



# FIRST STREET MASTER PLAN ADVISORY COMMITTEE

Wednesday, January 21, 2026  
6:00 p.m.

Snohomish Carnegie, 105 Cedar Avenue  
Remote Option Available

Zoom Meeting Participation Information  
Use link: <https://us02web.zoom.us/j/85240029861>  
Dial in: (253) 215-8782  
Meeting ID: 852 4002 9861

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## AGENDA

1. **CALL TO ORDER**
  - a. Roll Call
2. **APPROVE AGENDA Contents and Order**
3. **APPROVE minutes of the previous meeting(s)**
  - a. November 19, 2025, Regular Meeting Minutes
4. **STANDING UPDATES**
5. **DISCUSSION ITEMS**
  - a. What makes a great street? Continued
6. **COMMITTEE MEMBER UPDATES**
7. **STAFF MANAGER UPDATES**
8. **ADJOURN**

**NEXT MEETING:** The next regular meeting is scheduled for Wednesday, February 18, 2026 at 6 p.m., at the Snohomish Carnegie, 105 Cedar Avenue, and online via Zoom.

Specialized accommodations will be provided with 5 days advanced notice. Contact the City Clerk's Office at 360-568-3115. This organization is an Equal Opportunity Provider.



**First Street Advisory Committee  
Meeting Minutes  
November 19, 2025**

**1. CALL TO ORDER**

Planning Director Brooke Eidem opened the regular meeting of the First Street Advisory Committee at 6:04 p.m. on Wednesday, November 19, 2025. The meeting was held in hybrid format with in-person attendance at the Snohomish Carnegie, 105 Cedar Avenue, Snohomish, and remote online access via Zoom.

**Committee Members:** Matthew Bachleda, Rachele Cunningham, Charlie Krabach, Alyssa Meals (online), Lucas Heber, Chris Shirley (online), Carrie Buckel, Nick Gottuso, Randolph Schemkes

**Absent:** Zane Mendez

**City Staff:** Brooke Eidem, Planning Director  
Nova Heaton P.E., Public Works Director  
Siobhan Waltman, Public Works Project Coordinator

**City Council Liaisons:** Councilmember Felix Neals (absent)  
Councilmember Judith Kuleta (absent)

**2. APPROVE AGENDA Contents and Order**

The agenda was approved as presented.

**3. APPROVE minutes of the previous meeting(s)**

The minutes of the October 15, 2025, regular meeting were approved; motion by Nick Gottuso, second by Matt Bachleda.

**4. STANDING UPDATES**

No standing updates were presented. The public engagement update was presented as a discussion item.

**5. DISCUSSION ITEMS**

a. Public Survey Results

Planning Director Brooke Eidem provided an overview of recent public engagement efforts, which were summarized in an Engagement Report. She summarized key themes emerging from community input and outlined how the data should inform the First Street Master Plan.

b. What makes a great street? (continued)

Public Works Director Nova Heaton continued the committee discussion on characteristics of successful and vibrant streets. Topics included pedestrian experience, traffic flow, multimodal access, lighting, and the integration of public spaces.

The Committee rated elements from 1 to 5, with 5 being the most preferred. The group completed the elements within the Parking and Pedestrian Enhancement categories. The remaining categories will be discussed at a future meeting.

## **6. STAFF MANAGER UPDATES**

- a. No additional staff updates were provided at this meeting.

## **7. ADJOURNMENT**

The meeting adjourned at 8:04 p.m.

Approved this 17<sup>th</sup> day of December 2025.



## FIRST STREET MASTER PLAN ADVISORY COMMITTEE STAFF REPORT

**Date:** January 21, 2026

**Agenda Section:** DISCUSSION ITEMS

**From:** Nova Heaton, P.E, Public Works Director

**Subject:** What makes a great street? Continued

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**SUMMARY:** The Advisory Committee will continue to review and discuss different street design options to identify the best fits for First Street.

**BACKGROUND & ANALYSIS:** The First Street Master Plan is a critical infrastructure project for the City. The utilities under First Street are nearly 100 years old and must be replaced in the next few years. There are metal pipes well beyond their intended lifespan that show signs of restricted water flow and weakened structural integrity. Not fixing them increases the likelihood of costly breaks or leaks that could impact businesses or property. Old street trees, retaining walls, and large voids underground have resulted in uneven sidewalks. While these sidewalks are legally the responsibility of adjacent property owners to repair, the City's need to replace the utilities beneath them creates the opportunity to invest in upgrading all of the infrastructure at the same time. This means streets, sidewalks, parking, street trees, lighting, crosswalks, and more.

The First Street Advisory Committee was established to ensure the plan reflects community needs and priorities. The committee and staff have worked together to discuss and gather input from residents, business owners, property owners, and other stakeholders to help evaluate design options, planning considerations, and prioritization of improvements. Staff and the Advisory Committee have reviewed conceptual scenarios that are intended to improve parking conditions in addition to the other necessary upgrades. These strategies include variable parking angles, street operation (one-way vs. two-way), and sidewalk widths. The committee reviewed the information and provided recommendations to staff for moving forward with traffic flow considerations and parking layout. Staff is working with the engineering consultant to analyze the impacts of these proposals on local traffic in and around the downtown area. Once complete those ideas will be brought back to the committee for discussion.

For this item, the Advisory Committee will continue to review different planning concepts that reflect what communities might consider the building blocks of making a great street. The committee will continue to discuss and evaluate different ideas, assigning a rating from 1 to 5, with 5 being most preferred. The element categories that were covered at the November meeting were parking and pedestrian enhancements. The next categories for discussion include lighting, landscaping, bollards, paving materials, art, wayfinding, historical preservation, parks and trails, furnishings, public gathering spaces, traffic calming, bicycles, and restrooms.

As these discussions continue, this agenda item will allow the committee to begin thinking about how to help direct the look and feel of First Street in their final recommendations.

**REFERENCE(S):**

[Historic-District-Design-Standards-2017  
Manual for Historic Streets.indd](#)

[Reviving the past: urban strategies for renovating historic commercial streets in city centers | Journal of Engineering and Applied Science | Full Text](#)

**COUNCIL GOAL(S):** City Infrastructure, Economic Vitality

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