. Schuller and Mr. Moscoso. Discussion included:

- Little City staff time needed as the Conservation District would provide the labor.
- Community outreach through volunteer activities would be beneficial later on, such as for Earth Day 2021.
- A fence would surround the view areas (drop-offs), but not be installed between zones.
- The riverbank appears stable, as historic aerial photos show very few changes.
- The gate to the parking area would be locked during flood events to prohibit access.
- Various fruit and nut trees were discussed, as well as their maintenance.

**AGENDA ITEM 2.**

- Fishing spots would still be accessible.
- Future connection to Cady Park--under the railroad trestle and over the small creek--should be added to the plan and researched.

**MOTION** by Mr. First, second by Ms. Badgley, to recommend approval of the Pilchuck Julia Landing Master Plan to the City Council, as presented, with the addition of a proposed connector trail/bridge to Cady Park. Motion carried unanimously (4-0).

**5. DISCUSSION ITEMS:**

- a. PROS Plan, Park Impact Fees (PIF), and Park Capital Project Priorities Recommendation from the Park Board for City Council

Mr. Schuller introduced the 2021/2022 Budget process, and explained the various funds and estimated amounts available. In response to the Board's question from its previous meeting, Mr. Schuller advised roughly \$280,000 in Park Impact Fees needed to be spent before 2022, but advised the Council will only consider one-time capital projects. He requested input from the Board on their priorities, to be discussed at a joint workshop with the City Council on February 4.

The Board reviewed the various funds available, and considerable discussion followed.

At 8 p.m., the Board voted unanimously to extend the meeting.

The Board determined the following priorities, in order, to present to the City Council:

1. Averill Field Design - Final Master Plan design, with potential construction provided no additional overhead is generated (e.g. replace playground equipment).
2. Homestead Park, Phase I - Hire a consultant to help develop a Master Plan design. Mr. Schuller confirmed PIF could be used for the consultant.
3. Cady Park Trail Connector with Pilchuck Julia Landing - Design and research into necessary permits and reports.

- b. 2020 Meeting Calendar - *Postponed to next meeting.*

6. **PROJECT MANAGER UPDATES:** None

7. **PUBLIC WORKS MANAGER/PARK UPDATES:** None

8. **PARK BOARD MEMBER UPDATES:** Ms. Badgley shared an article in the *Snohomish Tribune* describing how the City of Monroe encourages people to donate their live Christmas trees to the Parks Department, who will then plant the trees throughout the city. Mr. Patton mentioned Snohomish County does something similar at McCollum Park.

9. **OTHER BUSINESS/INFORMATION ITEMS:** None

10. **ADJOURN:** Meeting adjourned at 8:13 p.m.

Approved this 26th day of February, 2020.

\_\_\_\_\_, Chair  
Rich Patton