



CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

NOTICE OF SPECIAL MEETING

PARK AND RECREATION BOARD

**WEDNESDAY
January 26, 2022
6:00 p.m.**

AGENDA ON NEXT PAGE

Remote On-Line/Telephone Access ONLY Via “Zoom”

Pursuant to City of Snohomish’s **Resolution 1408** adopting procedures for holding public meetings consistent with State law, and in accordance with the Governor’s Proclamation 20-25, “Stay Home Stay Healthy” order to reduce the risk of exposure and the spread of contagious viruses through social interactions, the January 26, 2022 meeting of the Park and Recreation Board will be held utilizing remote access. The public is invited and encouraged to participate by calling in, and listening to the live meeting. Instructions for calling into the live meeting are provided below.

To access the ONLINE Zoom remote meeting, please use the following link (external/internal speakers required): <https://us02web.zoom.us/j/81846936316>

Meeting ID: 818 4693 6316

To PHONE-IN without a computer, or if your computer does not have an audio feature, dial:

+1 253 215 8782 or
+1 669 900 6833 or
+1 346 248 7799 or
+1 301 715 8592 or
+1 312 626 6799 or
+1 929 205 6099

YOU WILL BE PROMPTED TO ENTER THE MEETING ID#

-- Meeting ID: 818 4693 6316

**THEN, YOU WILL BE PROMPTED TO ENTER A PARTICIPANT NUMBER --
ENTER THE # SYMBOL**



CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

NOTICE OF REGULAR MEETING

PARK AND RECREATION BOARD

Remote On-Line/Telephone Access ONLY Via "Zoom"

WEDNESDAY
January 26, 2022
6:00 p.m.

AGENDA

- 6:00 1. **CALL TO ORDER** - Roll Call
* Introduce new Council Liaison Lea Anne Burke and Parks Lead James Pullen
2. **ELECT** Chair for 2022
3. **APPROVE** the meeting summary of the December 22, 2021 meeting (P.3)
4. **CITIZEN COMMENTS** on items not on the agenda
5. **PROJECT MANAGER UPDATES**
- a. Averill Field Master Plan (P.5)
 - b. PROS Plan Update (P.7)
 - c. Other
6. **PARKS LEAD UPDATES**
7. **PARK BOARD MEMBER UPDATES**
8. **OTHER BUSINESS/INFORMATION ITEMS**
- 8:00 9. **ADJOURN**

NEXT MEETING: The next regular meeting is scheduled for Wednesday, February 23, 2022, at 6:00 p.m., online via Zoom.



CITY OF SNOHOMISH

P.O. BOX 1589 | SNOHOMISH, WASHINGTON 98291 | (360) 568-3115 | WWW.SNOHOMISHWA.GOV

Park and Recreation Board Meeting Summary December 22, 2021

1. **CALL TO ORDER:** The meeting was called to order at 6:01 p.m.

ROLL CALL:

Park Board:

Jessica Newkirk
Rich Patton, Chair
Jesse Podoll

Staff:

Brennan Collins
Brandi Whitson

Other:

Councilmember Donna Ray

NOTE: Due to the COVID-19 declared federal, state and local emergency, and pursuant to Governor Inslee's Proclamations 20-05 and 20-28, the Park and Recreation Board held its meeting via remote participation.

2. **APPROVE** the meeting summary of the November 17, 2021 special meeting. The meeting summary was approved (3-0).

3. **CITIZEN COMMENTS:**

Morgan Davis commented on the need for parks on the west side of the City, and questioned status of the gazebo.

4. **DISCUSSION ITEM:** Park Recreation and Open Space (PROS) Plan

Mr. Collins provided the first draft of the updated PROS Plan, as well as a comment tracking form to help staff organize suggested changes. An appendix was proposed to list specific potential projects that could be revised without affecting the rest of the Plan. Inclusion of the list could help in obtaining funding from sources such as grants.

Mr. Collins explained the revision process will take several months and would include public input, including the survey which was shared and briefly discussed.

The Board discussed:

- Parks on the west side of town
- Future of Homestead Park pending Council decision on its use
- Ensuring opportunities for the public to provide input
- Process for Board members to submit their revisions or approval/disapproval of suggestions
- Future of the City shop yard on First Street; potential neighborhood park
- Capital improvement project (CIP) list's relationship with the PROS Plan

5. **PROJECT MANAGER UPDATES:** Mr. Collins reported the Averill Field Park Master Plan would be presented to the City Council at their January 18, 2022 meeting for review and approval.

Mr. Patton inquired on the status of the Avenue A gazebo. Mr. Collins replied there were no current plans. The City and HDSA were pursuing funding options which could help determine directions.

Mr. Patton asked about riverbank erosion at Pilchuck Park. Mr. Collins responded the Council opted to hire a consultant to review and design stabilization of the riverbank to help reduce erosion, not just relocate the access road.

6. **PUBLIC WORKS MANAGER/PARK UPDATES:** None.

7. **PARK BOARD MEMBER UPDATES:**

Mr. Podoll described staff's presentation at the Council meeting about the riverbank. He also reported staff was working to assemble a committee of members of the public and local organizations to help the Veterans Memorial Park project at the Snohomish Carnegie move forward.

Ms. Newkirk attended the Solstice Walk the night before.

Councilmember Ray explained potentially expanding the Park Board's scope to include green spaces and trees, to align with Council's goal of environmental sustainability. This could also help strengthen the relationship between Boards and the Council and with each other, and help the Council initiate action through the Boards and Commissions.

Mr. Patton thanked all for their efforts, and reminded the Board the next meeting would include electing a Chair for 2022.

8. **OTHER BUSINESS/INFORMATION ITEMS:** None.

9. **ADJOURN:** Meeting adjourned at 7:07 p.m.

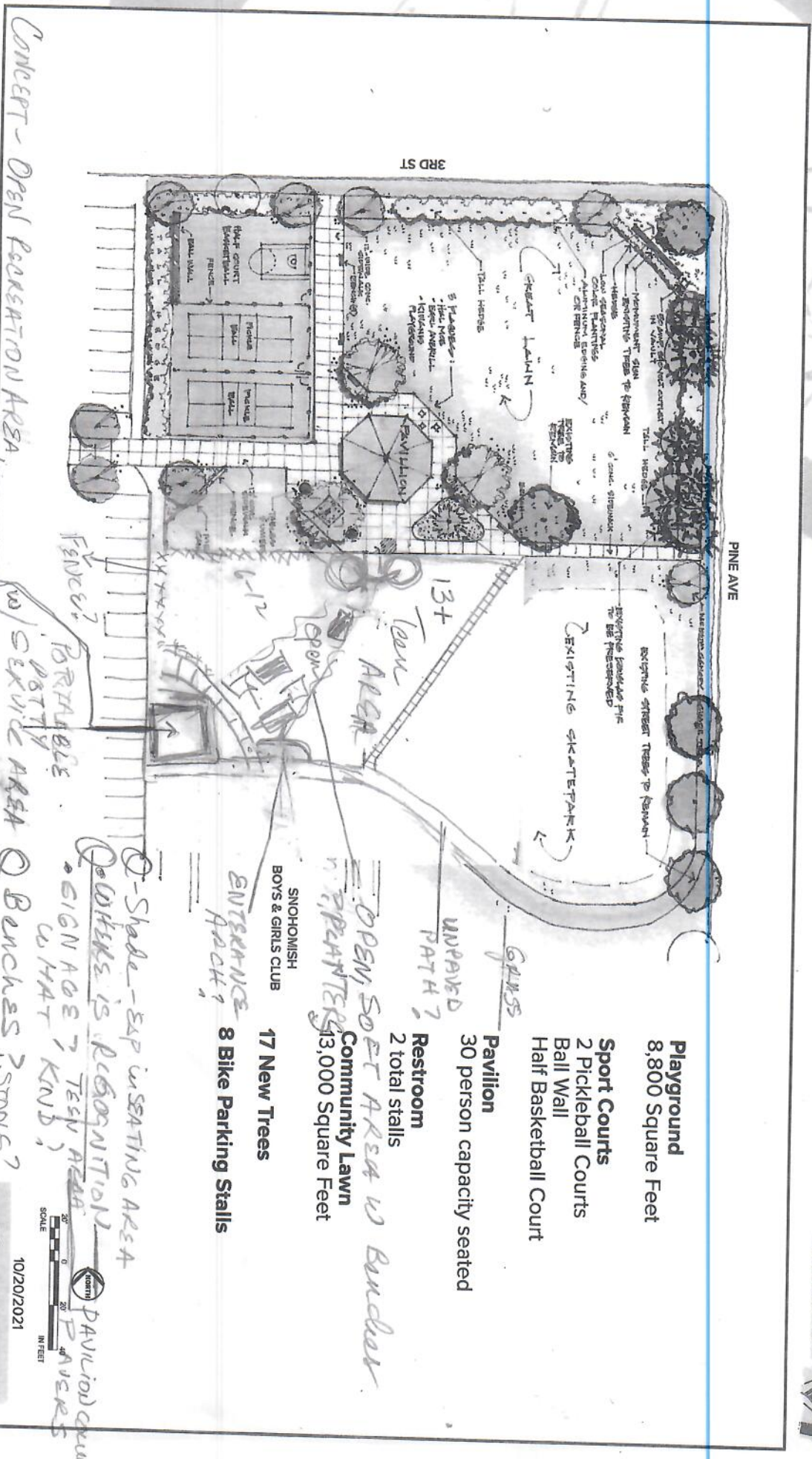
Approved this 26th day of January, 2022.

Chair

AVERILL FIELD MASTER PLAN

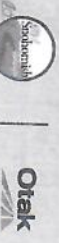


Revised 2/11/22
1.9.22



CONCEPT - Open Recreation Area
 TUD SIDES FOR TUD AGES TRANSITION AREA BETWEEN POSSIBLE SAME SUBJECT? ALL HANDICAP ACCESSIBLE MAYBE DIFFERENT COLORS

Park and Recreation Board Meeting
 October 27, 2021
 8
 BRICKS? DUTY
 SERVICE AREA
 MURAL/ART STRUCTURES
 SHADE-esp in SEATING AREA
 SIGNAGE? TEST AREA
 W/ HAT KND?
 BENCHES? STOOLS?
 FENCE-3/4 ft young children
 COMM. BULLETIN BOARDS?



THIS PAGE LEFT BLANK INTENTIONALLY



