



## **PUBLIC SAFETY BOARD REGULAR MEETING**

**Tuesday, January 13, 2026  
5:00 p.m.**

Snohomish Carnegie, 105 Cedar Avenue  
Remote Option Available

Zoom Meeting Participation Information  
Use link: <https://us02web.zoom.us/j/88617948309>  
Dial in: (253) 215-8782  
Meeting ID: 886 1794 8309

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### **AGENDA**

- 1. CALL TO ORDER**
  - a. Roll Call
  - b. Flag Salute
- 2. PUBLIC COMMENT on Items Not on the Agenda**
- 3. APPROVE AGENDA Contents and Order**
- 4. APPROVE Minutes of Previous Meeting(s)**
  - a. Minutes of the November 13, 2025 Regular Meeting
- 5. ACTION ITEMS**
  - a. SMART Objectives for 2026 Work Plan
- 6. DISCUSSION ITEMS**
  - a. 2026 Work Plan
    - Review 2025-2026 City Council Goals and Priorities
    - Review board member suggestions
- 7. BOARD MEMBER COMMENTS**
- 8. STAFF MANAGER UPDATES**
- 9. ADJOURN**

**NEXT MEETING:** The next regular meeting is Tuesday, February 10, 2026, it will be at 5 p.m., at the Snohomish Carnegie, 105 Cedar Avenue, and online via Zoom.

Specialized accommodations will be provided with 5 days advanced notice. Contact the City Clerk's Office at 360-568-3115. This organization is an Equal Opportunity Provider.

**Snohomish Public Safety Board Minutes**  
**Thursday 11/13/2025**

**1. CALL TO ORDER**

Debby Lippincott opened the regular meeting of the Public Safety Board on November 13, 2025, at 5:05 PM. The meeting was held in hybrid format with in-person attendance at the Snohomish Carnegie, 105 Cedar Avenue, Snohomish, and remote online access via Zoom.

**a. ROLL CALL**

**BOARDMEMBERS PRESENT:**

Peter Messinger, Manoj Mannava, Debby Lippincott, Stephanie Strom

**BOARDMEMBERS ABSENT:**

Bill Webster

**STAFF:**

Ann Ray, Velvet Franz

**b. FLAG SALUTE**

**2. PUBLIC COMMENT** on Items Not on the Agenda –No Comments were made

**3. APPROVE AGENDA** Contents and Order – Approved

**4. APPROVE Minutes of Previous Meeting(s)**

a. a. Minutes of from the September 9, 2025, Regular Meeting – Approved

**5. DISCUSSION ITEMS**

a. a. Discuss work plan options for 2026

- i. Ann presented the history of the board and the possibility of converting efforts to focus on emergency preparedness.
- ii. Members discussed advantages of the PSB gathering information from the community. Frustration was expressed that the PSB isn't allowed to work on what they want, but under the direction of staff, and that many public safety issues are not under the city's umbrella.
- iii. Members felt that being a member of a board adds legitimacy and helps the public take board members seriously when engaging.
- iv. Many of the issues about pedestrian safety, porch pirates, and speeding are operations related.
- v. Discussed potential to change the name of the board to more closely represent the board's focus.
- vi. Peter suggested individually making list of tasks they can do and who it would assist.

- vii. The group agreed to make lists of possible tasks for the 2026 work plan, they will send them to Ann and Velvet by Friday, November 21.
- viii. The board will review tasks and discuss them at the December meeting.

**6. BOARD MEMBER COMMENTS**

- a. Stephanie expressed gratitude for the group and their commitment.
- b. Stephanie mentioned the upcoming WSDOT Construction on HWY 9
- c. Manoj expressed appreciation for the group

**7. STAFF MANAGER UPDATES**

- a. Tree lighting 11/29
- b. Solstice Walk 12/21
- c. 10<sup>th</sup> street repaving and utilities from Avenue D to Maple Ave begins last week of November, starting at Maple and working toward Ave D
- d. WSDOT will begin piledriving end of next week or early the week of November 24.

**8. ADJOURN**



## PUBLIC SAFETY BOARD STAFF REPORT

**Date:** January 13, 2026

**Agenda Section:** ACTION ITEMS

**From:** Ann Ray, Community Service Program Specialist

**Subject:** **SMART Objectives for 2026 Work Plan**

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**ATTACHMENT(S):**  
SMART Objective Worksheet.pdf

# *SMART* OBJECTIVES

WHEN SETTING OBJECTIVES MAKE SURE IT FOLLOWS THE SMART STRUCTURE. USE THE QUESTIONS BELOW TO CREATE YOUR OBJECTIVES.

S	<p><u>SPECIFIC</u></p> <p>WHAT DO I WANT TO ACCOMPLISH?</p>	
M	<p><u>MEASURABLE</u></p> <p>HOW WILL I KNOW WHEN IT IS ACCOMPLISHED?</p>	
A	<p><u>ACHIEVABLE</u></p> <p>HOW CAN THE GOAL BE ACCOMPLISHED?</p>	
R	<p><u>RELEVANT</u></p> <p>DOES THIS SEEM WORTHWHILE?</p>	
T	<p><u>TIME BOUND</u></p> <p>WHEN CAN I ACCOMPLISH THIS GOAL?</p>	





## PUBLIC SAFETY BOARD STAFF REPORT

**Date:** January 13, 2026

**Agenda Section:** DISCUSSION ITEMS

**From:** Ann Ray, Community Service Program Specialist

**Subject:** 2026 Work Plan

- Review 2025-2026 City Council Goals and Priorities
- Review board member suggestions

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**ATTACHMENT(S):**

2025-2026 Council Goals and Priorities for Public Safety Board.pdf  
2026 Public Safety Board Work Plan Suggestions.pdf

## 2025-2026 Council Goals

### Ensure and Provide for Public Safety

Develop a plan to identify neighborhoods and/or districts and support efforts related to neighborhood watch, disaster preparedness, CERT teams and community outreach.	CESI
Continue improving processes for community reporting and code compliance programming.	CESI
Improve safety along the Riverfront Trail.	Public Works, Engineering, Snohomish PD
Identify and prioritize areas for climate action planning including disaster preparedness.	Planning and Development Services, Public Works, Engineering
Revise city design standards to incorporate traffic-calming measures aimed at influencing driver behavior.	Public Works, Engineering

### Maintain and Proactively Improve City Infrastructure

Adopt a capital equipment policy, with funding, to address renewal and replacement targets for all city infrastructure – with condition assessment, prioritization criteria and alignment between plans.	Public Works, Finance
Continue making necessary improvements in alignment with the adopted ADA Transition Plan	Engineering
Complete the First Street Master Plan and pursue funding to begin construction of First Street and Second Street improvements.	Public Works, Planning Development Services, Engineering
Explore funding opportunities to begin the projects identified in the Complete Streets Ordinance and the Multimodal Improvement Plan.	Public Works, Engineering
Create a sidewalk improvement program and evaluate the use of bonds, latecomer’s agreement, local improvement districts	Administration, Public Works, Finance, and Engineering

and similar mechanisms for funding improvements.	
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#### Promote and Expand Economic Adaptability, Vitality and Diversity

Anticipate, prepare for, and respond to changing economic conditions.	CESI, Chamber of Commerce, HDSA, EASC
Implement a redundant broadband entry point within the city and ensure high-speed internet access for all.	CESI, Planning and Development Services
Expand business outreach to home businesses, gig workers and non-English speaking business owners.	CESI, Chamber of Commerce, HDSA
Ensure economic development and tourism materials are updated and available in print, digital and web forms.	CESI, Chamber of Commerce, HDSA, Snohomish County Tourism, EASC
Sustain business engagement through a business retention and expansion program.	CESI, Chamber of Commerce, HDSA
Evaluate the feasibility of establishing business technical assistance programs.	CESI, EASC, Finance
Explore and propose parking and alternative downtown transportation options.	CESI, HDSA, EASC

#### Evaluate and Optimize City Services

Evaluate existing City services for gaps, and identify the necessary actions, resources, and funding for improvement.	Public Works, Engineering, CESI, Planning and Development Services, Public Works, Finance, HR/Clerk, and Administration
Continue design, with anticipated construction to follow, of the Public Safety & City Services Campus	Public Works, Engineering, Administration, Fire District 4, and Snohomish PD
Evaluate policy and activities associated with code enforcement, animal control and parking enforcement. Identify appropriate enforcement roles and responsibilities.	Planning and Development Services, Code Enforcement, Building Official, Snohomish PD
Develop a 5-year financial management plan.	Finance
Evaluate policy and requirements related to cell towers	Planning and Development Services

#### Provide, Expand and Support a Range of Housing Options

Review and revise City policies that address housing to identify opportunities for streamlining the permitting process and reducing cost for housing development.	Planning and Development Services
Consider innovative approaches to expanding housing options, including middle housing types, in the Single-Family zones.	Planning and Development Services
Continue community engagement and outreach on housing and zoning related issues.	Planning and Development Services, CESI
Continue to develop programming and funding opportunities associated with the 1/10 of 1% sales tax dollars.	Planning and Development Services, CESI, Finance
Create and update resources with information relating to housing, including affordable housing programs and incentives, first time homebuyers' programs, tenant protections, and rental assistance	CESI
Develop a public/private low-income housing opportunity, with the Police Station building on Maple Avenue as a priority location.	Planning and Development Services, Finance, CESI – Civic Campus Project

Foster Environmental Resiliency and Sustainability

Continue working toward the strategies and initiatives of the Urban Forestry Plan and expand the tree inventory to include parks and other public properties.	Planning and Development Services
Develop a noxious weed control plan for parks, open space, and all City properties.	Public Works
Work with Republic Services to develop education and outreach materials on garbage, organics, and recycling for residents	CESI
Take proactive measures to protect and preserve surface and groundwater quality	Public Works, Engineering, Planning and Development Services
Partner with Snohomish PUD and other entities to educate and promote solar and alternative energy systems and incentives, energy efficiency, reduce light pollution,	Public Works, Engineering, CESI

and water use reduction – including “low flow” plumbing options and conservation of water.	
Encourage the use of biofiltration and drought tolerant landscaping in our parks and public spaces.	Planning and Development Services, Engineering, Public Works, CESI
Review all development proposals with an environmental lens and require use of best available science through Ecology and WDFW for critical areas analysis.	Planning and Development Services
Develop environmentally responsible purchasing and O&M policies for the City	Finance, Public Works
Provide resources for City staff to promote education and outreach on water resource conservation, what not to flush, pesticides, etc.	Public Works, CESI
Begin the process to eliminate the South UGA and relocate the land capacity to an area with greater development potential and less environmental constraint.	Planning and Development Services

Cultivate an Equitable, Inclusive, Accessible, and Resilient Community

Review existing City Council Resolution 1389 on equity and inclusion, and rewrite and reaffirm as appropriate.	Administration, CESI
Establish an equity analysis policy to be used as one prioritization criteria for capital projects and public infrastructure improvements	Public Works, Engineering
Ensure community outreach is being conducted in a manner that is accessible for all residents	CESI
Assess current operations, codes and policies with an equity and inclusion lens.	CESI, HR/City Clerk
Seek opportunities to increase understanding, strengthen relationships, and intentionally center the needs of the community – including promoting cultural days of importance.	CESI
Evaluate benefits of becoming a member of the Government Alliance on Race & Equity (GARE).	CESI, Administration

Offer cultural competency training opportunities for council, staff, first responders, and community members.	CESI, HR/City Clerk
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#### Support and Encourage Meaningful Community Involvement

Improve the City’s website, providing convenient access to public records, reporting concerns, asking questions and awareness of community events.	CESI, HR/City Clerk
Biannually evaluate existing boards and commissions to determine if they still align with City and Council needs.	Planning and Development Services, CESI, HR/City Clerk, Administration
Increase public comment and engagement methods and opportunities on City programs, initiatives, and legislative amendments	CESI
Conduct ongoing community surveys to inform citywide goals and priorities.	CESI
Encourage collaboration among the various boards and commissions on overlapping issues.	Planning and Development Services, CESI
Implement and monitor a comprehensive volunteer program.	CESI

#### Preserve and Enhance Snohomish’s Quality of Life

Increase transit, bike, and walkability access throughout the city, between neighborhoods and connecting neighborhoods to parks, commercial services, and other destinations per Complete Streets Program	Public Works, Engineering
Manage growth intentionally, by strategically increasing density options where the existing public infrastructure is already present and planning for infrastructure improvements elsewhere.	Planning and Development Services
Implement an annexation policy and begin annexation proceedings in appropriate UGA areas, starting with the North Lake UGA.	Planning and Development Services

Review the Historic District Design Standards to ensure historic structures are preserved and properties may be improved in other areas of the Historic District without adding substantially to the construction costs for individual property owners.	Planning and Development Services
Determine prioritization and next steps on parks planning and begin developing future park properties identified in the PROS Plan.	Planning and Development Services, Engineering
Identify additional resources to better support vulnerable and underserved residents.	CESI, Snohomish PD, Snohomish Fire District 4
Define City's role(s) and identify opportunities for the City to support the local art, design and cultural scene.	CESI, Planning and Development Services

## 2026 Public Safety Board Agenda

- Expectations clarified for board activities
  - Set guidelines on participation – currently only for attendance
- Pedestrian Safety program –
  - Performance expectations
  - Statistical analysis of problem behaviors at key intersections
- Neighborhood Watch-
  - Opportunity to include disaster preparedness guidance
  - Commitment from State to subsidize emergency generators during declared and undeclared emergencies
  - PSB members can get to meetings in their neighborhoods and to share resources for emergency preparation.
- TextMyGov -
  - Continue to share messaging to the community on how to report safety concerns, especially around pedestrian safety
- Community Engagement -
  - Community Town Hall – Focus has been on neighborhood watch, disaster preparedness, and obtaining feedback from the community
  - Community ambassadors, local businesses (office hours) such as Peter’s weekly visit at Proper Joe’s coffee shop
  - Work with high crime areas (Bickford Junc., Fred Meyer, conspicuous wealth)
  - Community Liaison: Between other community groups: PD, Fire, HDSA, and the City, incorporating neighborhood watch and disaster preparedness
- Food Bank –
  - Provide food security/availability by supporting the food bank with our volunteer hours
  - Organizing donors contributes to public safety
- Housing –
  - Rising number of renters vs. owners the board can determine what renters can do to keep housed in Snohomish
- Intra-board coordination –
  - Coordinate with Parks board on public safety and especially pedestrian safety in areas that attract pedestrians, both residents and non residents
- Public Safety –
  - Address public safety for and as a consequence of homeless people in the area.

- Interface with business owners by having PSB member complete surveys on behalf of SPD.
- Increasing awareness of drug related crime and violence spilling over from Everett and impacting our community
- Firearm safety by helping people be aware of their responsibility to report violations and limit access to the firearms they possess.